



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, February 21, 2019	Time: 1:30 PM	Venue: Conference C
-----------------------------	---------------	---------------------

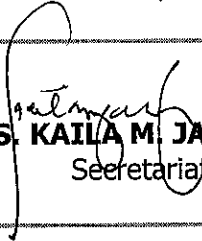



MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VII	
TYPE OF MEETING	PRE-BID CONFERENCE	
PROJECT	Supply and Delivery of Various Janitorial Supplies	
REFERENCE NO.	PUBLIC BIDDING NO. 19-051-7	
ATTENDEES	Bids and Awards Committee VII	
	Ms. Rosalinda V. Dapito Ms. Rowena R. Inocentes Ms. Consolacion S. Cinco	Chairperson Provisional Member, PMO In-Charge AdHOC Member
ATTENDEES	Procurement Division VII	
	Engr. Ian T. Fajarito Ms. Kaila M. Jaronay	Member Secretariat
ATTENDEES	Bidders:	
	Ms. Ruby Ann Mallari Mr. Ronald Yauder Mr. Randy Centeno Ms. Juliefer S. Bareja Ms. Maeah Airocel Isidro Mr. Edwin Yeo	Prime Essentials Mfg. & Trading Co. Prime Essentials Mfg. & Trading Co. Polymer Products Center Point Sales & Trading Inc. Center Point Sales & Trading Inc. JR Plastic
ATTENDEES	Mr. Louis Alconcel Ms. Ivy Joy Feliz Ms. Janette Zuleta Ms. Leilani Bolante Ms. Len Ocera Mr. Mike Bonifacio	
	Unimasters Unimasters Eastworld Sales Phil. Eastworld Sales Phil. LMS Industries OLEO-FATS, Inc.	

CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 1:30 PM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that required quorum was established to conduct the activity. 3. The Secretariat likewise stated the BAC's compliance with the Invitation of Observers. 4. Subsequently, the Secretariat presented the general requirements for government procurement for the project.
---------------	--

DISCUSSIONS

I. BID DOCUMENTS	
INVITATION TO BID	No further clarification.
BID DATA SHEET	<p>Clause 5.4 Page 39</p> <p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least twenty five percent (25%) of the ABC for each lot.</p> <p><i>Please refer to Annex "I" of Section VIII. Bidding Forms for the definitions of similar contract.</i></p> <ul style="list-style-type: none"> ➤ Polymer Products and Prime Essentials clarified the definition of similar contract of "cleaning supplies" in reference to Annex "I", if limited only to the items enumerated under the said classification. - <i>The Committee took note of the manifestation for further discussion. Any amendment will be reflected in the Bid Bulletin.</i>
GENERAL CONDITIONS OF THE CONTRACT	No further clarification.
SPECIAL CONDITIONS OF THE CONTRACT	No further clarification.
SCHEDULE OF REQUIREMENT	No further clarification.

<p>TECHNICAL SPECIFICATIONS</p>	<p>Lot No. 1 : CLEANER, TOILET BOWL & URINAL</p> <p>XXX</p> <ul style="list-style-type: none"> • FDA Certificate of Product Registration/Product Notification Number (shall be indicated on the label) • FDA Certificate of License to Operate (LTO) Number as Trader/Distributor/Manufacturer. <p>XXX</p> <ul style="list-style-type: none"> ➤ Unimasters manifested that aforesaid requirements is not required to certain household/urban hazardous substances in accordance with AO 2015-0038. - <i>The Committee took note of the manifestation for further discussion. Any amendment will be reflected in the Bid Bulletin.</i>
<p>BIDDING FORMS</p>	<p>No further clarification.</p>
<p>II. OTHER MATTERS</p>	
<p>OTHER MATTERS</p>	<ul style="list-style-type: none"> • Eastworld Sales inquired if 100 pcs. /roll or pack for Trashbag is acceptable. - <i>The Committee clarified that 10 pieces/roll or pack is Agencies' requirement. Thus, what it is required should be followed.</i> • LMS inquired if test reports/results should be submitted during opening of bids. - <i>The Committee clarified that test report is under Evidence and Verification of Technical Specifications. Thus, submission of the same will be prior to Post Qualification stage/phase and not during Bid Opening.</i> • OLEO-FATS inquired if testing is just limited only to Intertek Testing Services Philippines, Inc. - <i>The Committee clarified that testing shall be conducted by government-accredited testing centers (GATCs). Any amendment on the same will be reflected in the Bid Bulletin.</i>
<p>CERTIFICATION</p>	<p>We certify that the foregoing is true account of Prebid Conference conducted on February 21, 2019.</p>

ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 3:00 PM.
PREPARED BY	 MS. KAILA M. JARONAY Secretariat
CERTIFIED CORRECT	BIDS AND AWARDS COMMITTEE VII  MS. ROWENA R. INOCENTES Provisional Member  MS. CONSOLACION S. CINCO Ad Hoc Member to the BAC  MS. ROSALINDA V. DAPITO Chairperson