



Republic of the Philippines Department of Transportation

Request for Expression of Interest

**SELECTION OF CONSULTANT FOR THE NEW CEBU
INTERNATIONAL CONTAINER PORT PROJECT (NCICPP)
FOR THE DEPARTMENT OF TRANSPORTATION (DOTr)**

Limited Competitive Bidding

1. The Republic of the Philippines Department of Transportation, through the Department of Budget and Management – Procurement Service (DBM-PS), pursuant to the Economic Development Cooperation Fund (EDCF) Loan Agreement (Loan No. PHL-19) between the Government of the Philippines and the Republic of Korea (Export-Import Bank of Korea (The Bank)) intends to apply the sum of **US\$5,440,000.00** to payments under the contract for the **Selection of Consultant for the New Cebu International Container Port Project**.
2. The Republic of the Philippines Department of Transportation now invites interested firms for the Pre-qualification/Shortlisting for the Consultancy Services for the Preparation of Preliminary Conceptual Design, Bidding Assistance, and Construction Supervision for the New Cebu International Container Port Project. Bidders should have completed a contract similar to the Project. Eligible Bidders shall be determined through this subject Shortlisting Process.
3. Bidding will be conducted through **Limited Competitive Bidding** among Korean Firms as per above mentioned Loan Agreement. Procedures using EDCF Procurement Guidelines shall be followed.
4. The firms on the referred list of The Bank may obtain further information from the **Bids and Awards Committee VI of the Procurement Service** at the address given below from 8:00 A.M. to 5:00 P.M.

E-mail: pd6@ps-philgeps.gov.ph

Deadline of Submission of Queries: 10 December 2018

Deadline of Submission of Documents: 17 December 2018

5. The queries and document submissions must be duly received by the BAC Secretariat at the address below on or before the above set deadlines. Queries may be sent through e-mail.
6. Submissions beyond the deadline shall not be accepted.

7. For further information, please refer to:

Bids and awards Committee VI

Procurement Service

PS Complex, RR Road, Cristobal Street

Paco, Manila

Contact details: (632)354-1623 or (632)689-7750

Email add: pd6@ps-philgeps.gov.ph


JOSEPH CONRAD D. DUEÑAS
Chairperson



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE



NAME OF REPRESENTATIVE

Designation

NAME OF FIRM

Address

Tel.

Fax.

**SUBJECT : SUBMISSION OF DOCUMENTS FOR THE SHORTLISTING OF
CONSULTANTS FOR THE NEW CEBU INTERNATIONAL CONTAINER
PORT PROJECT**

Dear **Representative**,

Good day! This is with reference to the above titled procurement project funded by the Export-Import Bank of Korea (KEXIM Bank), through a loan agreement executed by and between the Philippine Government and the Government of the Republic of Korea. Your company is among the institutions listed by the KEXIM Bank as a potential consultant for the aforementioned project. Consistent with the applicable rules, a shortlisting is required before proceeding with the selection process.

In view of the Shortlisting Procedure to be conducted by the undersigned committee, the Department of Budget and Management – Procurement Service (DBM-PS) Bids and Awards Committee VI (BAC VI), as the Procurement Agent of the Department of Transportation (DOTr), hereby requests the submission of the accomplished forms herein attached as Annexes A to F. The full and complete disclosure of the required details is significant to ensure the completeness of our evaluation.

Please submit the documents on or before 17 December 2018 at Procurement Service Compound, RR Road, Cristobal St., Paco, Manila and send a soft copy thru e-mail at pd6@ps-philgeps.gov.ph.

We look forward to your submission.

