



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

3 MAY 2019 10:00 AM CONFERENCE ROOM B

MEETING CALLED BY	Bids and Awards Committee III
TYPE OF MEETING	Pre-bid Conference
PROJECT	Printing, Supply and Delivery of Basic Literacy Learning Materials and A&E Modules for DepEd
REFERENCE NO.	PB No. 19-013-3
ATTENDEES	<p>Bids and Awards Committee III</p> <p>Edward Saddi Chairperson Marc Hordejan Vice-Chairperson Joseph Balagtas Provisional Member/PMOIC Judy Mendoza AdHoc Member</p> <p>Procurement Division 3</p> <p>Fortunato Cortez Jr. Secretariat Jennefer Gemudiano Member</p> <p>End-User's Representative/s:</p> <p>Emilio Celedonio DepEd Analiza Dy DepEd</p> <p>Bidders</p> <p>Abigail Echano Vibal Group Celine Tiu Vibal Group Rowena Gardon FNB Educational Noel Mariano Philprint Frederick Sebastian Philprint Reynaldo Mariw Philprint Lhen Villanueva Bloombooks Dolores Dizon Bloombooks Aileen Reblora Prinpia Co., Ltd.</p>






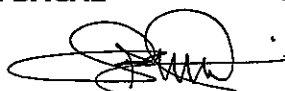
	Kathering Silva Anita Tumala	FEY Printing Corp. FEY Printing Corp.
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid Conference started at 10:00 AM with the Chairperson presiding. 2. Attendees for the activity were introduced and acknowledged however invited observers did not confirm their attendance. 3. Having established the required quorum, the Secretariat proceeded with the discussion of the activity. 	

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	There were no amendments/revisions made and further instructions from the BAC under this section.
BID DATA SHEET	<p>Under 29.1 Post Qualification</p> <p>2. DOCUMENTARY EVIDENCE (TO BE SUBMITTED DURING OPENING) (TO BE SUBMITTED DURING POST QUALIFICATION)</p> <p>29.2 Paper shall meet the following technical specifications:</p> <p>Cover Page: Foldcote # 12, solid white; 230gsm with ±5% -5% tolerance:</p> <p>Inside Page: Standard Newsprint: Uncoated Paper</p> <p>8. Updated PhilGEPS Certificate of Registration. (Platinum Membership), in the event that the PhilGEPS Certificate and the Annexes Annex "A" submitted during Bids is not updated.</p>
GENERAL CONDITIONS OF THE CONTRACT	There were no amendments/revisions made and further instructions from the BAC under this section.
SPECIAL CONDITIONS OF THE CONTRACT	<p>Ø <u>5.1</u> The Procuring Entity's Address for Notices is:</p> <p>Ø <u>6.2</u> Delivery and Documents</p> <p>(vii) Certificate of Acceptance/Inspection Report <u>Inspection Certification and Acceptance Report (ICAR)</u></p> <p>(viii) Four copies of the Invoice Report <u>Property Transfer Receipt (PTR)</u></p> <p>Ø <u>16.1</u> The Inspections shall be based on the approved submitted sample....</p>

	<ul style="list-style-type: none"> ⊖ <u>17.3</u> Three (3) Months after acceptance by the Procuring Entity of the delivered Goods ⊖ <u>17.4</u> The suppliers' response time shall be within 48 hours upon receipt of the notice of defect/s. ⊖ <u>21.1</u> No additional provision.
SCHEDULE OF REQUIREMENTS	There were no amendments/revisions made and further instructions from the BAC under this section.
TECHNICAL SPECIFICATIONS	Cover: Foldcote Cal. # 12, Solid White; 230gsm with ±5% <u>-5%</u> Basis Weight 70gsm with ±5% <u>-5%</u> , Opacity -90% with ±5% <u>-5%</u> , Brightness 80% with ±3% <u>-3%</u>
TERMS OF REFERENCE	There were no amendments/revisions made and further instructions from the BAC under this section.
BIDDING FORMS	There were no amendments/revisions made and further instructions from the BAC under this section.

III. TIMELINE	
POSTING IN PHILGEPS	April 26, 2019
PREBID CONFERENCE	May 3, 2019, 10AM
LAST DAY OF ISSUANCE OF BID BULLETIN	May 10, 2019
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	May 17, 2019, 10AM
II. OTHER DISCUSSIONS	
OTHER MATTERS	There were no amendments/revisions made and further instructions from the BAC under this section

ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:20 Noon
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CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on 03 MAY 2019 .
PREPARED BY	Procurement Division 3:  FORTUNATO CORTEZ, JR. Secretariat
CERTIFIED CORRECT	Bids and Awards Committee III: <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> JUDY MENDOZA AldHoc Representative On Official Business ATTY. DIVINA GRACIA BACAL Regular Member </div> <div style="text-align: center;">  JOSEPH BALAGTAS Provisional Member / PMOIC  MARC HORDEJAN Vice-Chairperson </div> </div> <div style="text-align: center; margin-top: 20px;">  ENGR. EDWARD SADDI Chairperson </div>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.