



Republic of the Philippines
 DEPARTMENT OF BUDGET AND MANAGEMENT
 PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

CONTRACT/PURCHASE ORDER

No. 1601831

To: **STANLEY BRADLEY TRADING INC.**

1029 A. Mabini Street, Ermita

Manila

Metro Manila

Date December 07, 2016

Reference: **PUBLIC**

BIDDING No. PB# 15-154-2E

Date of PB: 11-12-2015

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

| Item No. | ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No. | QTY | UNIT | UNIT PRICE | AMOUNT |
|----------|---|-------|-------|------------|------------|
| 1 | MAGAZINE FILE BOX, LARGE size, made of chipboard, thickness: 3.0mm min, with open end, dimension: 110mm x 220mm x 265mm min, outside is covered with leatherette paper, inside is covered with coated paper, spine shall have finger ring and window for labeling purpose, assorted colors (red, green, blue and maroon), 20 pieces per pack -Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337 Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98 -Delivery shall conform with the minimum labeling requirements under R.A. 7394 -A warranty covered by either retention money or special bank guarantee equivalent to at least 10% of the payment on the contract price shall be required for a period of three (3) months after the end-user's acceptance. -The inspections and tests that will be conducted shall be | 4,580 | PIECE | 40.00 | 183,200.00 |

12-08-1831

TOTAL AMOUNT

₱ 183,200.00

| | |
|---|---|
| PLACE OF DELIVERY: PS Main Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila | DELIVERY INSTRUCTIONS: January 05, 2017 1-3PM |
| FUNDS AVAILABILITY CERTIFIED BY: <u>[Signature]</u> ALLAN RAUL M. CATALAN ACCOUNTANT <u>12/9/2016</u> DATE | AUTHORIZED BY: <u>[Signature]</u> BINGLE B. GUTIERREZ <u>RDY</u> DIRECTOR <u>12.12.2016</u> DATE |

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

STANLEY BRADLEY TRADING INC.

Mr. Baldwin Sea

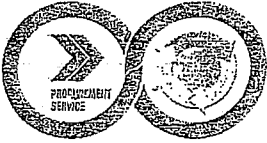
NAME OF SUPPLIER

AUTHORIZED REPRESENTATIVE
(SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE

COPY FOR: SUPPLIER



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 DEPARTMENT OF BUDGET AND MANAGEMENT
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PS-DBM Complex
 Cristobal St., Paco
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 Tel. Nos 563-93-61
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CONTRACT/PURCHASE ORDER

No. **1601831**

To: **STANLEY BRADLEY TRADING INC.**
 1029 A. Mabini Street, Ermita

 Manila
 Metro Manila

Date December 07, 2016
 Reference: PUBLIC
 BIDDING No. PB# 15-154-2E
 Date of PB: 11-12-2015

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

| Item No. | ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No. | QTY | UNIT | UNIT PRICE | AMOUNT |
|----------|--|-----|------|------------|--------|
| | in accordance with Section VII. Technical Specifications. -For PS STOCKS -Repeat Order | | | | |

12-08-1831

TOTAL AMOUNT ₱ 183,200.00

PLACE OF DELIVERY:
 PS Main Warehouse, PS Complex, RR Road
 Cristobal St., Paco, Manila

DELIVERY INSTRUCTIONS:
 January 05, 2017 1-3PM

FUNDS AVAILABILITY CERTIFIED BY:

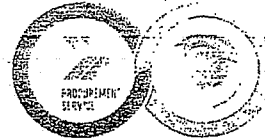
 ALLAN RAUL M. CATALAN
 ACCOUNTANT
 DATE 12/9/2016

AUTHORIZED BY:

 BINGLE B. GUTIERREZ
 DIRECTOR
 DATE 12-12-2016

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:
 STANLEY BRADLEY TRADING INC. Mr. Baldwin See
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE

COPY FOR: SUPPLIER



NOTICE OF AWARD

FD ~~PS~~ DSM: 11-161493

December 1, 2016

NOA No. BAC2016-298
 Resolution No. BAC2-2016-11-11

MR. BALDWIN P. SEE
STANLEY BRADLEY TRADING INC.
 1029 A. Mabini St., Ermita, Manila

Dear Mr. See:

This is to inform you that the **Bids and Awards Committee (BAC)** of the Procurement Service has recommended the award of contract in your favor for **PS 15-154-2E: Supply and Delivery of Paper Products for the Procurement Service for Lot 3** under Alternative Method of Procurement-Repeat Order and you are hereby issued this **NOTICE OF AWARD**:

| LOT NO. | ITEM/ S | QTY/ UNIT | UNIT PRICE | TOTAL AMOUNT |
|---------|--|--------------|------------|--------------|
| 3 | Magazine File Box, Large, 20 pieces per pack | 4,580 pieces | ₱ 40.00 | ₱ 183,200.00 |

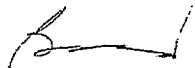
Delivery Instructions:

With a lead time of Seven (7) Calendar Days upon receipt of Purchase Order.