Regards,


JOSEPH CONRAD D. DUEÑAS
Chairperson
Bids and Awards Committee VI

PRE-QUALIFICATION DOCUMENTS

For the

CONSULTANCY SERVICES for the PREPARATION of PRELIMINARY
CONCEPTUAL DESIGN, BIDDING ASSISTANCE and CONSTRUCTION
SUPERVISION for NEW CEBU INTERNATIONAL CONTAINER PORT PROJECT
(NCICPP) FUNDED UNDER THE KOREAN ECONOMIC DEVELOPMENT
COOPERATION FUND (EDCF)

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PRE-QUALIFICATION DOCUMENT

A. INSTRUCTIONS TO APPLICANTS FOR PRE-QUALIFICATION

1. Format and Signing of Pre-qualification Documents

- 1.1 Prospective bidders shall submit their pre-qualification documents through their duly authorized representative on or before 17 December 2018; 5:00P.M..
- 1.2 Prospective bidders shall prepare an original, five (5) copies of the pre-qualification documents, and a soft copy in searchable PDF format. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 1.3 The prequalification documents, except for un-amended printed literature, shall be signed, and each and every page thereof shall be initialed by the duly authorized representative/s of the prospective bidders.
- 1.4 Any interlineations, erasures or over writings shall be valid only if they are signed or initialed by the duly authorized representative/s of the prospective bidder.

2. Sealing and Marking of Pre-qualification Documents

- 2.1 Prospective bidders shall enclose their original pre-qualification documents, in a sealed envelope marked "ORIGINAL" – PREQUALIFICATION DOCUMENTS "Each copy shall be similarly sealed duly marking the envelopes as COPY NO. _____-PRE-QUALIFICATION DOCUMENTS." These envelopes containing the original and the copies shall then be enclosed in one single envelope.
- 2.2 The original and the number of copies of the pre-qualification documents shall be typed or written in indelible ink and shall be signed by prospective bidder or its duly authorized representative/s.
- 2.3 All envelopes shall:
 - a) Contain the name of the contract to be bid in capital letters;
 - b) Bear the name and address of the prospective bidder in capital letters;
 - c) Be addressed to the BAC for the Consultancy Services;
 - d) Bear warning 'DO NOT OPEN BEFORE...' the date and time for the opening of pre-qualification documents.
- 2.4 If the pre-qualification documents are not sealed and marked as required, the BAC will assume no responsibility for its misplacement or premature opening.

3. Deadline for Submission of Pre-qualification Documents

Pre-qualification documents must be received by the BAC at the address on or before 17 December 2018; 5:00 P.M..

4. Late Submission of Pre-qualification Documents

Any pre-qualification documents submitted after the deadline for submission shall be declared "LATE" and shall not be accepted.



5. Modification and Withdrawal of Pre-qualification Documents

- 5.1 The prospective bidder may modify its pre-qualification documents after it has been submitted; provided that the modification is received by the BAC prior to the deadline of submission. The prospective bidder shall not be allowed to retrieve its original pre-qualification documents but shall be allowed to submit another set equally sealed, properly identified, linked to its original bid marked as "PRE-QUALIFICATION MODIFIED" and stamped "received" by the BAC. Modified received after the deadline shall not be considered and shall be returned to the prospective bidder unopened.
- 5.2 A prospective bidder may, through the letter of withdrawal, withdraw its pre-qualification documents after it has been submitted, for valid and justifiable reason; provided that the letter of withdrawal is received by the BAC prior to the deadline prescribed for submission and receipt of pre-qualification documents.

6. Shortlisting of Consultants

- 6.1 Only prospective bidders whose submitted experience are similar in nature and complexity to the contract to be bid shall be considered for short listing. Applicants must gain a minimum score of "Seventy (70) Points" to qualify for shortlisting
- 6.2 Shortlisted consultants shall be invited to participate in the bidding of this project through the Request for Proposals to be issued by the BAC.
- 6.3 Only bids from the shortlisted bidders shall be opened and considered for award of contract. These shortlisted bidders, whether single entities or JVs, should confirm in their bids that the information contained in the submitted pre-qualification remains correct as of date of bid submission.
- 6.4 Experience of the consultants composing JV, the number of projects of each partner will be added together and evaluated as a whole.

