



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



Bid Bulletin No. 3
 February 21, 2019

Public Bidding 18-414-5

**SYSTEM DEVELOPMENT OF AN INTEGRATED MEDICAL FACILITIES FOR
 OVERSEAS WORKERS AND SEAFARERS SYSTEM (MFOWSS)
 FOR THE DEPARTMENT OF HEALTH (DOH)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-Bid Conference** held on **29 January 2019**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

A. AMENDMENTS

| REFERENCE | BASES FOR AMENDMENT |
|---|---|
| SECTION II. BID DATA SHEET | |
| BDS Clause 17.3 Page 36 Each Bidder shall submit One (1) original and One (1) copy of the first and second components of its bid. Bidders are also required to submit searchable PDF format of their technical proposal. | To clarify the requirements for better understanding. |
| BDS Clause 18 Page 36 xxx The deadline for submission of bids is on Postponed until further notice February 28, 2019 at 10:00 AM. | To clarify the deadline for submission of bid. |

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Schedule of the presentation will be on ~~February 19, 2019~~ **March 6, 2019** at 9:00 AM at the Procurement Service (PS-DBM), Paco, Manila.

To clarify the date for the presentation of Proof of Concept (POC).

SECTION VI. TERMS OF REFERENCE

**TOR
Page 80**

| PAYMENT # | DELIVERABLES | PERCENT (%) |
|-----------|---|-------------|
| xxx | xxx | |
| 4 | xxx 13. Software Operations Manual (at least 50 <u>20</u> copies) xxx | xxx |

To clarify the number of copies required for the project. See attached **Annex 1** for reference.

SECTION IV. BIDDING FORMS

**TPF 5. Team Composition and Task
Page 85**

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~~Compensation Specialist~~

Information Systems Analysis Team

| Name | Position | Task |
|-------|----------|------|
| Lead | | |
| | | |
| Staff | | |
| | | |
| | | |

~~Compensation Survey and Data Analysis~~

Computer Programming Team

| Name | Position | Task |
|-------|----------|------|
| Lead | | |
| | | |
| Staff | | |
| | | |

To clarify the Team Composition for better understanding. See attached **Annex 2** for reference.

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| | | |
| Project Assistant/ Technical Writing Team | | |
| Name | Position | Task |
| Lead | | |
| | | |
| Staff | | |
| | | |
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B. CLARIFICATIONS

The Department of Budget and Management- Procurement Service, Bids and Awards Committee hereby clarifies prospective bidders' concerns and queries

| ITEM | CONCERN | REFERENCE/ CONCERN | CLARIFICATION/ RESOLUTION |
|---|--|--|---|
| LETTER FROM ASIAGATE NETWORKS INC.¹ | | | |
| 1 | Bidder inquired if there is still a need to submit a searchable PDF format | BDS Clause 17.3, page 38 Each Bidder shall submit One (1) original and One (1) copy of the first and second components of its bid. Bidder are also required to submit searchable PDF format of their technical proposal | Please refer to abovementioned clarification. |

¹ Letter received on August 21, 2018.

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| 2 | Bidder inquired if they can resubmit the form that has been submitted during the eligibility phase together with the same attachments. | Technical Proposal Form 2 Consultants References | Yes. They can resubmit the same documents submit during the eligibility phase including its attachments. |
| 3 | On the data, services, and facilities to be provided by the End-user | Technical Proposal Form 3 Comments and Suggestions of Consultant on the Terms of Reference and on Data, Services, and Facilities to be provided by the Procuring Entity, page 86 On the data, services, and facilities to be provided by the Procuring Entity | End-user clarified that requirement will only be changed if the consultant will work in DOH, otherwise the requirement will be the same. |
| 4 | Bidder raised an issue on the form attached for Team Composition | Technical Proposal Form 5 Team Composition and Tasks, page 88 | Please refer to abovementioned clarification. |
| 5 | What is being referred to by "For scoring purposes, please provide all the necessary details as required per section 2 of Evaluation Criteria in the EDS. clause 9.2."? | Technical Proposal Form 6 Format of Curriculum Vitae, | |
| 6 | Please correct page 80 to: (at least 20 copies) | Proposed Terms of Payment (at least 20 copies) Payment No.4, item no. 13 - Software Operations Manual (at least 50 | Please refer to abovementioned clarification. |

