



**Bid Bulletin No. 1**  
**03 August 2023**

**PUBLIC BIDDING NO. 23-061-1**

**SUPPLY AND DELIVERY OF FOLDER WITH TAB, A4 AND LEGAL  
 FOR THE PROCUREMENT SERVICE (PS)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues and requests raised during the **Pre-Bid Conference** held on **27 July 2023**, likewise response to prospective bidders' written queries received within the prescriptive period for filing.

**I. AMENDMENTS/INCLUSIONS**

NO.	REFERENCE	BASES FOR AMENDMENT
1.	<p><b>Bid Data Sheet</b>  <b>Clause 20.2</b>  <b>Page 22</b>  <b>xxx</b>            6. Valid Test Result conducted not earlier than six (6) months prior to the deadline of submission of bids, issued by the government laboratory testing center or government accredited private laboratory testing center or third party laboratory testing center. In case there is no available government laboratory center or the required testing method is not available, the test may be conducted by a government accredited private testing center; or if still not available, by a third party laboratory testing center.</p> <p><u><b>In cases where the required parameter for STIFFNESS was not tested due to no fault of the bidder, the bidder shall submit a Notarized undertaking stating that they will comply with the required parameter during delivery. The notarized undertaking shall be accompanied by a Certification issued by the Government Testing Center or Government Accredited Testing Center (GATC) that the testing for STIFFNESS is not available.</b></u>  <b>xxx</b></p>	<p>To supplement the provision for better understanding of the requirement.</p>
2.	<p><b>Schedule of Requirements</b>  <b>Item No. 1</b>  <b>Page 32</b>  <b>xxx</b>            2. Delivery Period:</p>	

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	<p>Within <del>ten (10)</del> <b>fifteen (15)</b> calendar days (CD) upon receipt of Call-Off.</p> <p><b>Xxx</b></p> <p><b>Schedule of Requirements</b> <b>Item No. 2</b> <b>Page 33</b></p> <p><b>xxx</b></p> <p>2. Delivery Period: Within <del>ten (10)</del> <b>fifteen (15)</b> calendar days (CD) upon receipt of Call-Off.</p> <p><b>xxx</b></p>	<p>To give ample time to the bidder in delivering the item</p> <p>Please refer and use the amended forms for Item Nos. 1 &amp; 2 herein attached as "<b>Appendix 1</b>" and "<b>Appendix 2</b>" respectively.</p>
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## II. CLARIFICATION/S

The Procurement Service-Department of Budget and Management (PS-DBM), Bids and Awards Committee hereby clarifies prospective bidders' request and queries:

No.	CONCERN / REQUEST	CLARIFICATION / RESOLUTION
<b>During Pre-bid Conference</b>		
<b>1.</b>	Asked if their payment for the bid documents from the previous bidding of the same item/s can be used for this project.	The Committee hereby clarifies that the payment for the bidding documents is not re-usable. Moreover, bidding documents fee already paid may be refunded <b>only</b> if the declared failure of bidding is based on the grounds provided for under Section 41 of the Revised IRR.
<b>2.</b>	Requested to extend the delivery period from ten (10) calendar days to fifteen (15) or twenty (20) calendar days upon receipt of Call-Off.	Please refer to <b>AMENDMENTS/INCLUSIONS</b> section of this Bid Bulletin.
<b>3.</b>	Requested to amend the delivery period from <b>calendar</b> days to <b>working</b> days.	The Committee hereby clarifies that the original requirement shall be retained.
<b>4.</b>	Asked on what would be the resolution of the BAC regarding the non-availability of testing for STIFFNESS at FPRDI. Is the submission of certificate of non-availability from FPRDI will suffice the requirement?	The Committee hereby clarifies that the test requirement for STIFFNESS shall be strictly complied with during delivery (contract implementation). In case the said parameter is not conducted during the post-qualification stage, a Certificate