INSTRUCTIONS:

Please sign the attached Contract/Purchase Order if you have no corrections to the contents of this **NOTICE OF AWARD (NOA)** and submit Performance Security within five (5) calendar days from receipt hereof. The original copy of the NOA and all copies of the Contract/PO shall be returned to the Procurement Service. Failure to sign and return the documents within the abovementioned period may result in the cancellation of the award.

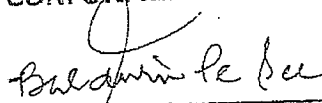
Very truly yours,



BINGLE B. GUTIERREZ

Executive Director

CONFORME: <



PRINTED NAME/POSITION



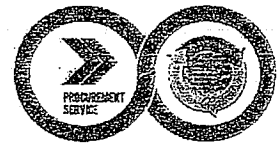
SIGNATURE

17/5/16

DATE



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



RESOLUTION NO. BAC2-2016-11-11

RESORTING TO REPEAT ORDER

WHEREAS, the Procurement Service has conducted public bidding for the *Supply and Delivery of Paper Products for Procurement Service under PB No. 15-154-2E which includes MAGAZINE FILE BOX, LARGE;*

WHEREAS, an Ordering Agreement (OA-032-16) was executed and awarded in favour of **Stanley Bradley Trading, Inc.**, as results of the abovementioned public bidding, the details of which are the following:

| Description | Qty | Unit Price | Total Price |
|--------------------------|---------------|------------|----------------|
| Magazine File Box, Large | 18,380 pieces | Php 40.00 | Php 735,200.00 |

WHEREAS, the quantity in the Ordering Agreement was fully exhausted;

WHEREAS, the Procurement Service has determined the need to replenish the goods procured under said Ordering Agreement given the expected purchase request from different government agencies for the same item;

WHEREAS, Section 10 of the IRR of R.A. 9184 states that "All procurement shall be done through competitive bidding, except as provided in Rule XVI of this IRR";

WHEREAS, Rule XVI, Section 51 provides that:

Repeat Order, when provided for in the APP, is a method of procurement of Goods from the previous winning bidder, whenever there is a need to replenish goods procured under a contract previously awarded through Competitive Bidding. Repeat orders shall likewise be subject to the following conditions:

- a) Unit prices of the repeat order must be the same as or lower than those in the original contract: Provided, That such prices are still the most advantageous to the GoP after price verification;
- b) The repeat order will not result in splitting of contracts, requisitions, or purchase orders, as provided for in Section 54.1 of this IRR;
- c) Except in cases duly approved by the GPPB, the repeat orders shall be availed of only within six (6) months from the date of the Notice to Proceed arising from the original contract: Provided, That there has been a partial delivery, inspection and acceptance of the goods within the same 6-month period; and
- d) Repeat orders shall not exceed twenty-five percent (25%) of the quantity of each item in the original contract.

WHEREAS, the IRR allows *Repeat Order*, an alternative method of procurement, subject to the conditions stated under Section 51;

WHEREAS, the Procurement Service has determined that conditions under Section 51 are present or that it complies with the same, to wit:

- a) The price as awarded is the same price to be awarded in this repeat order and that the price is still advantageous to the government;
- b) The repeat order is being made as there is new demand for the item, and without intent to circumvent any provision of R.A. 9184 and its IRR;
- c) The last Notice to Proceed (Delivery Order Contract in this case) under OA-032-16 was issued on September 22, 2016; and
- d) The quantity under the repeat order is below 25% of the quantity under OA-032-16.


WHEREAS, the Procurement Service has determined that resort to *Repeat Order* is proper, economical, and efficient under the present circumstances;

NOW, THEREFORE, We, the Members of the DBM-PS Bids and Awards Committee-II hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend to the Head of the Procuring Entity, EXEC. DIR. BINGLE B. GUTIERREZ, the award of contract to **Stanley Bradley Trading, Inc.**, for the *Supply and Delivery of Paper Products for Procurement Service under PB No. 15-154-2E which includes MAGAZINE FILE BOX, LARGE* with the following details and pursuant to the provision of Section 51 of the revised IRR of R.A. 9184:

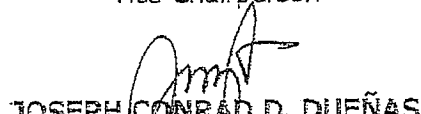
| Description | Qty | Unit Price | Total Price |
|--------------------------|--------------|------------|----------------|
| Magazine File Box, Large | 4,580 pieces | Php 40.00 | Php 183,200.00 |

RESOLVED, at the PS Conference Room B, PS Complex, RR Road, Cristobal Street, Paco, Manila, this 24th day of November, 2016.


JOELE H. EAYTE
Chairperson


ROSANA D. YAMBAO
Regular Member

On Leave
JULIETA M. LOZANO
Vice-Chairperson


JOSEPH CONRAD D. DUEÑAS
Provisional Member


FLERIDA G. ARIAS
AdHoc Member to the BAC

Approved by:


EXEC. DIR. BINGLE B. GUTIERREZ
Head of the Procuring Entity

Date: _____

attyvgc/lif