

Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**PROCUREMENT SERVICE - PhilGEPS**

PS-DBM Complex  
 Cristobal St., Paco  
 Metro Manila  
 Tel. Nos 563-93-61  
 689-7750 loc. 4020

COPY FOR SUPPLIER

# CONTRACT/PURCHASE ORDER

No. **1601843** ✓

To: **CENTER POINT SALES & TRADING, INC.** ✓  
 313 Lavezares St., Binondo,  
 Manila  
 Metro Manila

Date December 12, 2016  
 Reference: **PUBLIC**  
**BIDDING No.** PB# 15-075-2E  
 Date of PB: 12/12/2016

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	STAMP PAD INK, purple or violet, with applicator, 50ml min, 12 bottles per box  (Note: For complete and detailed specifications, please refer to the attached Evaluation Report which form part of this Purchase Order.)  -Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337 Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98 -Delivery shall conform with the minimum labeling requirements under R.A. 7394 -A warranty covered by either retention money or special bank guarantee equivalent to at least 10% of the payment on the contract price shall be required for a period of three (3) months after the end-user's acceptance. -The inspections and tests that will be conducted shall be in accordance with Section VII. Technical Specifications. Delivery shall include the following additional quantity	9,216	BOTTL	23.68	218,234.88

12-13-1843

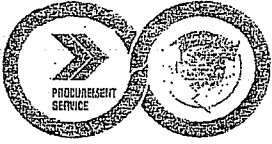
TOTAL AMOUNT ₱ 218,234.88

<b>PLACE OF DELIVERY:</b> PS Main Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila	<b>DELIVERY INSTRUCTIONS:</b> December 19, 2016 1-3PM
<b>FUNDS AVAILABILITY CERTIFIED BY:</b> <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT	<b>AUTHORIZED BY:</b> <u>BINGLE B. GUTIERREZ</u> RDY DIRECTOR
DATE	DATE <u>12.13.16</u>

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:  
**CENTER POINT SALES & TRADING, INC.** Ms. Juliefer S. Bareja

NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE

COPY FOR SUPPLIER



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 DEPARTMENT OF BUDGET AND MANAGEMENT  
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 Cristobal St., Paco  
 Metro Manila  
 Tel. Nos 563-93-61  
 689-7750 loc. 4020

# CONTRACT/PURCHASE ORDER

No. **1601843**

To: **CENTER POINT SALES & TRADING, INC.**  
 313 Lavezares St., Binondo,  
 Manila  
 Metro Manila

Date December 12, 2016  
 Reference: PUBLIC  
 BIDDING No. PB# 15-075-2E  
 Date of PB: 12/12/2016

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	per batch which shall replace the item/s to be tested during inspection: INK, for stamp pad One(1) bottle -For PS STOCKS -Repeat Order				

12-13-1843

TOTAL AMOUNT ₱ **218,234.88**

PLACE OF DELIVERY: PS Main Warehouse, PS Complex, R.R. Road Cristobal St., Paco, Manila	DELIVERY INSTRUCTIONS: December 19, 2016 1-3PM
FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT	AUTHORIZED BY: <u>BINGLE B. GUTIERREZ</u> DIRECTOR
DATE	DATE <u>12-13-16</u>

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:			
CENTER POINT SALES & TRADING, INC.	Ms. Juliefer S. Bareja		
NAME OF SUPPLIER	AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE

COPY FOR: SUPPLIER



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
 RR Road, Cristobal Street, Paco, Manila, Philippines 1007  
 Trunk line: 889-7750



**NOTICE OF AWARD**

*Lamb*  
 PD PS DEM 9DEC'16 9:39

December 5, 2016

NOA No.: **BAC2016-308**  
 Resolution No.: **BAC2-2016-11-23**

**MS. JULIEFER S. BAREJA**  
**CENTER POINT SALES & TRADING, INC.**  
 313 Lavezares St., cor. Camba St.  
 Binondo, Manila

Dear Ms. Bareja:

This is to inform you that the **Bids and Awards Committee (BAC)** of the **Procurement Service** has recommended the award of contract in your favor for **PB 15-075-2E: Supply and Delivery of Various Office Supplies for Procurement Service for Lot No. 1** under Alternative Method of Procurement-Repeat Order and you are hereby issued this **NOTICE OF AWARD:**

LOT NO.	ITEM/ S	QTY/ UNIT	UNIT PRICE	TOTAL AMOUNT
1	INK, for stamp pad	9,216 bottles	₱ 23.68	₱ 218,234.88

**Delivery Instructions:**

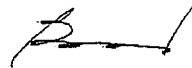
*With a lead time of **Seven (7) Calendar Days** upon receipt of Purchase Order.*

**INSTRUCTIONS:**

Please sign the attached Contract/Purchase Order if you have no corrections to the contents of this **NOTICE OF AWARD (NOA)** and submit **Performance Security** within five (5) calendar days from receipt hereof. The original copy of the NOA

and all copies of the Contract/PO shall be returned to the Procurement Service. Failure to sign and return the documents within the abovementioned period may result in the cancellation of the award.

