



MINUTES OF MEETING

Monday, September 23, 2019	10:00 AM	CONFERENCE ROOM A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply and Delivery of Air Conditioning Units Inverter Window Type for the Bureau of Immigration	
REFERENCE NO.	Public Bidding No. 19-292-2	
ATTENDEES	<p>Bids and Awards Committee 2: Engr. Manuel S. Avila Atty. Michelle Anne B. Recto Mr. Joseph C. De Sales Mr. Joseph A. Abundo</p> <p>BAC Secretariat: Ms. Princess Joy B. Flores</p> <p>BAC Technical Working Group Mr. Jade Edwin C. Apin</p> <p>Prospective Bidders: Ms. Jaira Tambobong Ms. Carmela Jane Castete Mr. Reynante Recewa Mr. Allam Pilarte Mr. Rhoel Bautista Ms. Kate Tan Mr. Ruben Cerenio Mr. Joel Malcon Mr. Eugene Lozano Ms. Divine Magbanua</p> <p>Other Attendees: Ms. Zara Mae Gallego Mr. Jimcel Infante</p>	<p>Chairperson Regular Member Provisional Member, PS Provisional Member, BI</p> <p>Member, Procurement Division 2, PS</p> <p>Member, Procurement Division 2, PS</p> <p>AMCA Engineering Services Metro Coolaire Trading Amigorek Corporation Fix & Aire Western Appliance Western Appliance Aequus Enterprises SSD Builders, Inc. Innovalite, Inc. Globalaire Tech. Corp.</p> <p>Bureau of Immigration Bureau of Immigration</p>

CALL TO ORDER	The scheduled Pre-Bid Conference started at 10:22 AM with Engr. Avila presiding.
ESTABLISHMENT OF QUORUM	Engr. Avila, upon the determination of the attendance of the majority of the Bids and Awards Committee, declared quorum to conduct the Pre-Bid Conference.
INVITATION TO OBSERVERS	Ms. Flores presented the Invitation to Observers in compliance with the requirements of the 2016 Revised IRR of R.A. 9184 .

DISCUSSION

I. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS	SECTION II No highlights.
BID DATA SHEET	SECTION III No highlights.
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV No highlights.
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V No highlights.
SCHEDULE OF REQUIREMENTS	SECTION VI ⇒ Upon the clarification of a prospective bidder, it was clarified that the payment can be requested upon issuance of the Inspection and Certificate of Acceptance Report.
TECHNICAL SPECIFICATIONS	SECTION VII Lot No. 1: Air Conditioning Units 1 HP Inverter Window Type ⇒ A prospective bidder raised that the higher the Horse Power the lower the Energy Efficiency Ratio must be. ⇒ Lot No. 2: Air Conditioning Units 2 HP Inverter Window Type ⇒ A prospective bidder raised that the higher the Horse Power the lower the Energy Efficiency Ratio must be. ⇒ A prospective bidder asked if a 50-52 db would be acceptable.

	<ul style="list-style-type: none"> ➤ Mr. Apin suggested to include a warranty certificate for Lot No. 1 and 2. ➤ All requests and clarifications shall be referred to the end-user agency for comments and recommendations. ➤ Any modification shall be made through a Bid Bulletin. 						
BIDDING FORMS	<p>SECTION VIII</p> <p>Annex "A": Bid Form</p> <ul style="list-style-type: none"> ➤ A revised Bid Form shall be issued. 						
II. OTHER DISCUSSIONS							
OTHER MATTERS	None.						
ATTACHMENTS	None.						
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:25 AM						
CERTIFICATION	We certify that the foregoing is the true account of Prebid Conference conducted on September 23, 2019.						
PREPARED BY	(SGD.) PRINCESS JOY B. FLORES BAC Secretariat						
CERTIFIED CORRECT	<p>Bids and Awards Committee 2:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> (SGD.) JOSEPH A. ABUNDO <i>Provisional Member, SBMA</i> </td> <td style="text-align: center; width: 50%;"> (SGD.) JOSEPH C. DE SALES <i>Provisional Member, PS</i> </td> </tr> <tr> <td style="text-align: center;"> (SGD.) ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i> </td> <td style="text-align: center;"> <i>On Leave</i> ARNOLD F. BONDOC <i>Vice Chairperson</i> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> (SGD.) ENGR. MANUEL S. AVILA <i>Chairperson</i> </td> </tr> </table>	(SGD.) JOSEPH A. ABUNDO <i>Provisional Member, SBMA</i>	(SGD.) JOSEPH C. DE SALES <i>Provisional Member, PS</i>	(SGD.) ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i>	<i>On Leave</i> ARNOLD F. BONDOC <i>Vice Chairperson</i>	(SGD.) ENGR. MANUEL S. AVILA <i>Chairperson</i>	
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