



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



PS DBM Compound, RR Road, Cristobal St., Paco, Manila
Tel. No. 689-7750

MINUTES OF MEETING

Monday, May 20, 2019	10:00 AM	CONFERENCE ROOM B
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VII
TYPE OF MEETING	PREBID CONFERENCE
PROJECT	Supply, Delivery, Installation, Testing and Commissioning of Elevator System for Philippine Statistics Authority (PSA)
REFERENCE NO.	AMP NO. 19-008-7 (TFB)
ATTENDEES	<p>Bids and Awards Committee VII</p> <p>Ms. Rosalinda V. Dapito Chairperson Mr. Vic Anthony A. Tubon Vice Chairperson Atty. Divina Gracia A. Bacal Regular Member Engr. Antonio B. Hermida, Jr. Provisional Member, PS (PMOIC)</p> <p>Procurement Division VII</p> <p>Ms. Kaila M. Jaronay Secretariat Ms. Ma. Jennifer R. Jimenez Member</p> <p>Bidders:</p> <p>Mr. Henry del Rosario Dex International Co. Ms. Lala Ramiro Dex International Co. Ms. Emily Garcia Elecol Engineering Equipment Supply and Service Ms. Kimberly Cabanilla IFE Elevators Phils. Mr. Francisco Ondoy IFE Elevators Phils. Mr. Emerson Marquez Powerlift Elevator & Escalator Corp. Mr. Francis Bustarga Powerlift Elevator & Escalator Corp.</p>

	Mr. Rodolfo N. Gamboa Mr. Philber Echon Mr. Zai Carmona Ms. Mula Cruz Melchor Ms. Maybelle Garcia Mr. Nash Ahmad	Industria Phils. & Global Corp. Access Lift Access Lift Isometric Enterprises Isometric Enterprises Ecolift
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Negotiations started at 10:50 AM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The Secretariat presented the general requirements for government procurement. 	

DISCUSSION

I. BID DOCUMENTS	
REQUEST FOR OFFER	There were no other discussions, clarifications, amendments, inclusions and revisions.
INSTRUCTIONS TO BIDDERS/ CONTRACTORS	SECTION I There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
SCHEDULE OF REQUIREMENTS	SECTION II X X X Within ninety (90) Calendar Days from the date indicated in the Notice to Proceed (NTP) X X X - <i>It was emphasized that the schedule of requirements includes the delivery, installation, testing and commissioning.</i>
	SECTION II X X X

	<p>Within ninety (90) Calendar Days from the date indicated in the Notice to Proceed (NTP)</p> <p>x x x</p> <ul style="list-style-type: none"> ➤ Representatives of Dex International, Access Lift and Elecol requested to amend the requirement from ninety (90) to one hundred twenty (120) ➤ Representatives of Powerlift, Isometric requested to amend the requirement from ninety (90) to five (5) months. <p style="text-align: center;">- <i>The BAC took note of the requests and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
TECHNICAL SPECIFICATIONS	<p>SECTION III</p> <p>x x x</p> <p>Capacity: 20 persons</p> <p>x x x</p> <ul style="list-style-type: none"> ➤ The bidders requested to amend the “20 persons” capacity to a weight requirement or minimum of 1,500 kg. ➤ A representative of Dex International requested to refer the capacity to the Mechanical Code. ➤ A representative of IFE requested the capacity to be 1,500 kg with machine room. <p style="text-align: center;">- <i>The BAC took note of the requests and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p> <ul style="list-style-type: none"> ➤ According to Powerlift, based on their brochure, the equivalent weight for twenty (20) persons is 1,350 kg. in Japanese Standard. ➤ It was clarified that there is existing shaft.
	<p>SECTION III</p> <p>x x x</p> <p>Works Included:</p> <ol style="list-style-type: none"> 1. x x x 2. Furnish and install a complete wiring and conduit system for power including feeders. 3. Furnish and install all wiring devices, junction boxes, wiring gutters and wiring support necessary for the complete electrical system. 4. Furnish and install a complete grounding system.

	<ol style="list-style-type: none"> 5. Provide appropriate ventilation/exhaust fan or equipment at machine room and control panel rooms including emergency communication such as intercom or any adequate emergency warning means. 6. Painting of all exposed electrical conduits, enclosures and equipment. 7. x x x 8. Final fixing, painting and cleaning of all affected area. <p>x x x</p> <p>➤ The bidders requested to remove items two (2) to six (6) and eight (8).</p> <p style="padding-left: 40px;">- <i>The BAC took note of the requests and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
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BIDDING FORMS	<p>SECTION V</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
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II. OTHER MATTERS

OTHER MATTERS	<ol style="list-style-type: none"> 1. The following points were also emphasized: <ul style="list-style-type: none"> • For the required Competent Evidence of Identity <ul style="list-style-type: none"> - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed. • No. 10th statement under the Omnibus Sworn Statement <ul style="list-style-type: none"> - It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof. 2. The following prospective bidders were directly invited for Negotiation: <ol style="list-style-type: none"> A. Powerlift Elevators & Escalator Corp. B. Ecolift Elevator and Escalator Corp C. Elecol Engineering Equipment Supply and Service D. Isometric Enterprises E. IFE Elevators Phils. F. Dex International Co. G. Industria Phils. & Global Corp 3. Only Access Lift attended the said activity that was not directly invited. 4. It was discussed the different documents to be submitted on or before the deadline for the Submission of Offer.
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	<p>A. For Directly Invited Bidders:</p> <ol style="list-style-type: none"> a) Authority of Signatory b) Conformity with Schedule of Requirements as stated in Section II of this Bidding Documents c) Conformity with Technical Specifications as stated in Section III of the Bidding Documents d) Financial Offer (Annex G) <p>B. For interested Bidders or Contractors who were not directly invited:</p> <ol style="list-style-type: none"> a) Authority of Signatory b) PhilGEPS Certificate c) Statement of All On-Going and Awarded but not yet Started Contracts d) Joint Venture Agreement e) Conformity with Schedule of Requirements as stated in Section II of this Bidding Documents f) Conformity with Technical Specifications as stated in Section III of the Bidding Documents g) Financial Offer (Annex G) <p>5. The bidders observed that the project has a low ABC.</p> <p>6. The Chairperson instructed the interested bidders to conduct a Site Inspection on May 21, 2019 at 10:00 AM.</p> <p>7. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing.</p>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:40 AM.
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on May 20, 2019.
PREPARED BY	<p>Procurement Division VII</p> <p style="text-align: center;">SGD MS. KAILA M. JARONAY Secretariat</p>
CERTIFIED CORRECT	<p>Bids and Awards Committee VII (BAC VII)</p> <p style="text-align: center;">SGD ENGR. ANTONIO B. HERMIDA, JR. Provisional Member (PMO-in-Charge)</p>

SGD
ATTY. DIVINA GRACIA A. BACAL
Regular Member

SGD
MR. VIC ANTHONY A. TUBON
Vice Chairperson

SGD
MS. ROSALINDA V. DAPITO
Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.