		<p>of Non-availability of Testing for STIFFNESS from FPRDI shall be provided by the bidder.</p> <p>Please refer to <b>AMENDMENTS/INCLUSIONS</b> section of this Bid Bulletin.</p>
<b>NAPPCO<sup>1</sup></b>		
5.	<p>For Ongoing Contracts and Contracts Awarded But Not Yet Started, should a Contract Agreement and Framework Agreement, where there is already a partial deliveries (invoiced) but not yet collected, should still be included in the Value of Outstanding Contract?</p>	<p>Please refer to Appendix 32, Item 9.7 of the Revised IRR of RA 9184, to wit:</p> <p><i>xxx For purposes of participation in other public bidding activities, the aggregate of the Call-Offs for a particular item or similar items satisfactorily completed by the supplier or service provider shall be considered as one (1) completed contract with the cumulative amount thereof as the total contract amount. In such case, the date appearing in the Certificate of Acceptance issued by the procuring entity for the last delivery will be considered as the date of completion of the contract. On the other hand, only those undelivered items in the Call-Offs executed by the procuring entity shall be included in the Statement of All ongoing Government and Private Contracts for purposes of participating in other bidding activities. xxx</i></p>
6.	<p>Non-availability of testing for stiffness with FPRDI which is part of testing parameters of this item. If acceptable, winning bidder can submit the certificate of testing from FPRDI without the test results for stiffness?</p>	<p>The Committee hereby clarifies that the test requirement for STIFFNESS shall be strictly complied with during delivery (contract implementation). In case the said parameter is not conducted during the post-qualification stage, a Certificate of Non-availability of Testing for STIFFNESS from FPRDI shall be provided by the bidder.</p> <p>Please refer to <b>AMENDMENTS/INCLUSIONS</b> section of this Bid Bulletin.</p>

<sup>1</sup> Letter received thru email on July 31, 2023 at 11:52 AM

7.	Direct deliveries to different legal agencies for this item should be on a per truck basis of 3,600 packs for ten wheelers truck deliverable to Paco and Pampanga Depots, 750 packs for our 4 wheelers truck and minimum of 150 packs for direct delivery to different agencies.	The Committee hereby clarifies that all direct deliveries must be coordinated with the Warehousing Division of the Procurement Service-DBM.
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By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

  
  
**KARL MICHAEL R. ESPEJO**  
*Chairperson, Bids and Awards Committee I*

*For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*

**FRAMEWORK AGREEMENT LIST  
(Indicative Call-Off Schedule)**

<b>ITEM DESCRIPTION: Folder with Tab, A4</b>	
<b>MAXIMUM QUANTITY: 47,209 packs</b>	
<b>ITEM NO.</b>	<b>DELIVERY PERIOD AND DELIVERY SITES</b>
1	<ol style="list-style-type: none"> <li><b>1. Delivery Sites:</b> <ol style="list-style-type: none"> <li>a. PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila</li> <li>b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</li> </ol> </li> <li><b>2. Delivery Period:</b> Within fifteen (15) calendar days (CD) upon receipt of Call-Off</li> <li><b>3. The exact quantity will be determined in each Call-Off.</b></li> </ol>

Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

**I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed  
Name of Authorized  
Representative

\_\_\_\_\_  
Date

or

**FRAMEWORK AGREEMENT LIST  
(Indicative Call-Off Schedule)**

<b>ITEM DESCRIPTION: Folder with Tab, Legal</b>	
<b>MAXIMUM QUANTITY: 126,336 packs</b>	
<b>ITEM NO.</b>	<b>DELIVERY PERIOD AND DELIVERY SITES</b>
2	<ol style="list-style-type: none"> <li><b>1. Delivery Sites:</b> <ol style="list-style-type: none"> <li>a. PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila</li> <li>b. Direct Delivery to End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City, Pampanga; Antipolo, Rizal; and Imus, Cavite</li> </ol> </li> <li><b>2. Delivery Period:</b> Within fifteen (15) calendar days (CD) upon receipt of Call-Off</li> <li><b>3. The exact quantity will be determined in each Call-Off.</b></li> </ol>

Note: Suppliers are advised to maintain revolving stocks at least 10% of undelivered quantity up to the last tranche prior to exhaustion.

**I hereby commit to deliver the required quality and quantities upon receipt of the Call-Off as indicated above.**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature Over Printed  
Name of Authorized  
Representative

\_\_\_\_\_  
Date

*P.*