

MINUTES OF MEETING

Friday, December 6, 2019	1:00 PM	PS EXECUTIVE LOUNGE
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 4	
TYPE OF MEETING	Prebid Conference	
PROJECT	<i>Design and Build of Electrical Substation and Distribution System for the Philippine Navy (PN)</i>	
REFERENCE NO.	PB 19-317-4	
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE 4</p> <p>Engr. Estrellita G. Fule Chairperson Engr. Diane T. Arbitrario Provisional Member Asec Jesus Rey R Avilla Ad-Hoc Representative DND</p> <p>Procurement Division 4</p> <p>Mr. Nikko C. Valenzona Secretariat Ms. Julie U. Guimbuayan Member Ms. Angelica Denice Lopez Member Mr. Jimby S. Alcantara Member</p> <p>End-User Agency(ies)</p> <p>LCDR Wally Casas PN PN, TWG LT Marvin Davalos PN PN, TWG LTJG Arnel Bentillo PN PN, TWG FN1 Sarmiento PN PN, End-User Representative</p> <p>Bidder(s)</p> <p>Ms. Angelica Beatrice A. Ordiz MN Electro Ms. Ma. Regina B. Rivera MN Electro Mr. Edgar J. Fabricante Smart-Tech Electro-Industrial Systems, Inc. Mr. Gilberto R. Cadag Smart-Tech Electro-Industrial Systems, Inc. Ms. Nerie Banaria Smart-Tech Electro-Industrial Systems, Inc. Mr. Adrian Escuadra AN Escalante Construction, Inc. Mr. Dennis Molina E.M. Cuerpo, Inc.</p>	

	<p>Mr. Cerilo San Juan Ms. Mary Grace Santos Ms. Kathlene Charis Apaitan Mr. Bayani Asuncion</p> <p>Mr. Rogelio P Tondo</p> <p>Ms. Imelda Macaraig Ms. Shenna Divine Garbi Mr. Darriel Guevarra Mr. Junaro Janalo Mr. Fernando Abdon Mr. Narciso V. Samblo Jr</p> <p>Other Attendees: Engr. Joel Victor Salaguinto Engr. Eduardo P. Solayao Engr. Jude John A. Deseo</p> <p>Asiaphil Inc. Trans-Tech Philippine System, Corp. Trans-Tech Philippine System, Corp. Performance Builders & Developers Company Bare Electric System Performance Builders & Developers Company Bare Electric System Power Dimension Inc. Power Dimension Inc. Power Dimension Inc. Asian Electrosystems Corporation Asian Electrosystems Corporation Asian Electrosystems Corporation</p> <p>PS Consultant PS Consultant PS Consultant</p>
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 1:25 PM with the Chairperson presiding. 2. The Chairperson acknowledged the presence of the attendees. 3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project. 4. The Provisional Member presented the Invitation to Observers and emphasized that Non-Confirmed of their attendance for the Activity.

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID	<p>SECTION I ITB Clause No. 6 Page No. 5</p> <p>xxx <i>For the conduct of Site Inspection, below are the following contact persons: LT ALVIN O. NARVADEZ PN – CO, PEU, NSLG, cp nr: 0917-774-0212</i> xxx</p> <p><i>The Provisional Member presented the contact person in conducting Site Inspection.</i></p> <p>ITB Clause No. 7 Page No. 6 xxx</p> <table border="1" data-bbox="438 1892 1449 1928"> <tr> <td data-bbox="438 1892 774 1928">ACTIVITIES</td> <td data-bbox="774 1892 1109 1928">SCHEDULE</td> <td data-bbox="1109 1892 1449 1928">VENUE</td> </tr> </table>	ACTIVITIES	SCHEDULE	VENUE
ACTIVITIES	SCHEDULE	VENUE		

xxx	xxx	xxx
xxx	xxx	xxx
Site Inspection	From date of posting except Saturdays, Sundays and Holidays	xxx
Pre-Bid Conference	December 06, 2019 1:00PM	xxx
Last day of Submission of Written Clarifications	January 7, 2020	xxx
Last day of Issuance of Supplemental Bid Bulletin	January 10, 2020	xxx
Deadline of Submission and Receipt of Bids	January 17, 2020 10:00AM	xxx
Opening of Bids (Eligibility and Technical Documents)	Immediately after the deadline for submission of Bids	xxx

xxx

The Provisional Member presented the Project timeline, and reminded the bidders to review and assess the requirements.

SECTION III
BDS Clause No. 5.4
Page No. 40

xxx

The Bidder must have completed, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistics Office consumer price indices.

*For purposes of this project, similar contracts shall refer to the contracts involving **Design and Construction of Electrical Substation and Distribution System.***

xxx

The Provisional Member presented the terms for Similar Contract and Reminded the Bidders that the contract to be declared must amount to at least 50% of the ABC and is similar as defined in the terms for similar contracts.

The Chairperson emphasized that the declared contracts must comply with Design and Construction of both Electrical Substation and Distribution System and asked prospective bidders if they can comply with the requirement.

The Bidders answered in the affirmative.

BID DATA SHEET

BDS Clause No. 12.1(a)(i)

Page No. 41

XXX

a. Business Registration;

*b. Mayor's Permit for ~~2020~~ **2019**.*

*c. ~~2019~~ **2018** Audited Financial Statement;*

d. Valid and current Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR ; and

e. Valid and Applicable PCAB License

XXX

The Chairperson explained to the bidders that the 2019 Mayor's Permit is acceptable until the end of the 1st Quarter of 2020. While the Audited Financial Statement will be reverted back to year 2018 as the 2019 Audited Financial Statement will be released on April of 2020. All Changes will be reflected in the Bid Bulletin to be issued for the Project.