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| | | copies) Page 80 Proposed | |
| 7 | Please clarify if we will get paid every 6 months upon submission and acceptance of Progress/Monitoring report | Proposed Terms of Payment Warranty/System Maintenance Period (to be divided in four(4) equal payments for a period of two (2) years | End-user clarified that payment will be received after the submission of progress report every 6 months. |
| 8 | Bidder inquired if they can resubmit the secretary's certificate we provided during the eligibility phase? The said certificate indicated the project name: System Development of an Integrated Medical Facilities for Overseas Workers and Seafarers System (MFOSS) for the Department of Health | Submission of Secretary's Certificate | Yes. They can resubmit the same secretary's certificate submit during the eligibility phase including its attachments. |
| 9 | Why is the system needed for the business? | Terms of Reference (TOR) | To automate processes in the regulation of health facilities involving the Medical Facilities for Overseas Workers and Seafarers (MFOSS) |
| 10 | What is it trying to solve? | Terms of Reference (TOR) | There were systems initially developed such as iClinicallab to monitor quality control standards in clinical laboratory procedures and DOH accreditation standards and the Online OFW Clinic Health Exam Price Monitoring System to monitor costs of the DOH Basic Pre-employment Medical Examinations. The iClinicallab system was developed and implemented by a private organization. With the need to expand and improve the functionality of the systems for MFOSS, it |

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| | | | was recommended by the DOH management for DOH to develop an integrated system for MFOWS that shall be owned and implemented by DOH through HFSRB and KMITTS. |
| 11 | What specific processes is the envisioned system going to perform? | Terms of Reference (TOR) | <p>a. Accreditation of MFOWS – to be linked to the Integrated DOH Licensing System (IDLIS)</p> <p>b. MFOWS Operations</p> <p>c. Report Generation/Dashboards - (Datasets can be exported in csv format for further analysis)</p> <p>d. Online submission of various reports to HFSRB (including statistical reports)</p> <p>e. Monitoring of compliance of MFOWS</p> <p>f. Viewing of reports by the HFSRB from the Regional Office and DOH Central Office</p> <p>The IMFOWSS design should include the integration of other relevant licensing and accreditation processes of the regulatory offices of DOH.</p> <p>The IMFOWSS shall interface or integrate or incorporate the following systems:</p> <p>a. National Health Facility Registry (NHFR) – Facility Database</p> <p>b. iClinicaLab System.</p> <p>c. Online OFW Clinic Health Exam Price Monitoring System</p> |

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| | | | |
| 12 | Who will use it? State number, location per user type. | Terms of Reference (TOR) | <p>Users will include the owners/staff of the MFOWS spread across the country (but heavily concentrated in Metro Manila) who will sign up and log in to encode data from their respective facilities (171 MFOWS as of September 7, 2017)</p> <p>The number of administrators or staff from HFSRB who shall be given access to the system shall be determined by the bureau.</p> <p>The system should be able to accommodate additional users in the future</p> |
| 13 | What is the envisioned deployment model? | Terms of Reference (TOR) | Web-based via internet |
| 14 | What is the current state of network/hardware readiness? | Terms of Reference (TOR) | Consultant to provide specs for hardware requirements needed for the system implementation KMITS has existing network/ servers/ hardware. |
| 15 | Are there 3rd party hardware/software components required? | Terms of Reference (TOR) | None. |
| 16 | Bidder requested for more information on the Scope of the system in TOR is described as MFOWS Operations | Terms of Reference (TOR) | MFOWS Operations in this system would revolve around laboratory tests done for OFW applicants (similar to that of the iClinicalab) MFOWS shall be assigned a username and password to access the system. |

