



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



INVITATION TO BID
FOR THE
Supply and Delivery of Various HP Toner Cartridges
For the Procurement Service (PS)

PUBLIC BIDDING NO. 19-122-1

FUNDING SOURCE: GOVERNMENT OF THE PHILIPINES THRU THE APPROVED BUDGET OF THE PROCUREMENT SERVICE

1. The **PROCUREMENT SERVICE** invites PhilGEPS registered suppliers to bid for the following items:

Lot No.	ITEM/ DESCRIPTION	QTY	APPROVED BUDGET FOR THE CONTRACT	PRICE OF BIDDING DOCUMENTS	DELIVERY PERIOD
1	Toner Cartridge, HP CF226A (HP26A) Black Laserjet	716 cartridges	₱ 4,444,913.68	₱ 1,000.00	Refer to Section VI Schedule of Requirements
2	Toner Cartridge, HP CF281A (HP81A) Black Laserjet	116 cartridges	₱ 1,108,355.64	₱ 1,000.00	
TOTAL ABC: ₱5,553,269.32					

Bidders should have completed, within *Five (5) years* from the date of submission and receipt of bids, a contract similar to the Project.

2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	April 8, 2019
Issuance and Availability of Bid Documents	April 8, 2019
Pre-Bid Conference	April 15, 2019; 2:00 PM
Last day of Submission of Written Clarification	April 18, 2019
Last Day of Issuance of Bid Bulletin	April 22, 2019
Deadline for Submission and Opening of Bids	April 29, 2019; 2:00 PM

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

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4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the BAC Secretariat Office (see address below) and upon payment of a nonrefundable fee for the Bidding Documents, in amounts pursuant to the Schedule.

The Bidding Documents may also be downloaded free of charge from the website of the PhilGEPS provided that Bidders shall pay the non-refundable price not later than the submission of their bids.


Interested bidders may inspect the Bidding Documents and obtain further information from the BAC Secretariat at the address given below.

6. The PROCUREMENT SERVICE will hold a Pre-Bid Conference on **April 15, 2019; 2:00 PM** which shall be open to all interested parties
7. All Bids must be accompanied by a bid security in any of **the acceptable forms and in the amount stated in ITB Clause 18.**

Bid opening shall be conducted on **April 29, 2019; 2:00 PM** at the Bidding Room, Conference Room, Procurement Service, Cristobal St., Paco, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend the opening. **Late bids shall not be accepted.**

8. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the Bidding Room
9. The PROCUREMENT SERVICE reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

The Procurement Division I
Procurement Service
RR Road, Cristobal St., Paco, Manila
689-7750 loc. 4020
pd1@ps-philgeps.gov.ph


ENGR. ROSANA D. YAMBAO
Chairperson
Bids and Awards Committee I