



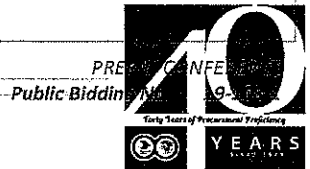
Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, April 2, 2019 10:00 AM MEETING RM. 2

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 1
TYPE OF MEETING	Pre-bid Conference
PROJECT	Supply, Delivery, Testing Installation, Commissioning and Training of Back-up Data System for the Philippine Army (PA)
REFERENCE NO.	PB No. 19-103-1
ATTENDEES	<p>Bids and Awards Committee 1 Engr. Rosana D. Yambao Chairperson Paul Jasper V. De Guzman Vice-Chairperson Atty. Divina Gracia A. Bacal Regular Member</p> <p>BAC Support Division Ray-ann V. Sorilla Secretariat Maybelline N. Galang Member</p> <p>End-user(s) Maj. Lito Salanguste TWG, PA Col. Estela A Villa Representative, PA</p> <p>Bidder(s) Lovelee Manosor Macrologic Jaimee Crisologo Macrologic Raymond Catiis Macrologic Nelson Evangelista ITSDI Jeanette Vasquez ITSDI Aljon Mendoza ITSDI Liza Tayobana ATI Nico Reyes ATI Faye Ecleo Radenta Thess Temaña ASI Sanny Belonio ASI Nicoline Yu ASI</p>
CALL TO ORDER	1. The scheduled Pre-bid conference started at 10:35 AM with the Chairperson presiding.



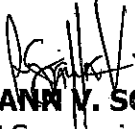
	<p>2. The BAC Secretariat acknowledged the presence of attendees.</p> <p>3. Notice to Observers have been sent within the required period. However, none of them attended the activity. Notwithstanding the absence of observers and having established the required quorum, the BAC proceeded with the activity.</p>
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DISCUSSION

I. BID DOCUMENTS	
PRESENTATION	<p>The BAC Secretariat proceeded with the presentation of the General Requirements for Procurement for Goods and the Bidding Documents.</p> <p>The Committee reiterated the valid and updated PhilGeps Registration Certificate (Platinum Membership) that the Annex A of the said documents should reflect all the updated documents. Also, the Committee remind the bidders to use the standard forms provided in the bidding documents. The Committee also clarify that they may duplicate/re-type the forms in condition that the statement indicated is the same.</p> <p>The Committee reiterated the use of Bid Security in the form of Bank Guaranty to make sure all the conditions/provisions must be included in the form. In case the bidder opt to submit a bid securing declaration, it must be specific to the project and use the form provided in bidding documents.</p>
INVITATION TO BID	SECTION I NO DISCUSSION
INSTRUCTIONS TO BIDDERS	SECTION II NO DISCUSSION
BID DATA SHEET	SECTION III NO DISCUSSION
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V <ul style="list-style-type: none"> The Committee with the concurrence of End-user clarify that the Supply Delivery, testing and training is in fort bonifacio but the installation and commissioning is offsite.

<p>SCHEDULE OF REQUIREMENTS</p>	<p>SECTION VI</p> <ul style="list-style-type: none"> A prospective bidder requested for additional Fifteen (15) Calendar Days to the delivery period as it includes installation of the product being offered. The Committee took note of the concern.
<p>TECHNICAL SPECIFICATIONS</p>	<p>SECTION VII Page No. 73-89</p> <ul style="list-style-type: none"> A prospective bidder clarify regarding the shared storage if it will be deployed in Philippine Army. The End-user response that it will be deployed off site. A prospective bidder asked the possible size of the data to be back up. The End-user took note of the concern. As the actual count may vary depending upon the implementation and testing. A prospective bidder clarify regarding the specific meaning of Back-up Licenses for Virtualized Environment as it requires 8 licenses. The bidder also asked for the details of the actual size of the data. The End-user took note of the concern. A prospective bidder confirm if its necessary that back-up licenses for Virtualized Environment must be under Gartner Leaders Quadrant from 2016 to 2017. The End-user confirmed. The Committee discussed regarding the additional requirements/Instruction stated in the Terms of Reference if there is a need to include additional documents/requirements. Subject for further discussion and It will form part of the Supplemental Bid Bulletin to be issued.
<p>BIDDING FORMS</p>	<p>SECTION VII Page No. 92</p> <ul style="list-style-type: none"> The Committee remind the bidders that each of the item has an Approved Budget of the Contract and they must not exceed the ABC per item.

III. OTHER DISCUSSIONS

OTHER MATTERS	NONE
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:40 AM
CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on April 2, 2019.
PREPARED BY	<p>The BAC Support Division</p> <p style="text-align: center;">  MS. RAY-ANN V. SORILLA BAC Secretariat </p>
CERTIFIED CORRECT	<p style="text-align: center;">ENGR. ROSANA D. YAMBAO Chairperson, Bids and Awards Committee 1</p> <p style="text-align: center;">MR. PAUL JASPER V. DE GUZMAN Vice Chairperson, Bids and Awards Committee 1</p> <p style="text-align: center;">ATTY. DIVINA GRACIA A. BACAL Regular Member, Bids and Awards Committee 1</p>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.