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| | | | <p>Before conducting laboratory tests, they shall encode client information and biometrics.</p> <p>All reagents that shall be used in the conduct of laboratory tests for that client shall be encoded into the system using barcodes. Only barcoded reagents will be accepted by the system.</p> <p>Test results shall also be and the system should have a feature to generate the Pre-employment Medical Certificate of the client.</p> |
| 17 | <p>Bidder requested for more information on the Online submission of various reports to HFSRB Please give more info.</p> | Terms of Reference P. 75 | <p>This shall be part of the system wherein a client can sign up, log in and encode the data required from them to report/submit to DOH.</p> |
| 18 | <p>Bidder requested for more information on the Scope: Monitoring of compliance of MFOWS</p> | Terms of Reference P. 75 | <p>The system shall have the feature wherein the administrator can check on any MFOWS' track record in terms of their continuous compliance to licensing requirements.</p> <p>For example if a certain MFOWS has incurred a violation and corrected/complied with such violation at any point in time, this will be traceable in the system.</p> |
| 19 | <p>Scope: Integration to National Health Facility Registry (NHFR) – Facility Database b. iClinicalab System. c. Online OFW Clinic Health Exam Price Monitoring System.</p> <p>Bidder requested for the status of each of these systems?</p> | Terms of Reference P. 75 | <p>a. National Health Facility Registry(NHFR) – Facility Database - operational will only need forward data to NHFR from MFOWSS for accredited OFW clinics</p> <p>b. iClinicaLab System – not operational – previously</p> |

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| | | | <p>maintained by a private organization – will need to include functionality into the MFOWS system – this is the MFOWS Operations component</p> <p>c. Online OFW Clinic Health Exam Price Monitoring System – Operational– will need to be interface or be included in the MFOWSS system - 98 reporting OFW clinics last update – July 2018</p> |
| 20 | <p>Conduct Training of trainers in the Central office. Cost for the training and accommodation of participants shall be part of the consultants financial proposal.</p> <p>Question: Where is the training venue? Can consultant propose venue? Participants are all from Central as indicated in ToR page 73, is it still necessary to provide accommodations? Can we just provide meals?</p> | <p>System implementation page 75</p> | <p>Training venue shall vary depending on the agreement between the consultant and DOH personnel in charge.</p> <p>Yes, the consultant may propose venues. There may still be a need to provide accommodation even if participants are from the central office, especially if the venue is outside</p> |
| 21 | <p>Conduct of Pre implementation activities which may include data migration and initial data build-up</p> <p>Question: is there a previous version of MFOWS? Where is the data currently residing? Paper? Excel? DB? Please give more info</p> | <p>System implementation page 75</p> | <p>There is no previous version of the iMFOWSS but there are several systems involving the MFOWSS such as the iClinicalLab System (Data is with the developer of the system) and the Online OFW Clinic Health Exam Price Monitoring System (Data is with KMITS). As for the statistical reports, submission has been and until now paper based. (paper reports are with HFSRB)</p> |


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| 22 | <p>Do the following systems have existing documentations (ERD, Functional or Technical Design Document, User Manual)?</p> <ul style="list-style-type: none"> • IDLIS • NHFR • iClinicaLab System • Offline OFW Clinic Health Exam Price Monitoring System | Terms of Reference (TOR) | <p>End-user clarified that the following:</p> <p>IDLIS – Ongoing development; NHFR – Yes; iClinicalab- none OFW - Yes</p> |
| | <p>What are the technologies used in developing each of The ff. systems? Please specify programming language and data base</p> <ul style="list-style-type: none"> • IDLIS • NHFR • iClinicaLab System | Terms of Reference (TOR) | <p>As clarified by end-user, to wit:</p> <p>IDLIS – and NHFR – both systems use Php and MySQL.</p> |
| 23 | <p>What is the current status of IDLIS?</p> | Terms of Reference (TOR) | <p>As clarified by end-user, there is still ongoing development of the system</p> |
| 24 | <p>During the prebid, KMITS representative said that the system will be implemented by March 2019. Please confirm.</p> | Terms of Reference (TOR) | <p>Yes, as scheduled in the TOR.</p> |
| 25 | <p>What is the current status of NHFR and when is the target completion of each if not yet completed?</p> | Terms of Reference (TOR) | <p>Currently on the process of updating the list of CHD's.</p> |
| 26 | <p>Does the MFOSS include accreditation process of a facility or this process is already captured in IDLIS and MFOSS will just get data from it?</p> | Terms of Reference (TOR) | <p>Yes, integrate data specifically health facility data</p> |
| 27 | <p>What is the estimated no of reports expected from MFOSS?</p> | Coverage of information Systems page 74 | <p>To be determined with the operations team.</p> |

