



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Wednesday, December 5, 2018 10:00 AM CONFERENCE A

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE V
TYPE OF MEETING	Prebid Conference
PROJECT	Supply and Delivery of Various Transfusion Transmissible Infections (TTIs) Reagents for the Department of Health – National Voluntary Blood Services Program (DOH-NVBSP)
REFERENCE NO.	Public Bidding No. 18-417-5
ATTENDEES	<p>Bids and Awards Committee V Ms. Teresita J. Dela Cruz Chairperson Mr. Jack G. Mercado Vice Chairperson Engr. Yuji C. Hoshina, ECT Provisional Member (PMOIC) Ms. Marites B. Estrella, RN, MM, MDM AdHOC Member</p> <p>Procurement Division V Ms. Jessica G. Gapuz</p> <p>End-User's Representatives Ms. Iris Chuahiong NVBSP</p> <p>Prospective Bidders Mr. Julius Cesar Antonio Abbott Laboratories Mr. Smart De Guzman Ortho Clinical Diagnostics Mr. Charmaine Lacon Ortho Clinical Diagnostics Mr. Jan Michael Martinez Lifeline Diagnostics Inc. Mr. Emery Gonda Lifeline Diagnostics Inc.</p>
CALL TO ORDER	<ol style="list-style-type: none"> The scheduled Pre-Bid Conference started at 10:45 AM with the Chairperson presiding. The PMOIC acknowledged the presence of the attendees and stated that a quorum was established. Mr. Hoshina then informed the Committee that observers were invited but none confirmed attendance. With the sending of the Invitation, however, the requirement is deemed to have been complied with.

DISCUSSION

BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	The PMOIC discussed the various forms included in the bid documents. No questions, clarifications and/or amendments were raised.
BID DATA SHEET	<ol style="list-style-type: none"> 1. The Vice Chairperson asked if the prospective bidders if they have pending SACCL Evaluation renewals. Two of the prospective bidders confirmed this. The Representative from Lifeline clarified if the date of validity of the evaluations is from the date of release. The PMOIC answered in the affirmative and that the same can be found at the footnote of the document. It was stated by one of the prospective bidders that sometimes the evaluation results are not updated and not posted in the website. 2. The PMOIC stressed out that the official receipt of renewal should be the latest and not from long ago. The Vice Chairperson asked how long does it take for San Lazaro Hospital to release the evaluation results and if its effectivity is on the date of release. The AdHoc member said that the release of the evaluation depends on SACCL and that it is effective on the time it is posted. She also added that the posting is sometimes delayed. 3. The Chairperson stated that if the latest evaluation results are not in the website, other ways to validate the test results should be done. <p>Section III. BID DATA SHEET ITB Clause 29.3, Page 43, Item No. 5 XXX Provision of a copy of latest and valid SACCL Evaluation updated every two (2) years from the date of release, which indicates the sensitivity and specificity of the Blood Screening TTIs reagents (subject to SACCL inputs). In case of an ongoing evaluation, the previous SACCL evaluation and Official Receipt of current evaluation should be submitted and should be supported with other relevant documents/proof. XXX</p> <ol style="list-style-type: none"> 4. The Representative from Ortho Clinical Diagnostics clarified if there are fees to pay if they are going connect their system to the NBBNETS. The AdHoc Member replied that the NBBNETS is a government system and no costs will be incurred. <p>Section III. BID DATA SHEET ITB Clause 29.3, Page 43, Item No. 16 XXX</p> <p style="text-align: center;">Notarized certification that the supplier will interface their machine with</p>

existing Blood Bank Information System (BBIS), NBBNETS and will provide with middleware if necessary.

xxx

5. The Representative from Ortho clarified if they can submit a certification with a satisfactory performance as it is the highest rating PGH gives to their suppliers. The AdHoc Member replied that they write it as a clarification for the Committee to discuss.

Section III. BID DATA SHEET

ITB Clause 29.3, Page 43, Item No. 6

xxx

Track record within the last three (3) years rated with very satisfactory performance (At least one (1) local or international installation). Certification to be issued by previous clients/installations.

xxx

6. The Representative from Abbott clarified if the main and backup machine should both be present on the sites. The AdHoc Member answered affirmatively.
7. The PMOIC clarified that the EQAS requirement should be from the bidder's clients who are using their reagents. The AdHoc Member affirmed this and that the client in the EQAS should be in their List of Clients.