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CONSULTANTS APPLICATION FORM

1. **Name of Consultant** :
2. **Office Address** :
 - a. Telephone No. :
 - b. Fax No. :
 - c. Website :
3. **Year Established** :
4. **Country** :
5. **Type of Organization** :
 - a. ISO Accreditation :
 - b. Membership in International Organizations:
6. **Contact Persons (give two):**
 - a. Name :
Title :
Telephone No. :
E-mail Address :
 - b. Name :
Title :
Telephone No. :
E-mail Address :
7. **Affiliated Firms** :
 - a. Acronym :
Name :
Year Established :
Country :
Type of Organization :
 - b. Acronym :
Name :
Year Establishment :
Country :
Type of Organization :
8. **Annual Volume of Gross Fees for the Last Five (5) Years :**
 - a. Year 2017
 - b. Year 2016
 - c. Year 2015
 - d. Year 2014
 - e. Year 2013
9. **Stockholders and Partners:**

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Name

Nationality

No. of Shares and Subscribed
Paid Up

- a.
- b.
- c.
- d.
- e.

10. Principal Office

Name

Nationality

Partner/Title

- a.
- b.
- c.
- d.
- e.

11. Number of Personnel in Present Organization (Permanent)

a. Key Personnel

- 1.
- 2.
- 3.
- 4.
- 5.

b. Administrative Staff

- 1.
- 2.
- 3.
- 4.
- 5.

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CERTIFICATION

I hereby certify that each of the documents submitted in satisfaction of the eligibility requirements is an original copy or a true faithful reproduction or copy of the original and all information provided herein, including the annexes and enclosures thereto, is true and correct, and I hold myself liable, criminally and civilly, for any misinterpretation or false statement made herein.

I understand that any information found to be false or misrepresentative of any firm/company will be grounds for disqualification.

I witness thereof, I hereunto affixed my signature this _____ day
of _____ 2018 at _____, (Country).

Authorized Representative

(Affiant)

Republic of the Philippines)

_____)

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2018 at

_____ affiant exhibited to me his/her Residence Certificate _____

No. _____, issued at _____ on _____

(Korean Lawyer)

Notary Public

Doc. No. _____

Until _____

Page No. _____

PTR No _____

Book No. _____

Issued at _____

Series of _____

Issued on _____

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I. Applicable Experience of the Consulting Firm (25 pts.)

Overall experience of the Firm (Independent Consultant, Organizations of a public character, including public corporations and foundations, which also provide consulting services, Corporation or Joint Venture.

- A. Records of previous engagement in similar project/s (Conceptual Design, Assistance in Tendering, Construction Supervision) regardless of location, whether in Korea or foreign, for the last five (5) years of comparable size (completed) (20 pts.).

	Weight (Wt.) (k)	Services			Total Wt. (a+b+c) *k
		C/D (a)	Tender (b)	C/S (c)	
Five (5) or more Projects	20	15%	25%	60%	
3-4 projects	15	15%	25%	60%	
1-2 projects	10	15%	25%	60%	
Incomplete Services and Scope	0				

- B. Projects with previous and current clients, considering repeat engagements as consultants, disputes arising out of past work or extent of litigations, if any (5 pts.), International projects including South Korea.

- 5 - 2 or more repeat engagement, with no disputes/litigations
 3 - 1 repeat engagement, with no disputes/litigation.
 0 - no repeat engagement

II. Qualification of Personnel to be assigned to the job (60 pts.)

- A. Education of Principal and Key Staff relevant to the Project (20 pts.)

- 20 - 13 or more qualified Staff relevant to the project
 15 - 7-12 qualified Staff relevant to the project
 10 - 4-6 qualified Staff relevant to the project
 5 - 1-3 qualified Staff relevant to the project
 0 - No relevant Staff

- B. Work Experience of Principal and Key Staff relevant to the Project (40 pts.)

