



## NOTICE TO PROCEED

**MS. ANNE MARIE D. FALDAS**

*Authorized Representative*

**BEST CHOICE GOURMET AND CATERING SERVICES, INC.**

Blk 9, Lot 4, Kalap Subdivision, Inner Zabarte,  
Barangay Kaligayahan, Quezon City

Dear **Ms. Faldas**:

The attached Letter Order having been approved, notice is hereby given **BEST CHOICE GOURMET AND CATERING SERVICES, INC.** that performance on the **Procurement of Catering Services for the 45<sup>th</sup> Founding Anniversary Celebration of the Procurement Service-Department of Budget and Management under GSD-026-23 (SVP)** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
1	Procurement of Catering Services for the 45 <sup>th</sup> Founding Anniversary Celebration	475	pax	P490.00	P232,750.00

**Amount in words:** Two Hundred Thirty-two Thousand Seven Hundred Fifty

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

**SIGNATURE REDACTED**

**SAMANTHA GRACE E. MOSCOSO**

*OIC-Director IV, Administrative and Finance Group*

10/12/23

Date of receipt of this Notice:

Name of Authorized Representative:

**Anne Maries D. Faldas**

Signature of Authorized Representative:

**SIGNATURE REDACTED**



**LETTER ORDER No. : PO23-00415**

**BEST CHOICE GOURMET AND CATERING SERVICES, INC.**

B9 L4 Kalap Subdivision,  
 Quezon City

Date : October 09, 2023

Bidding No.: GSD-026-23

Date of Opening : October 2, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	475	pax	PROCUREMENT OF CATERING SERVICES FOR THE 45th FOUNDING ANNIVERSARY CELEBRATION  * PR223-0479 * for PS Employee (HRDD)  * NOA No. GSDPC-005-23 * AM snacks, Lunch and PM snacks  ===== - Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.	490.00	232,750.00
Price Validity: 0 Calendar Days				Total Amount:	Php 232,750.00

Place of Delivery : RR Road, Cristobal St. Paco Manila  
 Delivery Instruction : On October 18, 2023

Certified Correct: SIGNATURE REDACTED  
ABIGAIL ANN O. ALICDAN-ESPERE  
 OIC, GSD  
 Date: 10/9/23

FUNDS AVAILABLE Php 232,750.00  
SIGNATURE REDACTED  
LADY LOU A. GIMENO  
 OIC Chief Accountant

APPROVED BY: SIGNATURE REDACTED  
PHILIP JOSEF T. VERA CRUZ  
 Director IV, Operations Group  
 Date: 10/12/23

Supplier's copy received by: SIGNATURE REDACTED  
 Signature Over name in print  
 Date Received: 10/12/23