Section III. BID DATA SHEET

ITB Clause 29.3, Page 43, Item 7 and 8

xxx

With very satisfactory local or international EQAS.

xxx

List of Clients for the last three (3) years.

xxx

SPECIAL CONDITIONS OF THE CONTRACT

1. The PMOIC clarified that the six sites will have all of the required equipment needed. The AdHoc member added that if the bidder has an existing installation in the sites, the prospective bidder should have a backup for that site. She added that the sites should have a main and a backup machine always present.

SCHEDULE OF REQUIREMENTS

Section VI. Schedule of Requirements

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xxx

DELIVERY PERIOD

Within Forty (40) Calendar Days from the Calendar Days from the effective date indicated in the Notice to Proceed

xxx

1. The PMOIC clarified that the bidders can ask for an extension on the delivery schedule. The Representative from Ortho clarified that main and backup should be delivered within the schedule. The PMOIC replied that the site in Metro Manila is the priority. The AdHoc Member added that the schedule is for all the sites and affirmed the statement of the PMOIC.

1. The Vice Chairperson clarified that the reagents should have a brand specified in the Compliance in the Technical Specifications. The PMOIC affirmed this. The Chairperson suggested to have this included in the Bid Bulletin.
2. The PMOIC clarified if there are controls, calibrators, etc. for the reagents, these will need a separate Certificate of Product Registration from the FDA. He also added if the reagents are a test kit, it will not be anymore needed.

SECTION VII. TECHNICAL SPECIFICATIONS

Page 73

xxx

Provision of reagent specific controls in the manufacturer's kit:

- Positive and Negative controls
- Calibrators
- Other Consumables (if applicable)

xxx

3. The Representative from Ortho clarified if there is a specific anticoagulant for the blood bags. The AdHoc replied that there is no specific anti-coagulant stated. She added that if there are any more questions on the matter to put it in writing as a clarification.

SECTION VII. TECHNICAL SPECIFICATIONS

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xxx

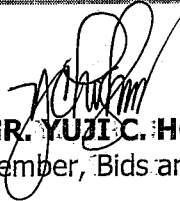

**TECHNICAL
SPECIFICATIONS**

	<p>Suitable for use with liquid anti-coagulant present in the blood bags;</p> <p>xxx</p> <p>4. The Representative from Lifeline stated that their machines uses batch testing technology and that they will have average tests per hour. He asked if there can be considerations on the technology they are offering. The PMOIC replied to write the request as a clarification for the Committee to discuss.</p> <p>SECTION VII. TECHNICAL SPECIFICATIONS Page 73</p> <p>xxx</p> <p>Provision of a fully automated, calibrated analyzer with a throughput of not less than 80 test/hour and capable of testing for four (4) TTIs/, namely HBsAg Surface Antigen Assay, HIV Antigen & Antibody Assay, HCV Antibody Assay or HCV Antigen and Antibody and Syphilis Antibody Assay</p> <p>xxx</p> <p>5. The Representative from Ortho clarified if there is going to be delivery tranches, etc. The AdHoc Member replied that the delivery will be made only once.</p>
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BIDDING FORMS	The PMOIC discussed the various forms included in the bid documents. No questions, clarifications and/or amendments were raised.
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II. OTHER DISCUSSIONS	
OTHER MATTERS	<p>1. The Representative from Ortho clarified if the reagents are to be delivered on the site or in DOH. The AdHoc answered that the delivery will be on the different sites. The Representative from Ortho asked regarding the payment terms for the project. The Committee answered that this is for clarification. The Vice Chairperson stated that the delivery should be coordinated with the Inspection Division and the NVBSP for the joint evaluation at least 3 to 5 days before delivery. The Chairperson said to notify PS and NVBSP in writing.</p> <p>2. The Chairperson stated that if the bidders still have any questions/clarifications, they can put it in writing and send it within the prescribed period stated in the bidding documents.</p>

ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:05 PM.
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CERTIFICATION	We certify that the foregoing is the true account of the Prebid Conference conducted on Wednesday, December 5, 2018.
PREPARED BY	 ENGR. YUJI C. HOSHINA, ECT Provisional Member, Bids and Awards Committee V
CERTIFIED CORRECT	<p style="text-align: center;">MS. MARITES B. ESTRELLA, RN, MM, MDM AdHOC Member, Bids and Awards Committee V</p> <p style="text-align: center;"> MR. JACK G. MERCADO Vice Chairperson, Bids and Awards Committee V</p> <p style="text-align: center;">MS. TERESITA J. DELA CRUZ Chairperson, Bids and Awards Committee V</p>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.