Very truly yours,



**BINGLE B. GUTIERREZ**

*Executive Director*

NOA No. BAC 2016-308

CONFORME:

Juliefer Baraja  
\_\_\_\_\_  
PRINTED NAME/POSITION

  
\_\_\_\_\_  
SIGNATURE

12/08/16  
\_\_\_\_\_  
DATE



Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
BIDS AND AWARDS COMMITTEE



RESOLUTION NO. BAC2-2016-11-23

RESORTING TO REPEAT ORDER

**WHEREAS**, the Procurement Service has conducted public bidding for the *Supply and Delivery of Various Office Supplies for PS Stocks under PB No. 15-075-2E which includes INK, for stamp pad;*

**WHEREAS**, an Ordering Agreement was executed and awarded in favour of **Centerpoint Sales and Trading, Inc.**, as results of the abovementioned public bidding, the details of which are the following:

Description	Qty	Unit Price	Total Price
INK, for stamp pad, 50ml, purple or violet, 12 bottles per box	36,900 bottles	Php 23.68	Php 873,792.00

**WHEREAS**, the quantity in the Ordering Agreement was fully exhausted;

**WHEREAS**, the Procurement Service has determined the need to replenish the goods procured under said Ordering Agreement given the expected purchase request from different government agencies for the same item;

**WHEREAS**, Section 10 of the IRR of R.A. 9184 states that "All procurement shall be done through competitive bidding, except as provided in Rule XVI of this IRR";

**WHEREAS**, Rule XVI, Section 51 provides that:

Repeat Order, when provided for in the APP, is a method of procurement of Goods from the previous winning bidder, whenever there is a need to replenish goods procured under a contract previously awarded through Competitive Bidding. Repeat orders shall likewise be subject to the following conditions:

- a) Unit prices of the repeat order must be the same as or lower than those in the original contract: Provided, That such prices are still the most advantageous to the GoP after price verification;
- b) The repeat order will not result in splitting of contracts, requisitions, or purchase orders, as provided for in Section 54.1 of this IRR;
- c) Except in cases duly approved by the GPPB, the repeat orders shall be availed of only within six (6) months from the date of the Notice to Proceed arising from the original contract: Provided, That there has been a partial delivery, inspection and acceptance of the goods within the same 6-month period; and
- d) Repeat orders shall not exceed twenty-five percent (25%) of the quantity of each item in the original contract.

**WHEREAS**, the IRR allows *Repeat Order*, an alternative method of procurement, subject to the conditions stated under Section 51;

**WHEREAS**, the Procurement Service has determined that conditions under Section 51 are present or that it complies with the same, to wit:

- a) The price as awarded is the same price to be awarded in this repeat order and that the price is still advantageous to the government;
- b) The repeat order is being made as there is new demand for the item, and without intent to circumvent any provision of R.A. 9184 and its IRR;
- c) The last Notice to Proceed (Delivery Order Contract in this case) was issued on July 15, 2016; and
- d) The quantity under the repeat order is below 25% of the quantity.

**WHEREAS**, the Procurement Service has determined that resort to *Repeat Order* is proper, economical, and efficient under the present circumstances;

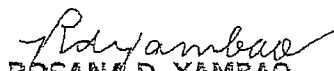
**NOW, THEREFORE**, We, the Members of the DBM-PS Bids and Awards Committee-II hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend to the Head of the Procuring Entity, EXEC. DIR. BINGLE B. GUTIERREZ, the award of contract to **Centerpoint Sales and Trading, Inc.**, for the *Supply and Delivery of Various Office Supplies for PS Stocks under PB No. 15-075-2E which includes INK, for stamp pad* with the following details and pursuant to the provision of Section 51 of the revised IRR of R.A. 9184:

Description	Qty	Unit Price	Total Price
INK, for stamp pad, 50ml, purple or violet, 12 bottles per box	9,216 bottles	Php 23.68	Php 218,234.88

**RESOLVED**, at the PS Conference Room B, PS Complex, RR Road, Cristobal Street, Paco, Manila, this 1<sup>st</sup> day of December, 2016.

  
**JOELE H. EAYTE**  
Chairperson

*On Leave*  
**JULIETA M. LOZANO**  
Vice-Chairperson

  
**ROSANA D. YAMBAO**  
Regular Member

  
**JOSEPH CONRAD D. DUEÑAS**  
Provisional Member

  
**FLERIDA G. ARIAS**  
AdHoc Member to the BAC

Approved by:

  
**EXEC. DIR. BINGLE B. GUTIERREZ**

Head of the Procuring Entity

Date: 12/1/16

attyvgc/lrf