- 40 - 15 years or more experience of qualified Staff available for the project
 35 - 10-14 years of experience of qualified Staff available for the project
 30 - 7-9 years of experience of qualified Staff available for the project
 20 - 4-6 years of experience of qualified Staff available for the project
 10 - 1-3 years of experience of qualified Staff available for the project
 0 - No experience

III. Current Workload relative to the Capacity (15 pts.)

- A. Company workload (list of all on-going projects)

- 15 - Less than 2 on-going projects
 10 - 3-4 on-going projects
 5 - 5 or more on-going projects

I. Applicable Experience of the Consulting Firm (25 pts.)

A. Records of previous engagement in similar project/s (Conceptual Design, Assistance in Tendering and Construction Supervision) regardless of location whether in South Korea or foreign countries, for the last five (5) years of comparable size (must be a completed contract) (20 pts.)

Name of Firm/Company: _____

Item No.	Name and Location of Project	Description of the Project	Name of Client/Source of Financing	Contract duration	Consulting Services				
					Type	Role	Total Cost		% Participation
							Original Currency	Equivalent (USD Mil)	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Note: * Role: Primary (partner in a joint venture) or Secondary (Associate)

* Type: A - Advisory & Review of Services; P - Pre-investment or Feasibility Studies; D - Detailed Design

C - Construction Supervision; CD - Conceptual Design; TA - Tender Assistance

O - Other Technical Services of Special Studies.

* Please submit relevant documents (e.g. Notice of Award, Notice to Proceed, Certificate of Completion, etc.)

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B. Projects with previous and current clients considering repeat engagements as consultants, arising out of past work or extent of litigations, if any (5 pts.), International projects including South Korea.

Name of Firm/Company: _____

Item No.	Name and Location of Project	Description of the Project	Name of Client/Source of Financing	Contract duration	Consulting Services				
					Type	Role	Total Cost		% Participation
							Original Currency	Equivalent (USD Mil)	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Note:

* Please submit relevant documents (e.g. Notice of Award, Notice to Proceed, Certificate of Completion, etc.)

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II. Qualification of Personnel to be assigned to the job (60 pts.)**A. Education of Principal and Key Staff relevant to the Project (20 pts.)**

Name of Firm/Company: _____

Item No.	Name	Position or equivalent positions	Educational Attainment
1		Project Manager/Team Leader	
2		Senior Harbor Engineer	
3		Senior Harbor Engineer	
4		Harbor Engineer	
5		Prof. Procurement Specialist 1	
6		Procurement Specialist 2	
7		Procurement Specialist 2	
8		Procurement Specialist 2	
9		Geotechnical Engineer	
10		Structural Engineer	
11		Structural Engineer	
12		Architect	
13		Electrical Engineer	

Number of Qualified Staff	
Score	

Note:

Please submit the relevant documents (e.g. Curriculum Vitae, Diploma (photocopy), License (photocopy) if professional, certifications (photocopy), etc.)

B. Work Experience of Principal and Key Staff relevant to the Project (40 pts.)

Name of Firm/Company: _____

Item No.	Name of Principal and Key Staff	Position	Percentage Wt.	Number of Years of Experience relevant to the Project	Score	Equivalent Wt.
1		Project Manager/Team Leader	18%			0.00
2		Senior Harbor Engineer	8%			0.00
3		Senior Harbor Engineer	8%			0.00
4		Harbor Engineer	6%			0.00
5		Prof Procurement Specialist 1	8%			0.00
6		Procurement Specialist 2	4%			0.00
7		Procurement Specialist 2	4%			0.00
8		Procurement Specialist 2	4%			0.00
9		Geotechnical Engineer	8%			0.00
10		Structural Engineer	8%			0.00
11		Structural Engineer	8%			0.00
12		Architect	8%			0.00
13		Electrical Engineer	8%			0.00
			100%	Total		0.00

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III Current Workload relative to the Capacity (15 pts.)

A. Company Workload (list of all on-going projects) (15 pts.)

Name of Firm/Company: _____

Item No.	Name and Location of Project	Description of the Project	Name of Client/Source of Financing	Contract duration	Consulting Services				
					Type	Role	Total Cost		% Participation
							Original Currency	Equivalent (USD Mil)	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Note:

* Please submit a copy of the relevant documents (e.g. Notice of Award, Notice to Proceed, Contracts, etc.)

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