



	<ul style="list-style-type: none"> <li>• Having established the required quorum, the Secretariat proceeded with abovementioned activity.</li> </ul>						
<p><b>HIGHLIGHTS OF ACTIVITY</b></p>	<ul style="list-style-type: none"> <li>• The Chairperson explained to the bidder that the pre-bid conference consist of two (2) presentation, first part of which will be the discussion of the eligibility and technical documents that will be submitted during the opening of bids, while the second part will be the discussion of the delivery schedule and technical specifications.</li> <li>• The Chairperson also asked the bidder if they are already familiar with the eligibility and technical documents so as to skip the presentation and proceed with the discussion of the essential parts of the bidding documents. The bidder agreed with it.</li> <li>• As instructed by the Chairperson the Secretariat proceeded with the discussion of the following: <ul style="list-style-type: none"> <li>a. Bidding Forms Annex B – Omnibus Sworn Statement;</li> <li>b. Bidding Forms Annex A – Bid Form</li> </ul> </li> <li>• The Chairperson clarified to the bidder why is that the submitted Business Permit in the previous failed bidding is addressed at Mandaue City while the Office participating in bidding is based at Bonifacio Global City. The Regular Member also asked if they are the same entity.</li> <li>• As per bidder the Mandaue office is their Corporate office while the BGC office is the Head office for Luzon. Also, the documents submitted in PhilGEPS are from the Mandaue Office. They also clarified that they are not a subsidiary of Metro Retail Store but a branch based here in Metro Manila.</li> <li>• As instructed by the BAC, the prospective bidder must submit the documents from Mandaue office as registered in the PhilGEPS.</li> </ul>						
<p><b>OTHER MATTERS</b></p>	<ul style="list-style-type: none"> <li>• The BAC reminded the bidder regarding the timeline of the project: <table border="1" data-bbox="535 1630 1395 1868"> <tr> <td>Last day of Submission of Written Clarification</td> <td>09 NOVEMBER 2018</td> </tr> <tr> <td>Last day of Issuance of Bid Bulletin</td> <td>12 NOVEMBER 2018</td> </tr> <tr> <td>Submission and Opening of Bids</td> <td>19 NOVEMBER 2018 ; 01:30 P.M.</td> </tr> </table> </li> </ul>	Last day of Submission of Written Clarification	09 NOVEMBER 2018	Last day of Issuance of Bid Bulletin	12 NOVEMBER 2018	Submission and Opening of Bids	19 NOVEMBER 2018 ; 01:30 P.M.
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ADJOURNMENT	<ul style="list-style-type: none"> <li>Having no other matters for discussion, the meeting was adjourned at <b>02:20 PM.</b></li> </ul>						
CERTIFICATION	<ul style="list-style-type: none"> <li>We certify that the foregoing is true account of <b>PRE-BID CONFERENCE</b> conducted on Wednesday, November 7, 2018.</li> </ul>						
PREPARED BY	<p align="center"><b>(SGD) BARBY ANN M. VILLAMOR</b> Secretariat</p>						
CERTIFIED CORRECT	<p><b>Bids and Award Committee X:</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> <p><b>(SGD) DIR. LILIA R. TAN</b> Alternate Ad Hoc Member,DOF</p> </td> <td style="width: 50%; text-align: center;"> <p><i>(NOT PRESENT)</i> <b>RINA MAUREEN M. MAURERA</b> Provisional Member</p> </td> </tr> <tr> <td style="text-align: center;"> <p><b>(SGD) ATTY. DIVINA GRACIA A. BACAL</b> Regular Member</p> </td> <td style="text-align: center;"> <p><i>(NOT PRESENT)</i> <b>WEBSTER M. LAUREÑANA</b> Vice-Chairperson</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p><b>(SGD) ENGR. PABLO ROMAN C. ANDRES</b> Chairperson</p> </td> </tr> </table>	<p><b>(SGD) DIR. LILIA R. TAN</b> Alternate Ad Hoc Member,DOF</p>	<p><i>(NOT PRESENT)</i> <b>RINA MAUREEN M. MAURERA</b> Provisional Member</p>	<p><b>(SGD) ATTY. DIVINA GRACIA A. BACAL</b> Regular Member</p>	<p><i>(NOT PRESENT)</i> <b>WEBSTER M. LAUREÑANA</b> Vice-Chairperson</p>	<p><b>(SGD) ENGR. PABLO ROMAN C. ANDRES</b> Chairperson</p>	
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