



Bid Bulletin No. 1
18 January 2024

Alternative Mode of Procurement (AMP)-Small Value Procurement
AMP No. 24-005-1

PROCUREMENT OF SUPPLY AND DELIVERY OF CLEARBOOK, A4
FOR PROCUREMENT SERVICE (PS)

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Request for Proposal issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-proposal Conference** held on **18 January 2024**.

I. AMENDMENTS/INCLUSIONS

ITEM NO.	REFERENCE	BASES FOR AMENDMENT
1	<p>REQUEST FOR PROPOSAL</p> <p>The document below shall be submitted during submission of offers:</p> <p>xxx</p> <p>For Item Nos. 2 to 6, the same may be submitted within three (3) calendar days upon receipt of the Notice of Lowest/Single Calculated Proposal to Submit Additional Documentary Requirements. If the 3rd day falls on Friday, Saturday, Sunday or Holidays, the deadline for submission shall be on the next working day. Non-submission of the said documents during the opening of proposals shall not be a ground for disqualification.</p> <p>xxx</p>	<p>To amend the provision for better understanding of the requirement.</p>
2	<p>TECHNICAL SPECIFICATIONS</p> <p><u>Evidence and Verification</u></p> <p><u>One box of assorted colors (three (3) pieces per color with marking and labeling shall be submitted during the submission of additional documentary requirements for verification of the product specifications</u></p>	<p>To amend the Bid / Price Proposal Form for the submission of sample. Please refer and use the amended form herein attached as "Appendix 1".</p>

da

3	<p>TECHNICAL SPECIFICATIONS</p> <p>Marking/Labeling</p> <p>Shall conform with the minimum Marketing and Labeling Requirements under Article 77 of Republic Act 7394 (Consumer Act of the Philippines) whichever is/are applicable among those requirements to this item.</p>	<p>To amend the Bid / Price Proposal Form due to typographical error. Please refer and use the amended form herein attached as "Appendix 1".</p>
---	--	---

By Rules, all other related provisions in the Request for Proposal correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Request for Proposal.

SIGNATURE REDACTED

KARL MICHAEL R. ESPEJO
Chairperson, Bids and Awards Committee I



For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

Bid / Price Proposal Form

Date: _____

The Chairperson, Bids and Awards Committee
 Procurement Service
 PS Complex, Cristobal Street
 Paco, Manila

Ma'am/Sir:

Having examined the Request for Proposal No. AMP 24-005-1, the receipt of which is hereby duly acknowledged, the undersigned offers the **SUPPLY AND DELIVERY OF CLEARBOOK, A4 FOR THE PROCUREMENT SERVICE** in conformity with the said Request for Proposal for the sums stated hereunder:

LOT NO.	QTY.	ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	17,741 pieces	Supply and Delivery of Clearbook, A4 for the Procurement Service		

Total Price in Words:

Lot No. 1: _____

TECHNICAL SPECIFICATIONS	
Item Description	Bidder's Statement of Compliance
<p>Product Specifications:</p> <ul style="list-style-type: none"> For A4 size documents Refillable Material : Plastic <p>Cover:</p> <ul style="list-style-type: none"> Opaque Plastic Dimension: (min): 310mm x 235mm Thickness: (-0.02mm): 0.50mm <p>Pocket:</p> <ul style="list-style-type: none"> Transparent plastic Number of Pockets: Twenty (20) Thickness: (-0.005mm): 0.040mm <p>Color: Assorted (black, blue, red, yellow)</p>	<p>Brand: _____</p> <p><i>Note: The offered brand shall be IPO registered.</i></p> <p>(Bidders must state here either "Comply" or "Not Comply")</p>
<p>Packaging:</p> <ul style="list-style-type: none"> Twelve (12) pieces per box, individually wrapped (1 color per box) Additional requirement on Packaging, refer to the attached Annex "A" 	

<p>Marking/Labeling</p> <ul style="list-style-type: none"> • Shall conform with the minimum Marketing and Labeling Requirements under Article 77 of Republic Act 7394 (Consumer Act of the Philippines) whichever is/are applicable among those requirements to this item. 	
TECHNICAL SPECIFICATIONS	
Item Description	Bidder's Statement of Compliance
<ul style="list-style-type: none"> • For A4 size documents 	
<ul style="list-style-type: none"> • Refillable 	
<ul style="list-style-type: none"> • Material : Plastic 	
<p>Cover:</p> <ul style="list-style-type: none"> • Opaque Plastic • Dimension: (min): 310mm x 235mm • Thickness: (-0.02mm): 0.50mm 	
<p>Pocket:</p> <ul style="list-style-type: none"> • Transparent plastic • Number of Pockets: Twenty (20) • Thickness: (-0.005mm): 0.040mm 	
<p>Color: Assorted (black, blue, red, yellow)</p>	
<p>Packaging:</p> <ul style="list-style-type: none"> • Twelve (12) pieces per box, individually wrapped (1 color per box) • Additional requirement on Packaging, refer to the attached Annex "A" 	
<p>Evidence and Verification:</p> <ul style="list-style-type: none"> • One box of assorted colors (three (3) pieces per color with marking and labeling shall be submitted during the submission of additional documentary requirements for verification of the product specifications 	
<p>Marking/Labeling</p> <ul style="list-style-type: none"> • Shall conform with the minimum Marking and Labeling Requirements under Article 77 of Republic Act 7394 (Consumer Act of the Philippines) whichever is/are applicable among those requirements to this item. 	

Note: Please indicate statement of compliance of the Technical Requirements by clearly indicating "COMPLY"



SCHEDULE OF REQUIREMENTS/DELIVERY INSTRUCTIONS

Delivery Period:

Tranche	Quantity	Delivery Schedule
First Tranche	3,240 pieces	Within fifteen (15) calendar days upon receipt of Purchase Order
Second Tranche	3,240 pieces	Within fifteen (15) calendar days thereafter
Third Tranche	3,240 pieces	Within fifteen (15) calendar days thereafter
Fourth Tranche	3,240 pieces	Within fifteen (15) calendar days thereafter
Fifth Tranche	3,240 pieces	Within fifteen (15) calendar days thereafter
Sixth Tranche	1,541 pieces	Within fifteen (15) calendar days thereafter

Payment shall be made within thirty (30) calendar days from acceptance of each tranche.

Project Sites:

PS Warehouse, PS Complex, Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila; PS-DBM Pampanga Hub, Regional Government Center Maimpis, San Fernando City Pampanga; Antipolo, Rizal; and Imus, Cavite

Contact Person:

Ms. Catherine Ann DG. Mirabel
Chief- Warehousing and Logistics Division
Email Address: cdmirabel@ps-philgeps.gov.ph

We undertake, if our Proposal is accepted, to perform the services/deliver the goods as in accordance with the Schedule of Requirements and Technical Specifications.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Date

Company Name

**Authorized Representative
Name/Signature**

Address

Official Contact No.

