

**Public Bidding No. 19-079-8**

**SUPPLY AND DELIVERY OF NOTE PAD, STICK ON,  
76MM X 76MM (3" X 3") FOR THE PROCUREMENT SERVICE**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Pre-Bid Conference held on **20 March 2019**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

### A. CLARIFICATIONS

The Department of Budget and Management – Procurement Service – Bids and Awards Committee hereby clarifies bidders' concerns and queries below.

ITEM	CONCERN	REFERENCE	CLARIFICATION/ RESOLUTION
<b>ISSUES RAISED DURING PRE-BID CONFERENCE<sup>1</sup></b>			
1	Submission of Single Largest Contract of the bidder's sister company for the SLCC requirement	BDS Clause 5.4	The contracting party declared in the single largest contract must be in the name of the bidder.
2	Submission of Statement of Single Largest Contract under Vendor Management Inventory terms		As long as the contract is fully consumed, the submission is acceptable.
3	Submission of the same single largest contract for all the projects with Note Pads		Bidders may submit the same contract considering the same items are similar in nature
4	Request of stocks to go beyond the revolving quantity for 3 months	Schedule of Delivery	Request of stocks will only be limited to the quantity maximum of 3 months.

<sup>1</sup> Held on 28 February 2019.

5	Manner of submission of sample	Submission of samples	Bidders must call the attention of any PD VIII member to properly receive the submitted sample before the deadline of submission of bids.
6	Quantity per packaging must be consistent throughout the delivery	Technical Specifications	Quantities that do not fall evenly may be adjusted in the packaging. Otherwise, the original packaging requirement will be retained.
7	Manner of testing		Sheets of the Note Pad shall be peeled off randomly with normal pressure and speed. It shall be peeled off from two different angles – 45 degrees and 90 degrees as required and stated in the test procedure.
8	Place for the conduct of testing		Note Pads will be tested in-house. All the qualified bidders will be invited to witness and attend the testing of the item.
9	Submission of ITR and AFS	BDS Clause 12.1 (a)(i)	For the purposes of this bidding, the BAC will require the submission of 2017 AFS.
10	Submission of PhilGEPS Certificate and its annexes		PhilGEPS Platinum Certificate will suffice the required documents as long as all the details in its annex is updated.
11	<del>Submission of one (1) technical documents but different financial proposals for projects with Note Pads</del>	BDS Clause 20.3	<del>Different projects must have different proposals. This is for audit purposes.</del>

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<b>3M PHILIPPINES, INC.</b>			
1	Request to include tolerance (+/- 5%) for the item.	Technical Specifications	Specification is retained
2	Provision of proof of authenticity e.g. Manufacturer's Certificate or an authorized distribution agreement	BDS Clause 29.2	Said provision is not required. The compliance with R.A. 7394 will suffice.
3	Request for a detailed delivery distribution schedule with specific sites, addressed, quantity or request that deliveries be made only to a single site - PS	SCC 1.1 (k)	The details of direct delivery cannot be predetermined because requests from agencies are granted as the needs arise.  Similar to the all CSE Procurement of PS, it has been in our policy to include such requirement to promote efficiency of our service to government agencies. Hence, requirement is retained.
4	Extension of the first delivery from 30 to 90 days and adjustment of succeeding deliveries accordingly.	Schedule of Delivery	Delivery Period is retained.
5	Confirmation of the conduct of Pre-Delivery Inspection	GCC 16.1	Pre-Delivery Inspection is conducted for purposes of direct delivery to agencies and minimizes double handling of delivery on your part. PDI is confirmed for purposes of direct delivery.
<b>LSG INDUSTRIAL &amp; OFFICE PRODUCTS, INC.</b>			
	Possible categories for the Single Largest Contract:		
1	Office Equipment Paper Products Writing Instruments	BDS Clause 5.4	Definition of similar contract as identified in BDS Clause 5.4 is retained.

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<b>INTERNATIONAL DIAMOND ETH, INC.</b>			
1	Extension of first two (2) deliveries from 30 days to 90 days	Schedule of Delivery	Delivery Period is retained.

All provisions of the bidding document that are affected by newly issued bidding documents template s are deemed modified / amended / revised.

By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments made herein shall be considered an integral part of the Bidding Documents.

  
**ENGR. JAIME M. NAVARRETE, JR.**  
*Chairperson, Bids and Awards Committee VIII*