

MINUTES OF MEETING

Friday, August 16, 2019	1:00 PM	PS CONFERENCE ROOM A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 4																																							
TYPE OF MEETING	Prebid Conference																																							
PROJECT	<i>Design and Build of Electrical Substation and Distribution System for the Philippine Navy (PN)</i>																																							
REFERENCE NO.	PB 19-254-4																																							
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE 4</p> <table> <tr> <td>Engr. Estrellita G. Fule</td> <td>Chairperson</td> </tr> <tr> <td>Engr. Ian T. Fajarito</td> <td>Vice Chairperson</td> </tr> <tr> <td>Engr. Diane T. Arbitrario</td> <td>Provisional Member</td> </tr> </table> <p>Procurement Division 4</p> <table> <tr> <td>Mr. Nikko C. Valenzona</td> <td>Secretariat</td> </tr> </table> <p>Bidder(s):</p> <table> <tr> <td>Mr. John Donne Carlos</td> <td>Philcantech Enterprises</td> </tr> <tr> <td>Mr. Jerome Viduya</td> <td>Philcantech Enterprises</td> </tr> <tr> <td>Mr. Michael Nicolas</td> <td>MN Electro</td> </tr> <tr> <td>Mr. Harvey Chester Manansala</td> <td>MN Electro</td> </tr> <tr> <td>Ms. Baby Linda Vidal</td> <td>Asiaphil Incorporated</td> </tr> <tr> <td>Mr. Cefiro San Juan</td> <td>Asiaphil Incorporated</td> </tr> <tr> <td>Mr. Nicholas Yu</td> <td>Asiaphil Incorporated</td> </tr> <tr> <td>Mr. Ariel Duran</td> <td>AN Escalante Construction, Inc.</td> </tr> <tr> <td>Ms. Marilou P. Braza</td> <td>FABMIK Construction & Equipment Co. Inc.</td> </tr> <tr> <td>Ms. Emie Delas Alas</td> <td>FABMIK Construction & Equipment Co. Inc.</td> </tr> </table> <p>Other Attendee(s):</p> <table> <tr> <td>Engr. Eduardo P. Solayao</td> <td>PS Consultant</td> </tr> <tr> <td>Engr. Jude John A. Deseo</td> <td>PS Consultant</td> </tr> <tr> <td>Col Edwin T Ricardo (Ret.)</td> <td>DND Resource Person</td> </tr> <tr> <td>LCDR Wally Casas</td> <td>PN, NCEBde</td> </tr> <tr> <td>LTJG Arnel V Bentillo</td> <td>PN, NCEBde</td> </tr> </table>		Engr. Estrellita G. Fule	Chairperson	Engr. Ian T. Fajarito	Vice Chairperson	Engr. Diane T. Arbitrario	Provisional Member	Mr. Nikko C. Valenzona	Secretariat	Mr. John Donne Carlos	Philcantech Enterprises	Mr. Jerome Viduya	Philcantech Enterprises	Mr. Michael Nicolas	MN Electro	Mr. Harvey Chester Manansala	MN Electro	Ms. Baby Linda Vidal	Asiaphil Incorporated	Mr. Cefiro San Juan	Asiaphil Incorporated	Mr. Nicholas Yu	Asiaphil Incorporated	Mr. Ariel Duran	AN Escalante Construction, Inc.	Ms. Marilou P. Braza	FABMIK Construction & Equipment Co. Inc.	Ms. Emie Delas Alas	FABMIK Construction & Equipment Co. Inc.	Engr. Eduardo P. Solayao	PS Consultant	Engr. Jude John A. Deseo	PS Consultant	Col Edwin T Ricardo (Ret.)	DND Resource Person	LCDR Wally Casas	PN, NCEBde	LTJG Arnel V Bentillo	PN, NCEBde
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	LT Christian P Carmona LT Marvin B Davalos P03 Sarmiento	PN, NCEBde PN, NCEBde PN, NCEBde
CALL TO ORDER	<p>1. The scheduled Prebid Conference started at 1:30 PM with the Chairperson presiding.</p> <p>2. The Chairperson acknowledged the presence of the attendees.</p> <p>3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project.</p> <p>4. The Secretariat presented the Invited Observers for the Activity, and acknowledged that none confirmed of their attendance for the Activity.</p>	

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID	XXX			
		ACTIVITIES	SCHEDULE	VENUE
		XXX	XXX	XXX
		XXX	XXX	XXX
		<i>Site Inspection</i>	<i>From date of posting to August 19, 2019 except Saturdays, Sundays and Holidays</i>	<i>Naval Station Leovigildo Gantioqui, San Antonio Zambales</i>
		XXX	XXX	XXX
		<i>Last day of Submission of Written Clarifications</i>	<i>August 20, 2019</i>	<i>PS Main Office Cristobal St., Paco, Manila or email at pd4@ps-philgeps.gov.ph</i>
		<i>Last day of Issuance of Supplemental Bid Bulletin</i>	<i>August 23, 2019</i>	<i>PhilGEPS website, PS website, PS bulletin board</i>
		<i>Deadline of Submission and Receipt of Bids</i>	<i>August 30, 2019 10:00 AM</i>	<i>PS Conference Room, Cristobal St., Paco, Manila</i>
		<i>Opening of Bids (Eligibility and Technical Documents)</i>	<i>Immediately after the deadline for submission of Bids.</i>	<i>PS Conference Room, Cristobal St., Paco, Manila</i>
	XXX			
	<i>The Provisional Member reminded the bidders for the deadline for submission of queries, last day for issuance of Bid Bulletin and Deadline for Submission and Opening of Bids.</i>			
	XXX			
	<i>The Procurement Division 4 Procurement Service RR Road, Cristobal St., Paco, Manila</i>			

