



MINUTES OF MEETING

Thursday, October 3, 2019 10:00AM CONFERENCE ROOM A

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																																	
TYPE OF MEETING	Prebid Conference																																	
PROJECT	CONSTRUCTION OF 3-STOREY PHILIPPINE TROPICAL SCIENCE CENTER (PHILTROP), PHASE II																																	
REFERENCE NO.	PB 19-301-9																																	
ATTENDEES	<p>Bids and Awards Committee IX:</p> <table style="width: 100%;"> <tr> <td>Engr. Ian T. Fajarito</td> <td>Chairperson</td> </tr> <tr> <td>Ms. Ma. Jennifer R. Jimenez</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Engr. Marwan O. Amil</td> <td>Provisional Member (PMOIC), PS</td> </tr> <tr> <td>Engr. Arnel M. Lacap</td> <td>Provisional Member (Ad Hoc), UPLB</td> </tr> </table> <p>Procurement Division IX:</p> <table style="width: 100%;"> <tr> <td>Mr. Vincent Joseph D. Disu</td> <td>Secretariat</td> </tr> </table> <p>Other End-User's Representatives:</p> <table style="width: 100%;"> <tr> <td>Ms. Rebecca C. Torres</td> <td>UPLB</td> </tr> <tr> <td>Arch. William Jeffrey Y. Rañola</td> <td>UPLB</td> </tr> <tr> <td>Ms. Myranel S. Canceran</td> <td>UPLB</td> </tr> <tr> <td>Mr. Romer P. Mada</td> <td>UPLB</td> </tr> </table> <p>Bidders:</p> <table style="width: 100%;"> <tr> <td>Mr. Pepito Lobrigo</td> <td>RSP Lim Const. Co., Inc.</td> </tr> <tr> <td>Ms. Jinky Botor</td> <td>R.A. Moya Const. Corp.</td> </tr> <tr> <td>Mr. Niels T. Argulles</td> <td>R.A. Moya Const. Corp.</td> </tr> <tr> <td>Mr. Patrick Tan</td> <td>Steel built Const. Inc.</td> </tr> <tr> <td>Ms. Amerie Semilla</td> <td>A.E. Centeno Construction</td> </tr> <tr> <td>Mr. Lloyd Benemerito</td> <td>A.I.A. Construction</td> </tr> <tr> <td>Arch. Luigi Avecilla</td> <td>A.I.A. Construction</td> </tr> </table>		Engr. Ian T. Fajarito	Chairperson	Ms. Ma. Jennifer R. Jimenez	Vice-Chairperson	Engr. Marwan O. Amil	Provisional Member (PMOIC), PS	Engr. Arnel M. Lacap	Provisional Member (Ad Hoc), UPLB	Mr. Vincent Joseph D. Disu	Secretariat	Ms. Rebecca C. Torres	UPLB	Arch. William Jeffrey Y. Rañola	UPLB	Ms. Myranel S. Canceran	UPLB	Mr. Romer P. Mada	UPLB	Mr. Pepito Lobrigo	RSP Lim Const. Co., Inc.	Ms. Jinky Botor	R.A. Moya Const. Corp.	Mr. Niels T. Argulles	R.A. Moya Const. Corp.	Mr. Patrick Tan	Steel built Const. Inc.	Ms. Amerie Semilla	A.E. Centeno Construction	Mr. Lloyd Benemerito	A.I.A. Construction	Arch. Luigi Avecilla	A.I.A. Construction
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:30 am with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The Chairperson presented the general requirements for government procurement.
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DISCUSSION

