



MINUTES OF MEETING

Tuesday, January 14, 2020	10:00 AM	Executive Lounge
---------------------------	----------	------------------

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE X												
TYPE OF MEETING	PRE-BID CONFERENCE												
PROJECT	Procurement of Various Medical Rehabilitation Equipment for Vicente Sotto Memorial Medical Center (VSMMC)												
REFERENCE NO.	PB No. 20-001-10												
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE X</p> <table border="0"> <tr> <td>Engr. Pablo Roman C. Andres</td> <td>Chairperson</td> </tr> <tr> <td>Atty. Divina Gracia A. Bacal</td> <td>Regular Member</td> </tr> <tr> <td>Ms. Maricel R. Vergel De Dios</td> <td>Provisional Member / PMO-in-Charge</td> </tr> </table> <p>PROCUREMENT DIVISION X</p> <table border="0"> <tr> <td>Mr. Jack G. Mercado</td> <td>TWG-in-Charge</td> </tr> <tr> <td>Engr. Chamel Fiji C. Melo</td> <td>Member</td> </tr> <tr> <td>Ms. Barby Ann M. Villamor</td> <td>Secretariat</td> </tr> </table> <p>BIDDER/S No Bidder</p>	Engr. Pablo Roman C. Andres	Chairperson	Atty. Divina Gracia A. Bacal	Regular Member	Ms. Maricel R. Vergel De Dios	Provisional Member / PMO-in-Charge	Mr. Jack G. Mercado	TWG-in-Charge	Engr. Chamel Fiji C. Melo	Member	Ms. Barby Ann M. Villamor	Secretariat
Engr. Pablo Roman C. Andres	Chairperson												
Atty. Divina Gracia A. Bacal	Regular Member												
Ms. Maricel R. Vergel De Dios	Provisional Member / PMO-in-Charge												
Mr. Jack G. Mercado	TWG-in-Charge												
Engr. Chamel Fiji C. Melo	Member												
Ms. Barby Ann M. Villamor	Secretariat												
CALL OF ORDER	<ul style="list-style-type: none"> The scheduled Pre-Bid Conference started at 10:36 AM with the Chairperson presiding. The Chairperson acknowledged the presence of the attendees. Notices to the observers have been sent within the prescribed period, but none attended the activity. Notwithstanding the absence of the observers, the BAC Chairperson stated that there is compliance with the requirement under the rule. Thereafter, the BAC proceeded with the scheduled pre-bid conference. Having established the required quorum the Chairperson instructed the Secretariat to proceed with the Pre-Bid Conference but since no bidder attended the activity the Secretariat proceeded with the presentation of the Timeline/Bidding activities. 												
HIGHLIGHTS OF ACTIVITY	<ul style="list-style-type: none"> The PMO-in-Charge implied that the End-user's Representative is not able to attend the meeting because all flights at the Ninoy Aquino International Airport (NAIA) were put "on hold" following the ash eruption of the Taal Volcano in Batangas. They confirmed that the Pre-Bid Conference may proceed as scheduled and all the clarifications/queries may be sent to them via email. 												

- The Chairperson asked if there are any clarifications/queries received from the prospective bidders. The Secretariat and PMO-in-Charge stated that there are no clarifications/queries were received either via email or courier.
- The Secretariat presented the bidding activities as follows:

Last Day of Submission of Written Clarification	January 20, 2020
Last Day of Issuance of Bid Bulletin	January 23, 2020
Deadline for Submission	Thursday, January 30, 2020; 10:00 AM
Opening of Bids	Immediately after the Deadline of Submission of Bids

- The TWG-in-Charge raised a clarification under BDS Clause 29.2 last paragraph which states that:
“In case the bidder submits eligibility documents in accordance with the last two preceding paragraphs, the bidder shall submit a valid PhilGEPS Registration Certificate with its updated Annex A as part of Post qualification documents.”
- He emphasized that under IRR Clause 8.5.2 - *all bidders shall upload and maintain in PhilGEPS a current and updated file of the following Class “A” eligibility documents under Sections 23.1(a) and 24.1(a).*
- The Regular Member replied that this issue has been consulted with the GPPB-TSO, that we cannot insist the bidders to submit an updated PhilGEPS Certificate Registration if PhilGEPS is unable to accommodate this because their modernization is not yet implemented. So instead of being strict with the bidders we allow them to submit an alternative.
- The Regular Member suggested to revise the paragraph into:
“In case the bidder submits eligibility documents in accordance with the last two preceding paragraphs or if the updated eligibility documents are attached to the Certificate, the bidder shall submit a valid PhilGEPS Registration Certificate with its updated Annex A as part of Post qualification documents.”
- The BAC Members agreed to modify the contents under BDS Clause 29.2 No. 5 into:
xxx
“5. Valid PhilGEPS Registration Certificate with its updated Annex A, if applicable.”

ADJOURNMENT	<ul style="list-style-type: none"> Having no other matters for discussion, the meeting was adjourned at 12:19 PM.
CERTIFICATION	<ul style="list-style-type: none"> We certify that the foregoing is true account of PRE-BID CONFERENCE conducted on Tuesday, January 14, 2020.
PREPARED BY	<p style="text-align: center;">SGD MS. BARBY ANN M. VILLAMOR Secretariat</p>
CERTIFIED CORRECT	<p>Bids and Award Committee X:</p> <p style="text-align: center;">- not present - ENGR. WILFREDO T. GERSON Ad Hoc Representative, VSMMC</p> <p style="text-align: center;">SGD MS. MARICEL R. VERGEL DE DIOS Provisional Member / PMO-in-Charge</p> <p style="text-align: center;">SGD ATTY. DIVINA GRACIA A. BACAL Regular Member</p> <p style="text-align: center;">- not present - MR. WEBSTER M. LAUREÑANA Vice-Chairperson</p> <p style="text-align: center;">SGD ENGR. PABLO ROMAN C. ANDRES Chairperson</p>