



Bid Bulletin No. 1
29 November 2021

Public Bidding No. 21-145-2

**Supply and Delivery of Various Office Supplies
 for the Procurement Service**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by the prospective bidders during the **Pre-bidding Conference** held on **November 22, 2021** likewise, respond to bidder's written queries received within the prescriptive period for filing.

A. AMENDMENTS / INCLUSIONS

I. SECTION III. BID DATA SHEET

REFERENCE	BASES FOR INCLUSION
ITB CLAUSE 20.2 xxx 8. For Lot No. 1: A Material Certificate issued by the manufacturer. xxx	To clarify that the requirement is according to the Product Specifications approved by the Technical Specification Review Committee (TSRC) Please refer to <i>Section VII. Technical Specifications, Page 42 Technical Requirements for ENVELOPE, Expanding, Plastic.</i>

B. CLARIFICATION/S

ITEM NO.	CONCERN/REQUEST	REFERENCE	CLARIFICATION/ RESOLUTION
DURING PRE-BID CONFERENCE			
1.	A prospective bidder from ASIA PRIME INC. asks whether the placement of	Section VII: Technical Specifications	The placement of stickers for Glue, All-purpose is per

	<p>the sticker will be per item or per box.</p>	<p>Additional Requirement on Packaging and Marking / Labeling Based on TSRC Resolution No. TSRC 2021-001</p>	<p>item/piece since the Unit of Measurement used is in jars. As for Envelope, Expanding, Plastic, it is per pack.</p> <p>Furthermore, the Procurement Service stickers/markings should also be placed on the dominant sides of each corrugated or outer box.</p> <p>Please refer to the <i>Additional Requirement on Packaging and Marking / Labeling.</i></p>
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KINGFILES MULTI VENTURE INC.

<p>2.</p>	<p>We would like to raise an issue regarding the manner in which the technical examination is to be performed with respect to plastic (PP) filing instruments.</p> <p>In the past biddings, to measure the thickness of the specimen, the specimen is cut into at least three smaller portions, and then thickness is measured using a caliper. The measurement will be averaged to come up with the specified thickness. Based on the pre-bid conference, it was established that the thickness will be taken from different sides and that the minimum thickness requirement will be the specified thickness. However, it is not possible that there will be no allowance of + - 1-2mm due to the properties of the PP material. It shrinks in cooler temperatures and it expands in hotter temperatures. Right after production, the product is hot and as time goes by, the product becomes cooler. This explains why there should be an allowance of + - 1-2mm and that's why the results should be averaged because it is impossible to come up with uniformed thickness in all sides. If the thickness should at least be 0.5mm in all</p>	<p>One (1) small portion will be cut randomly from any side (Flap, Front, Rear) of the Expanding Plastic Envelope and will be measured for Thickness using Micrometer.</p> <p>All samples must meet the required minimum thickness of 0.50mm.</p>
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	<p>sides, without getting the average, then the specified thickness should be 0.50-0.52 and not 0.50 alone.</p> <p>We would like to ask if you can revisit on how the tests are being conducted before. Specifically, for technical examinations corresponding to Public Biddings 21-145-2 for Lot No. 1, Envelope, Expanding, Plastic.</p>	
3.	<p>We would like to ask if it is still necessary to present a certificate that specifies the material we used for the product we are bidding for if we are the manufacturer of the product?</p>	<p>Material Certificate must be submitted as part of Post Qualification Requirements and Evaluation.</p>
WEST HEAVEN TRADING CORP.		
4	<p>First, per Product Specification Standard particularly the adhesive strength of the glue, it is being required that the glue should have no slippage on pasted part. In this regard, I would like to know if the slippage referred to pertains to slippage before the glue has been pasted or after having been pasted? Is it supposed to be dry or still wet? If dry how long should the TWG wait for it to be dry?</p>	<p>Please refer to the Technical Requirements for Glue, all-purpose, page 45</p> <p>Adhesive Strength: No slippage on the pasted part is a parameter subject to testing at government laboratory testing center or government accredited private laboratory testing center or third party laboratory testing center.</p> <p>The Bids and Awards Committee's evaluation will be based on the test result from the</p>

		abovementioned testing centers.
5	Second, as regards applicator dimension particularly the thickness, it is being required that the tip of the glue should be 0.50mm (min.). In this regard, I would like to know if said tip requirement should be strictly obtained or is it permissible to adjust or maintain at least the tolerance of the required tip, meaning, it may be lesser than what is specifically required?	<p>Please refer to the Technical Requirements for Glue, all-purpose, page 45.</p> <p>The specified dimensions and/or measurements are the minimum requirement.</p>
6	Third, I would like to ascertain what does discoloring of the product and unpleasant odor specifically imply considering the natural smell of which and how should the product be stored so as to comply with the Product Specification Standard? Is there any particular method or steps that need to be observed in storing the product?	<p>Please refer to the Technical Requirements for Glue, all-purpose, page 45</p> <p>Discoloration and unpleasant odor are parameters that will be subjected to 3rd party testing including the compliance of the bidder of one (1) year expiry of the product.</p> <p>The evaluation shall be</p>

		based on the test result from the testing center.
7	Fourth, I would like to know what does "easy open twist top" specifically imply?	"Easy open twist top" implies the meshing of thread is able to seal the jar.

By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments made herein shall be considered an integral part of the Bidding Document.

SIGNATURE REDACTED

PAUL JASPER V. DE GUZMAN
Chairperson, Bids and Awards Committee II