

Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

DELIVERY ORDER

CONTRACT/PURCHASE ORDER

No. 1601068

To: **ADVANCE PAPER CORPORATION**
 47 Rodriguez Drive, Jordan Valley Villag
 Caloocan City
 Metro Manila

Date August 02, 2016
 Reference: **PUBLIC BIDDING No. PB#15-150-2E**
 Date of PB: 11-13-15

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

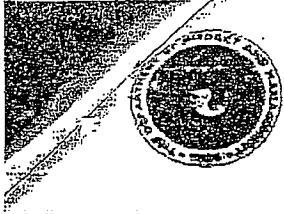
| Item No. | ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No. | QTY | UNIT | UNIT PRICE | AMOUNT |
|---------------------|--|-----|------|------------|--------------------|
| 1 | MARKER, whiteboard, red, felt tip, bullet type, without unpleasant or offensive odor, 12 pieces per box, BRAND: MONAMI - Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337 Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98 - Delivery shall conform with the minimum labeling requirements under R.A. 7394 - A warranty covered by either retention money or special bank guarantee equivalent to at least 10% of the payment on the contract price shall be required for a period of three (3) months after the end-user's acceptance. - The inspections and tests that will be conducted shall be in accordance with Section VII, Technical Specifications. Delivery shall include the following additional quantity per batch which shall replace the item/s to be tested during inspection: - Marker, whiteboard, bullet type | 255 | BOX | 118.56 | 30,232.80 |
| TOTAL AMOUNT | | | | | ₱ 30,232.80 |

| | |
|---|--|
| PLACE OF DELIVERY: PS Main Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila | DELIVERY INSTRUCTIONS: August 10, 2016 1:00PM - 3:00PM |
|---|--|

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|--|---|
| FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUL M. CATALAN</u> ACCOUNTANT DATE | AUTHORIZED BY: <u>ROMMEL D. RIVERA</u> DIRECTOR DATE |
|--|---|

| | | | |
|---|--|---------------|----------|
| Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof. | | | |
| <u>ADVANCE PAPER CORPORATION</u> NAME OF SUPPLIER | <u>Ms. Amelia Escudero</u> AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) | DATE RECEIVED | DUE DATE |

COPY FOR: ACCOUNTING DIVISION



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
 RR Road, Cristobal Street, Paco, Manila, Philippines 1007
 Trunk line: 889-7750



NOTICE OF AWARD

February 1, 2016

NOA No.: BAC2016-034
 Resolution No.: BAC2-2016-01-52

ILUMINDO DE CASTRO IV
ADVANCE PAPER CORPORATION
 47 Rodriguez Drive, Jordan Valley Village,
 Baesa, Caloocan City

PD PS DBM 5FEB'16 17:28

Dear Mr. De Castro IV:

This is to inform you that the Bids and Awards Committee (BAC) of the Procurement Service has found you to have submitted the Lowest Calculated Responsive Bid for the Supply and Delivery of Writing Instruments for the Procurement Service for Lot No. 2 under PB No. 15-150-2E opened on November 13, 2015 and you are hereby issued this **NOTICE OF AWARD**:

| LOT NO. | ITEM/S | QTY/ UNIT | UNIT PRICE | TOTAL AMOUNT |
|---------|---|----------------|------------|----------------|
| 2 | MARKER, WHITEBOARD, BULLET TYPE, BLACK, BLUE, AND RED | 313,320 pieces | P 9.88 | P 3,095,601.60 |

Delivery Instructions:

Lot 2:

| | | | |
|---------------|---------------|--|--|
| January 2016 | 26,088 pieces | Black- 17,640 Blue - 5,904 Red - 2,544 | Indicative Delivery Order Schedule (Upon receipt of Delivery Order Contract / purchase Order with a lead time of SEVEN (7) CALENDAR DAYS thereof. |
| February 2016 | 26,340 pieces | Black- 17,700 Blue - 5,940 Red - 2,700 | |