	<p>689-7750 loc. 4017, 563-9351 pd4@ps-philgeps.gov.ph X X X</p> <p><i>The Provisional Member presented the contact details of the BAC IV, for bidders to submit their queries within the prescribed deadline.</i></p>
BID DATA SHEET	<p>SECTION III BDS Clause No. 13.2 Page No. 40 X X X <i>Any bid with a financial component exceeding the total ABC shall not be accepted.</i> X X X</p> <p><i>The Provisional Member reminded the bidders that proposals to be submitted MUST not exceed Total ABC. Otherwise, it will be a ground for Ineligibility.</i></p> <p>BDS Clause No. 18.1 Page No. 40</p> <p><i>The Provisional Member presented the forms of Bid Security and its respective amounts alongside the Bid Securing Declaration.</i></p>
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SCHEDULE OF REQUIREMENTS	NO DISCUSSION
TECHNICAL SPECIFICATIONS	NO DISCUSSION
TERMS OF REFERENCE	NO DISCUSSION
BIDDING FORMS	<p>Annex No. A Page No. 77 X X X</p> <p><i>Total Lot Bid Price: _____</i></p> <p><i>TOTAL LOT BID PRICE IN WORDS: _____</i></p>

XXX

The Provisional Member reminded the bidders that prices must be thoroughly checked for consistency as there are cases that the Total Lot Bid Price is inconsistent with the TOTAL LOT BID PRICE IN WORDS.

Annex No. C
Page No. 108

The Provisional Member emphasized on the importance of the Omnibus Sworn Statement and reminded bidders of the Rule of Notarial Practice, that Community Tax Certificates (CTC) not acceptable competent evidence of identity and will be a ground for ineligibility.

The Provisional Member reminded bidders on the required contact information; that it must be updated and bidders must actively check their declared email addresses for Notices issued by the BAC as the reckoning period for the said notices is the date transmitted by the BAC.

Annex No. M
Page No. 125

The Provisional Member explained the proper procedure in accomplishing the said form, reminded bidders to divulge all ongoing contracts in order to properly validate the declared NFCC. Otherwise, it will be a ground for Ineligibility and subsequent Blacklisting.

The Provisional Member reminded the bidders not to leave any blanks on Annex "C" and "C-1" and encouraged bidders to simply indicate "Not Applicable" or "N/A" in the said form if there are no details to be filled out.

Annex No. I
Page No. 120

The Provisional Member presented the 3^d form of Bid Security, explaining to the bidders on the proper procedure in accomplishing the said form and reminded bidders to thoroughly examine the contents of the said of the document.

The Provisional Member reminded the bidders that the said form will be signed the authorized representative and notarized, further explaining that CTC is not acceptable as explained earlier with the Omnibus Sworn Statement.

Annex No. J-K
Page No. 122- 123

The Provisional Member instructed bidders to properly accomplished the said form and not to miss out any details and may be a ground for the

disqualification during the evaluation of their bid.

*Annex No. N
Page No. 126*

The Provisional Member explained the proper instructions in filling up the said form and its use in evaluating the key personnel for the contract in terms of the work experience.

II. OTHER DISCUSSIONS

OTHER MATTERS

The Secretariat presented a promotional video that highlights the procurement projects under R.A. 9184.

The Chairperson highlighted that the video presented is for general infrastructure projects and that the project at hand is a design and build infrastructure project which involves a 2 stage bidding process.

Asiaphil, Inc./ PhilCantech asked the BAC if they can use the certificate of inspection issued to them on the previous bidding.

The Chairperson answered in affirmative and informed that the bidders can withdraw their submitted bids.

The Provisional Member presented the Annex "G" of R.A. 9184 as an additional reference to bidders for design and build projects.

Philcantech asked what will be the grounds for disqualification for the conceptual designs and construction methods.

Chairperson advised that questions will be answered after the presentation of the technical specifications.

The Provisional Member emphasized on the No-Contact Rule that prohibits bidders to make any communication about their respective bids.

The representative from MN Electro requested for a two (2) week extension for the deadline of submission of bids.

The BAC took note of the request, and asked other bidders if they share the same request as MN Electro.

Representatives from Philcantech, AN Escalante and Fambik signified their

	<i>agreement with the request; being Asiaphil the only bidder that didn't request for an extension.</i>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 3:05 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Friday, August 16, 2019.
PREPARED BY	Procurement Division 4: (SGD.) MR. NIKKO C. VALENZONA Secretariat, Bids and Awards Committee 4
CERTIFIED CORRECT	 (SGD.) ENGR. DIANE T. ARBITRARIO Provisional Member, Bids and Awards Committee 4 (SGD.) ENGR. IAN T. FAJARITO Vice Chairperson, Bids and Awards Committee 4 (SGD.) ENGR. ESTRELLITA G. FULE Chairperson, Bids and Awards Committee 4