



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Friday, January 18, 2019

1:30 PM

CONFERENCE ROOM B

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2	
TYPE OF MEETING	Prebid Conference	
PROJECT	Design, Development, Installation, Configuration, Testing and Commissioning of LRTA-Integrated Performance Management System (LRTA-IPMS) for the Light Rail Transit Authority (LRTA) (PART II)	
REFERENCE NO.	Public Bidding No. 18-413-2	
ATTENDEES	Bids and Awards Committee 2: Engr. Manuel S. Avila Mr. Arnold F. Bondoc Ms. Princess Joy B. Flores BAC Secretariat Ms. Sherilyn R. Manzano BAC Technical Working Group Mr. Jade Edwin Apin Mr. Randale Orille Prospective Bidders: Mr. Jon Alfonso Mr. Jay Joson Ms. Ces Tizon Mr. Bong Camba Other Attendees: Ms. Zharmaine Katipunan	Vice Chairperson Vice Chairperson Provisional Member Member, Procurement Division 2 Member, Procurement Division 2 LRTA Pointwest Pointwest Pointwest Pointwest Exakt IT Services
CALL TO ORDER	The scheduled Pre-Bid Conference started at 1:53 PM with Engr. Avila presiding.	

DISCUSSIONS

I. BID DOCUMENTS

INSTRUCTIONS TO

SECTION II



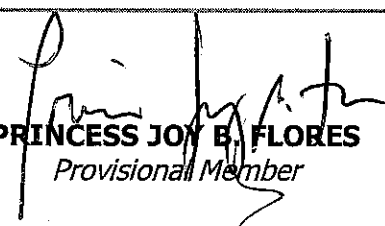

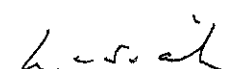
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BIDDERS	No highlights.
BID DATA SHEET	<p>SECTION III</p> <ul style="list-style-type: none"> - Ms. Flores emphasized that the project is a Quality Cost Based Evaluation. The points for the Experience and Capability of the Firm and Qualification of Personnel to be assigned to the project will be carried on from the scores recorded during the short listing phase. - The minimum score for the Technical Proposal is 60%. - The project requires a proof of concept or demonstration of the offer. - Ms. Flores emphasized that either TPF 9 or 10 shall be required to be submitted in accordance with ITB Clause 15 of the bidding documents. - A representative of Pointwest asked if they are required to submit the same documents in Part I. - Ms. Flores said that the same documents in Part I are required to be submitted in Part II. - Upon the clarification of a representative of Pointwest, the project will commence three (3) days after the issuance of NTP.
GENERAL CONDITIONS OF CONTRACT	<p>SECTION IV</p> <p>No highlights.</p>
SPECIAL CONDITIONS OF CONTRACT	<p>SECTION V</p> <ul style="list-style-type: none"> - Terms of payment will be based the Terms of Reference.
TERMS OF REFERENCE	<p>SECTION VI</p> <ul style="list-style-type: none"> - Ms. Flores emphasized that the timeline for the project is 10 months. <p>A bid bulletin shall be issued to clarify the duration and timetable of the project.</p> <ul style="list-style-type: none"> - Mr. Joson said that they will send all their written queries for the project.
BIDDING FORMS	<p>SECTION VII</p> <ul style="list-style-type: none"> - Ms. Flores emphasized that all pages of the Technical and Financial Proposal Submission Forms must be signed by the authorized representative with the same specimen in the Secretary's Certificate or Authority of Signatory. <p>Clarification of the requirement shall be made thru a Bid Bulletin to be issued.</p>
II. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> - The BAC have clarified that the presence of Ms. Katipunan will be of an observer. Hence, she will not be allowed to asked any question or clarifications regarding the project.
ATTACHMENTS	None.

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ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:25 PM
CERTIFICATION	We certify that the foregoing is true true account of Prebid Conference conducted on January 18, 2019.
PREPARED BY	 SHERILYN R. MANZANO Secretariat
CERTIFIED CORRECT	<p>Bids and Award Committee 2:</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  Official Business ANTONIO R. LAIGO, JR. <i>Ad Hoc Member</i> Official Business </div> <div style="text-align: center;">  PRINCESS JOY B. FLORES <i>Provisional Member</i> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i> </div> <div style="text-align: center;">  ARNOLD F. BONDOC <i>Vice Chairperson</i> </div> </div> <div style="text-align: center; margin-top: 10px;">  ENGR. MANUEL S. AVILA <i>Chairperson</i> </div>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply:
 (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.