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|----------------|------------------|--|
| March 2016 | 26,280 pieces | Black- 17,580 Blue - 5,940 Red - 2,760 |
| April 2016 | 26,616 pieces | Black- 17,760 Blue - 6,036 Red - 2,820 |
| May 2016 | 26,820 pieces | Black- 17,820 Blue - 6,120 Red - 2,880 |
| June 2016 | 26,244 pieces | Black- 17,520 Blue - 6,060 Red - 2,664 |
| July 2016 | 25,680 pieces | Black- 17,376 Blue - 6,024 Red - 2,280 |
| August 2016 | 26,340 pieces | Black- 17,856 Blue - 5,976 Red - 2,508 |
| September 2016 | 26,112 pieces | Black- 17,652 Blue - 6,000 Red - 2,460 |
| October 2016 | 25,536 pieces | Black- 17,616 Blue - 5,520 Red - 2,400 |
| November 2016 | 25,620 pieces | Black- 17,544 Blue - 5,700 Red - 2,376 |

Indicative Delivery Order Schedule (Upon receipt of Delivery Order Contract / purchase Order with a lead time of **SEVEN (7) CALENDAR DAYS** thereof.

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|---------------|---------------|--|---|
| December 2016 | 25,644 pieces | Black- 17,616 Blue - 5,760 Red - 2,268 | Indicative Delivery Order Schedule (Upon receipt of Delivery Order Contract / purchase Order with a lead time of SEVEN (7) CALENDAR DAYS thereof. |
|---------------|---------------|--|---|

INSTRUCTIONS:

Please sign the attached Contract/Purchase Order if you have no corrections to the contents of this NOTICE OF AWARD (NOA) and submit Performance Security within five (5) calendar days from receipt hereof. The original copy of the NOA and all copies of the Contract/PO shall be returned to the Procurement Service. Failure to sign and return the documents within the abovementioned period may result in the cancellation of the award and forfeiture of the bid security.

Very truly yours,

[Signature]
 ATTY. JOSE TOMAS C. SYQUIA
 Executive Director

CONFORME:

[Signature]
 PRINTED NAME/POSITION

[Signature]
 SIGNATURE

2-2-16
 DATE

[Handwritten initials]



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



RESOLUTION NO. BAC2-2016-06-39

RESORTING TO REPEAT ORDER

WHEREAS, the Procurement Service has conducted public bidding for the *Supply and Delivery of Writing Instruments for Procurement Service*.

WHEREAS, the revised IRR of R.A. 9184 allows *Repeat Order*, an alternative method of procurement, subject to the conditions stated under Section 51;

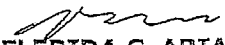
WHEREAS, the Procurement Service has determined that conditions under Section 51 are present or that it complies with the same;


WHEREAS, the Procurement Service has determined that resorting to *Repeat Order* is proper, economical, and efficient under the present circumstances;

WHEREAS, the Procurement Service has determined the required items and quantities for *Repeat Order*, the details of which are hereto attached as Annex "A";

NOW, THEREFORE, We, the Members of the DBM-PS Bids and Awards Committee-II hereby RESOLVE, as it is hereby RESOLVED, to recommend to the Head of the Procuring Entity, ATTY. JOSE TOMAS C. SYQUIA, the award of contract to **Advance Paper Corporation**, for Whiteboard Marker, bullet type, blue and red, pursuant to the provision of Section 51 of the revised IRR of R.A. 9184;

RESOLVED, at the PS Conference Room, PS Complex, RR Road, Cristobal Street, Paco, Manila, this 16th day of June, 2016.


FLERIDA G. ARIAS
Chairperson


ARIEL R. CUNANAN
Vice-Chairperson


ESTRELLITA G. FULE
Regular Member


NENITA S. OAPER
Regular Member

On Official Business

JOANNA D. MAKALINAW
Provisional Member

Approved by:


ATTY. JOSE TOMAS C. SYQUIA
Head of the Procuring Entity

Date: JUNE 20, 2016