



Bid Bulletin No. 1
21 December 2021

Public Bidding No. 21-095-1

Supply and Delivery of Paper, Multicopy, Legal for the Procurement Service

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-bid Conference** held on **December 14, 2021** likewise, respond to bidder's written queries received within the prescriptive period for filing.

A. AMENDMENTS/INCLUSIONS

Item No.	REFERENCE	BASES FOR AMENDMENT/INCLUSION
1.	<p>Technical Specifications Page No. 46</p> <p>xxx <u>PACKAGING:</u></p> <p>1. On each pack, box or item whichever is applicable, the following should be legibly imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing. If removed:</p> <ul style="list-style-type: none"> • The name and logo of the Procurement Service • A statement which states that the item is "Government-Use Only" • Procured by Procurement Service-DBM <p>xxx</p>	<p><i>To clarify the requirement, please see attached Annex "A" for the details of the sticker.</i></p>
2.	<p>Schedule of Requirements Lot No. 1 Page No. 36</p> <p>xxx</p> <ul style="list-style-type: none"> • PALAWAN DEPOT: 28,900 reams <p>DELIVERY PERIOD: Within ten (10) twenty (20) calendar days (cd) upon receipt of Call-Off.</p> <p>xxx</p> <p>Schedule of Requirements Lot No. 2 Page No. 38</p>	<p><i>To amend the delivery period.</i></p>

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text

	<p>xxx</p> <ul style="list-style-type: none"> • CEBU DEPOT: 69,360 reams <p>DELIVERY PERIOD: Within ten (10) <u>twenty (20)</u> calendar days (cd) upon receipt of Call-Off.</p> <p>xxx</p>	<p><i>(Please refer and use the amended form labeled as Annex "B")</i></p>
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B. CLARIFICATION/S

ITEM No.	CONCERN / REQUEST	CLARIFICATION / RESOLUTION
During Pre-bid Conference		
1.	Request for an aggregate contract for the 25% of the ABC required as the SLCC	<ul style="list-style-type: none"> • <i>The original requirement shall be retained.</i>
2.	Request for the extension of the six months validity of test results requirement during delivery period.	<ul style="list-style-type: none"> • <i>The original requirement shall be retained.</i>
3.	Request to extend the delivery period of ten (10) calendar days to twenty (20) calendar days upon receipt of Call-Off for various depots.	<ul style="list-style-type: none"> • <i>Please refer to item no. 2 of amendments/inclusions section.</i>

By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments made herein shall be considered an integral part of the Bidding Document.

SIGNATURE REDACTED

DICKSON T. PANTI

Chairperson, Bids and Awards Committee I

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

3 x 5 cm



7 x 2 cm



1.4 x 2 inches



10.5 x 2 cm



2 x 6 inches



PROCURED BY:
PROCUREMENT SERVICE
DEPARTMENT OF BUDGET AND MANAGEMENT

FOR GOVERNMENT USE ONLY

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Section VI. Schedule of Requirements

FRAMEWORK AGREEMENT LIST (Indicative Call-Off Schedule)

ITEM DESCRIPTION: PAPER, MULTICOPY, LEGAL, 80gsm (-3%), 216mm x 330mm	
QUANTITY: 1,377,947 reams	
LOT NO.	DELIVERY PERIOD AND INDICATIVE QUANTITY
1	<ul style="list-style-type: none"> • NCR: 645,807 reams <i>DELIVERY PERIOD:</i> Within ten (10) calendar days (cd) upon receipt of Call-off ; <i>HOLDING PERIOD:</i> Within fifteen (15) cd upon receipt of Call-Off, whenever applicable; (Quantity will be determined for each Call-Off) Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only. • BAGUIO DEPOT: 98,260 reams <i>DELIVERY PERIOD:</i> Within ten (10) calendar days (cd) upon receipt of Call-off ; <i>HOLDING PERIOD:</i> Within fifteen (15) cd upon receipt of Call-Off, whenever applicable; (Quantity will be determined for each Call-Off) Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only. • BONTOC DEPOT (to be delivered at Baguio Depot): 17,340 reams <i>DELIVERY PERIOD:</i> Within ten (10) calendar days (cd) upon receipt of Call-off ; <i>HOLDING PERIOD:</i> Within fifteen (15) cd upon receipt of Call-Off, whenever applicable; (Quantity will be determined for each Call-Off) Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only. • LA UNION DEPOT: 57,800 reams <i>DELIVERY PERIOD:</i> Within ten (10) calendar days (cd) upon receipt of Call-off ; <i>HOLDING PERIOD:</i> Within fifteen (15) cd upon receipt of Call-Off, whenever applicable; (Quantity will be determined for each Call-Off) Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

• **TUGUEGARAO DEPOT: 98,260 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

• **LEGAZPI DEPOT: 67,440 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

• **PALAWAN DEPOT: 28,900 reams**

DELIVERY PERIOD: Within twenty (20) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

• **PAMPANGA DEPOT: 364,140 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

Note: Suppliers are advised to maintain at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.

Name of Company

Signature Over Printed
Name of Authorized
Representative

Date

QUANTITY: 360,090 reams

- **BILIRAN DEPOT (delivery combined with Tacloban Depot): 17,340 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

- **BACOLOD DEPOT: 76,870 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

- **CALBAYOG DEPOT (delivery combined with Catarman Depot): 17,340 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only.

- **CATARMAN DEPOT (delivery combined with Calbayog Depot): 17,340 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only

- **CEBU DEPOT: 69,360 reams**

DELIVERY PERIOD: Within twenty (20) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only

- **MAASIN DEPOT (delivery combined with Tacloban Depot): 17,340 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only

- **TACLOBAN DEPOT (delivery combined with Biliran or Maasin Depot): 127,160 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only

- **BORONGAN DEPOT: 17,340 reams**

DELIVERY PERIOD: Within ten (10) calendar days (cd) upon receipt of Call-off ;

HOLDING PERIOD:

Within fifteen (15) cd upon receipt of Call-Off, whenever applicable;
(Quantity will be determined for each Call-Off)

Note: Holding period only applies during the 1st Call-Off and the succeeding Call-Offs after the expiration of the test result. Test Result is valid for six (6) months only

Note: Suppliers are advised to maintain at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.

Name of Company

Signature Over Printed
Name of Authorized
Representative

Date