I. BID DOCUMENTS									
INVITATION TO BID	<p>SECTION I Page 8</p> <p>The Schedule of Activities is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">ACTIVITIES</th> <th style="text-align: center;">SCHEDULE</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">X X X</td> <td style="text-align: center;">X X X</td> </tr> <tr> <td style="text-align: center;">Site Inspection</td> <td style="text-align: center;">Starting October 02, 2019 @ 10:00 AM up to October 16, 2019 @ 03:00 PM</td> </tr> <tr> <td style="text-align: center;">X X X</td> <td style="text-align: center;">X X X</td> </tr> </tbody> </table> <ul style="list-style-type: none"> - <i>The Representative of UPLB encouraged the bidders to conduct a one-time Site Inspection on October 08, 2019 @ 10:00 AM to avoid conflicts of meetings. Otherwise, if the bidders are not available on the said date and time, they shall inform the UPLB representatives a day before the proposed date.</i> - <i>The Representative of UPLB informed the bidders that Google map application will be used to locate the site "Makiling Center for Mountain Eco System".</i> 	ACTIVITIES	SCHEDULE	X X X	X X X	Site Inspection	Starting October 02, 2019 @ 10:00 AM up to October 16, 2019 @ 03:00 PM	X X X	X X X
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**INSTRUCTIONS TO
BIDDERS**

**SECTION II
PAGE 20
Clause No. 12.1 (a)(ii)(ii.11)**

value of outstanding works, if applicable.

The statement of the Bidder's SLCC shall be supported by the Notice of Award and/or Notice to Proceed, Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. In case of contracts with the private sector, an equivalent document shall be submitted;

- Bidders inquired if a Purchase Order with indicated start of the project will be acceptable as supporting document for the private projects in lieu of the documents stated above.
 - *The BAC took note of the inquiry and any clarification shall be reflected in the Supplemental/ Bid Bulletin to be issued for the project.*

BID DATA SHEET

**SECTION III
Page 40
Clause No. 12.1 (b) (ii.2)**

The minimum number of contractor's key personnel to be assigned to the Contract is as follows:

Key Personnel	Relevant Experience
X X X	X X X
Construction Safety and Health Officer	5 years General Building

- Bidders suggested if they are allowed to only submit a Construction Occupational Safety and Health Training (COSH) Certificate.
 - *The BAC clarified that the reckoning period of the five (5) - year relevant experience of Construction Safety and Health Officer shall be from the issuance of any BOSH or COSH Training Certificate issued by DOLE – accredited training centers.*

SECTION III
Page 40
Clause No. 12.1 (b) (ii.3)

The minimum major equipment requirements are the following:

<i>Equipment</i>	<i>Capacity</i>	<i>Number of Units</i>
XXX	XXX	XXX
Stand-by Genset	-	1

- Proponents asked for the capacity requirement of the Stand-by Genset.
 - *The BAC answered that there is no requirement as regards the capacity for the genset so long as it can attain the functionality required for the entire duration of the project.*

GENERAL CONDITIONS OF THE CONTRACT

SECTION IV
 There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

SPECIAL CONDITIONS OF THE CONTRACT

SECTION V
 There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

TECHNICAL SPECIFICATION

SECTION VI
 There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

DRAWING

SECTION VII
 There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

BILL OF QUANTITIES

SECTION VIII
 There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

BID FORMS

Section IX
 There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

II. OTHER MATTERS

OTHER MATTERS

1. The following points were also emphasized:
 - For the required Competent Evidence of Identity
 - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.
 - No. 10th statement under the Omnibus Sworn Statement

	<p>- It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.</p>
ADJOURNMENT	<p>Having no other matters for discussion, the meeting was adjourned at 12:00PM</p>
CERTIFICATION	<p>We certify that the foregoing is true account of Prebid Conference conducted on Thursday, October 3, 2019.</p>
PREPARED BY	<p>The Procurement Division IX:</p> <p style="text-align: center;">(SGD.) MR. VINCENT JOSEPH D. DISU Secretariat</p>
CERTIFIED CORRECT	<p style="text-align: center;">Bids and Awards Committee IX (BAC IX)</p> <p style="text-align: center;">(SGD.) ENGR. ARNEL M. LACAP Ad Hoc Member, UPLB</p> <p style="text-align: center;">(SGD.) ENGR. MARWAN O. AMIL Provisional Member, PS (PMOIC)</p> <p style="text-align: center;">(SGD.) MS. MA. JENNIFER R. JIMENEZ Vice Chairperson</p> <p style="text-align: center;">(SGD.) ENGR. IAN T. FAJARITO Chairperson</p>