



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



Bid Bulletin No. 1
December 11, 2018

Public Bidding No. 18-429-6

SUPPLY AND DELIVERY OF
OFFICE SUPPLIES FOR THE PROCUREMENT SERVICE

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Pre-bid Conference held on 05 December 2018.

A. Amendments

REFERENCE						BASIS FOR AMENDMENT
Section I: Invitation to Bid						<p>The amendments were made to correct typographical errors.</p>
Page 1						
xxx						
1. The PROCUREMENT SERVICE invites PhilGEPS registered suppliers to bid for the following item:						
Lot No.	Quantity	ITEM/ DESCRIPTION	ABC	PRICE OF BIDDING DOCUMENTS	DELIVERY PERIOD	
1	xxx	xxx	xxx	xxx	xxx	
2	197,193 <u>197,173</u>	Tape, Masking, 48mm, 6 rolls/pack	P 20,703,165 .00	P 4,000.00 <u>P 3,000.00</u>	xxx	
3	xxx	xxx	xxx	xxx	xxx	
4	xxx	xxx	xxx	xxx	xxx	
5	xxx	Tape, Transparent, 48m, 12 <u>6</u> rolls/pack	xxx	xxx	xxx	
<p>All other provisions of the Bidding Documents which contain the item Tape, Transparent 48mm, 12 rolls/pack are correspondingly amended to Tape, Transparent 48mm, 6 rolls/pack as shown above.</p>						
xxx						



Section III: Bid Data Sheet

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xxx

29.2

No licenses and permits required.

For purposes of Post-qualification the following document(s) shall be required:

1. Proof of completion of the single largest contract as identified in the Statement of Single Largest Contract, which shall be copy of any verifiable document(s) such as but not limited to the following: (a) Contract/s or Purchase Order/s; (b) corresponding Sales Invoice/s; (c) Official Receipt/Cash Receipt/Collection Receipt; and (d) Certificate of Satisfactory Completion.
2. **Valid and Updated PhilGEPS Certificate of Registration (Platinum Membership).**
3. Annual Income Tax Return for the year 2017 (BIR Form 1701 or 1702).
4. Latest Value Added Tax Returns (Forms 2550M and 2550Q) or Percentage Tax Returns (Form 2551M) for the last six (6) months before the deadline of Opening of Bids.

**The income tax and business tax returns stated above should have been filed through the Electronic Filing and Payment System (EFPS).*

Bidders with overdue deliveries as of the date of opening of bids are not allowed to participate in the bidding for same items.

N.B. Documents submitted during post-qualification as part of post-qualification documents must be certified by the authorized representative to be true copy/ies of the original.

For better understanding of the requirement (see the last paragraph of Clause 12.1(a)(i) of the Bid Data Sheet).

xxx

Section VIII: Bidding Forms

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xxx

Table of Contents

xxx

Contract Agreement Form ~~ERROR! BOOKMARK NOT DEFINED.~~ **102**

xxx

xxx

Page 95: Annex A

xxx

The amendment was made to correct the typographical error.

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~double strikeout~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phase/s being amended from the rest of the main text.

Bid Form

Date: _____

Invitation to Bid No: PB 18-429-6

To: *The DBM-PS BAC6 Chairperson
Procurement Service
PS Complex, RR Road
Cristobal St., Paco, Manila*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [____], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply and Delivery of Office Supplies for the Procurement Service in conformity with the said Bidding Documents.

Lot No.	QUANTITY	ITEM/ DESCRIPTION	Unit Price	Total Price
1	xxx	xxx		
2	xxx	xxx		
3	xxx	xxx		
4	xxx	xxx		
5	xxx	TAPE, TRANSPARENT, 48mm, 12 <u>6</u> rolls/pack		

TOTAL PRICE IN WORDS:

Lot 1: _____

Lot 2: _____

Lot 3: _____

Lot 4: _____

Lot 5: _____

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Section VI. Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

The amendment was made to correct the typographical error.

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~double Strikeout~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phase/s being amended from the rest of the main text.

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<p>We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.</p> <p>Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.</p> <p>We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.</p> <p>We certify/confirm that we comply with the eligibility requirements as per ITB Clause Error! Reference source not found. 5 of the Bidding Documents.</p> <p>Dated this _____ day of _____ 20_____.</p> <hr/> <p><i>[signature]</i> <i>[in the capacity of]</i></p> <p>Duly authorized to sign Bid for and on behalf of _____</p> <p>XXX</p>	<p>The amendment was made to correct the typographical error.</p>
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B. CLARIFICATION

No.	Section No.	Page No.	Clause No./Title	Clarification Request	Response
1	III	39	5.4	<p>From FreshMango:</p> <p>Whether a single contract may be used as a single largest completed contract for all lots.</p>	<p>A single contract may be used by a bidder as its single largest completed contract for all lots, provided that the similarity and the twenty-five percent (25%) requirements per lot are met.</p>

The herein amendments form an integral part of the bidding documents. Correspondingly, all other provisions in the bidding documents affected by these amendments are similarly amended or modified.

The clarification made explains in greater detail the purpose or intent of the requirement and does not amend that particular provision in the bidding documents.

In addition, by virtue of the amendments, we attach herein the amended Bid Form (Annex "A"). The amended form shall be used by bidders in participating in this project.


JOSEPH CONRAD D. DUEÑAS
Chairperson, Bids and Awards Committee VI

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For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~double strikeout~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phase/s being amended from the rest of the main text.

Bid Form

Date: _____

Invitation to Bid No: PB 18-429-6

To: *The DBM-PS BAC6 Chairperson
Procurement Service
PS Complex, RR Road
Cristobal St., Paco, Manila*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [____], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply and Delivery of Office Supplies for the Procurement Service in conformity with the said Bidding Documents.

Lot No.	QUANTITY	ITEM/ DESCRIPTION	Unit Price	Total Price
1	126,202 pieces	ERASER, plastic/rubber, 30 pieces per box		
2	197,173 rolls	TAPE, MASKING, 48mm, 6 rolls/pack		
3	193,520 rolls	TAPE, PACKAGING, 48mm, 6 rolls/pack		
4	413,503 rolls	TAPE, TRANSPARENT, 24mm, 12 rolls/pack		
5	302,280 rolls	TAPE, TRANSPARENT, 48mm, 6 rolls/pack		

TOTAL PRICE IN WORDS:

Lot 1: _____

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~double strikeout~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phase/s being amended from the rest of the main text.

Lot 2: _____

Lot 3: _____

Lot 4: _____

Lot 5: _____

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Section VI. Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____