BDS Clause No. 12.1(b)(ii.3)

Page No. 42

XXX

One (1) Boom Truck w/ Bucket

One (1) Dump Truck

One (1) Lifting Crane

Two (2) One Bagger Concrete Mixer

XXX

The Provisional Member presented the Minimum Requirements for Major Equipment.

The Chairperson reminded the bidders that the requirements are minimum and the equipment that will be declared must be easily located and operational and encouraged bidders to adhere to the required number of equipment and if the need arises to add equipment bidders may do so but is allowed only when the contract implementation has been initiated.

BDS Clause No. 13.2

Page No. 44

XXX

Any bid with a financial component exceeding the amount of the total ABC shall not be accepted.

XXX

The Provisional Member reminded bidders that the offered bid prices are considered final and any offer that will exceed the total ABC will be automatically disqualified.

	<p><i>The Chairperson explained to the bidders that being a Design and Build Infrastructure Project, bidders will be able to assess and determine the amount of their proposals that will be suited to their submitted designs.</i></p> <p>BDS Clause No. 20.3 Page No. 44</p> <p>XXX <i>Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its bid.</i> XXX</p> <p><i>The Provisional Member explained the number of required copies, suggested sequencing and packaging of proposals.</i></p>
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SCHEDULE OF REQUIREMENTS	<i>The Provisional Member explained the proper procedure to accomplish the said form.</i>
TECHNICAL SPECIFICATIONS	<i>The Provisional Member explained the proper procedure to accomplish the said form.</i>
TERMS OF REFERENCE	<p><i>The representative from Asiaphil Incorporated asked on the deadline for submission of clarification letters.</i></p> <p><i>The BAC stated the deadline of January 07, 2020 as stated in the Bidding Documents.</i></p> <p><i>The representative from Power Dimension asked the Committee whether if it's acceptable if the contract they will declaring lacked the terms for Design and Build but only limited to Electrical Substation and Distribution System.</i></p> <p><i>The BAC answered in the Negative.</i></p> <p><i>The representative from Power Dimension asked on the requirements for spare parts.</i></p> <p><i>The BAC stated that there is no requirement for spare parts but it is expected the spare parts are readily available from the market after six (6) years.</i></p>

	<p><i>The representative Performance Builders & Developers asked if there is a requirement for Soil Resistance and the party responsible in conducting it.</i></p> <p><i>The representative from PN replied that they are allowed to conduct the said testing. Engr. Solayao signified his agreement with the response and instructed bidders after the test has been concluded it may be submitted to the DPWH for further checking and validation.</i></p> <p><i>The representative from Asiaphil, Inc. asked if it's possible to retrieve the documents they have submitted in the previous bidding.</i></p> <p><i>The BAC answered in the affirmative.</i></p>
<p>BIDDING FORMS</p>	<p>Annex No. A Page No. 104</p> <p><i>The Provisional Member explained the proper procedure to accomplish the said form, and reminded bidders that offered bid prices are considered final and variation orders are not possible.</i></p> <p>Annex No. C Page No. 108</p> <p><i>The Provisional Member explained to the Bidders that the Omnibus Sworn Statement used by PS-DBM has 10 declarations as opposed to the ones used by Other Agencies that has 9 declarations.</i></p> <p><i>The Provisional Member reminded bidders to declare updated contact information especially the email address as this is the default way of communication for any notices from the BAC.</i></p> <p><i>The Provisional also emphasized that an appropriate Authority of Signatory is defined on the document and enumerated the same to the bidders for their information.</i></p> <p><i>Lastly, the Provisional Member reminded bidders of the Rule of Notarial Practice, whereas the BAC will not accept Community Tax Certificate (CTC)/Cedula for Notarized Documents and Advised Prospective bidders to only used enumerated IDs under the document in notarizing required documents.</i></p> <p>Annex No. J Page No. 122</p> <p><i>The Provisional Member explained the proper procedure to accomplish the said form and reminded bidders not to leave the form blank upon their submission.</i></p> <p>Annex No. K Page No. 123</p>

	<p><i>The Provisional Member explained the proper procedure to accomplish the said form and reminded bidders not to leave the form blank upon their submission.</i></p> <p>Annex No. L Page No. 124</p> <p><i>The Provisional Member explained the proper procedure to accomplish the said form and reminded bidders not to leave the form blank upon their submission.</i></p> <p>Annex No. M Page No. 125</p> <p><i>The Provisional Member explained the proper procedure to accomplish the said form, and advised bidders to divulge all ongoing and awarded but not yet started contracts as these will be used in validating their NFCC.</i></p> <p>Annex No. N Page No. 126</p> <p>Annex No. K Page No. 123</p> <p><i>The Provisional Member explained the proper procedure to accomplish the said form and explained that bidders may continue adding up relevant details that would establish their experience.</i></p>
II. OTHER DISCUSSIONS	
OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 3:15 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Friday, December 6, 2019.
PREPARED BY	Procurement Division 4: <p style="text-align: center;">(SGD.) MR. NIKKO C. VALENZONA Secretariat, Bids and Awards Committee 4</p>
CERTIFIED CORRECT	<p style="text-align: center;">(SGD.) ASEC JESUS REY R AVILLA Ad-Hoc Representative, Bids and Awards Committee 4</p>

(SGD.)
ENGR. DIANE T. ARBITRARIO
Provisional Member, Bids and Awards Committee 4

(SGD.)
ENGR. ESTRELLITA G. FULE
Chairperson, Bids and Awards Committee 4