



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



Bid Bulletin No. 1
 January 31, 2019

Public Bidding 19-026-2

**Supply and Delivery of Office Supplies
 for the Procurement Service (PS)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify, include and/or amend¹ certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **25 January 2019**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

A. AMENDMENT

REFERENCE/AMENDMENT	JUSTIFICATION/ EXPLANATION
SECTION III. BID DATA SHEET	
<p><i>ITB Clause 29.2</i> <i>page 43</i> xxx</p> <p>The following documents are required to be submitted within five (5) calendar days from receipt of notice from the BAC:</p> <p>1. xxx</p> <p>4. Latest Value Added Tax Returns (Forms 2550M or and 2550Q) or Percentage Tax Returns (Form 2551M) <u>for the last six months.</u></p> <p>xxx</p>	<p>To amend and clarify the requirements.</p>

¹ For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~double strikeout~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phase/s being amended from the rest of the main text.

L

SECTION VIII. BIDDING FORMS

Bid Form "Annex A"

xxx

We likewise certify/confirm that the undersigned, [for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].

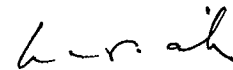
We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

xxx

To amend the requirement on bid form, Schedule of Prices is included, for better understanding see attached Appendix "A".

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.



ENGR. MANUEL S. AVILA
Chairperson, DBM-PS BAC 2

Bid Form

Date: _____
 Invitation to Bid No: PB 19-026-2

To: *The DBM-PS BAC2 Chairperson
 Procurement Service
 PS Complex, RR Road
 Cristobal St., Paco, Manila*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [____], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply and Delivery of Office Supplies for the Procurement Service in conformity with the said Bidding Documents.

Lot No.	Qty/Unit	ITEMS/ DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	102,864 Pieces	DATA FOLDER, made of chipboard, with taglia lock, 6 pieces per bundle		
2	14,038 Pieces	MAGAZINE FILE BOX, LARGE		
3	6,347 Bundles	LOOSELEAF COVER, For legal documents, 50 sets per bundle		

TOTAL PRICE IN WORDS:

Lot 1:

Lot 2:

Lot 3:

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Section VI. Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity]* *[for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered From Abroad

Name of Bidder: _____ PB No. 19-026-2² Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIF named place (specify border point or place of destination)	Total CIF or CIF price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

² If ADB, JICA and WB funded projects, use IFB.

For Goods Offered From Within the Philippines

Name of Bidder: _____ PB No. 19-026-2² Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

² If ADB, JICA and WB funded projects, use IFB.

6