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| 28 | <p>Are we allowed to propose changes to the deliverable schedule? E.g. Software Operations Manual</p> <p>In Activity No.4, at least 20 copies must be submitted. However, this document won't be considered final yet at this phase and may still need updating after the warranty period</p> | <p>EXPECTED OUTPUTS/ DELIVERABLES: Page 76</p> | <p>For further discussion during Negotiation.</p> |
| 29 | <p>Confirmation whether in presenting two (2) existing health systems, are we allowed to show DOH systems even if we have a NDA?</p> | <p>Proof of Concept</p> | <p>Yes, but only use test data in the presentation.</p> |

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

The changes made in the Philippine Bidding Documents (5th Edition, August 2016) are deemed integrated in the terms and conditions for this project.


TERESITA J. DELA CRUZ
 Chairperson, BAC V

ITEMS AND SPECIFICATIONS

System Development of an Integrated Medical Facilities for Overseas Workers and Seafarers (MFOWS) System

| AGENCY SPECIFICATIONS | BIDDER'S STATEMENT OF COMPLIANCE | REFERENCE |
|--|----------------------------------|-----------|
| <u>I. SCOPE OF WORKS:</u> | | |
| A. System Development and Integration Works | | |
| <ul style="list-style-type: none"> ➤ A System Development and Integration Methodology of Life Cycle can be applied or used to do the requirement. The Consultant can use appropriate development approach provided that the required output are achieved and delivered at each stages or phases of the project. To optimize resources and ensure that the project meets the target schedules or deadlines, standard approaches to gathering and validating requirements, presenting outputs, performing quality assurance reviews and elevation of issues/concerns/problems shall be done by calling a group or team meetings or workshops. | | |
| <ul style="list-style-type: none"> ➤ The Consultant shall use the standard programming language/script, database management and administration, and operating system in doing the development, integration, enhancement and implementation of the system. Standards are PHP for programming script, MYSQL for database and windows for operating system. | | |
| B. Coverage of Information Systems | | |
| <ul style="list-style-type: none"> ➤ Included in the scope of works are the following systems to be integrated and/or developed the following modules: <ul style="list-style-type: none"> a. Accreditation of MFOWS – to be linked to the Integrated DOH Licensing System (IDLIS) | | |

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|---|--|--|
| <ul style="list-style-type: none"> b. MFOWS Operations c. Report Generation/Dashboards - (Datasets can be exported in CSV format for further analysis) d. Online submission of various reports to HFSRB(including statistical reports) e. Monitoring of compliance of MFOWS f. Viewing of reports by the HFSRB from the Regional Office and DOH Central Office <p>The IMFOWSS design should include the integration of other relevant licensing and accreditation processes of the regulatory offices of DOH.</p> <p>The IMFOWSS shall interface or integrate or incorporate the following system:</p> <ul style="list-style-type: none"> a. National Health Facility Registry(NHFR) – Facility Database b. iClinicaLab System. c. Online OFW Clinic Health Exam Price Monitoring System | | |
| C. System Implementation | | |
| <ul style="list-style-type: none"> ⇒ System implementation activities include the following: | | |
| <ul style="list-style-type: none"> ⇒ Conduct training of trainers in the central office. Cost for the training and accommodation of participants shall be part of the consultant’s financial proposal. | | |
| <ul style="list-style-type: none"> ⇒ Conduct of Pre-implementation activities which may include data migration and initial data build-up | | |
| D. Warranty Period/System Maintenance | | |
| <ul style="list-style-type: none"> ⇒ Provide system maintenance for a period of two (2) years. During the warranty/maintenance period, the Consultant shall correct any program errors or bugs, and/or include features or functionalities that are approved in the functional design document. Said technology transfer/trainings shall be coordinated with the Training Delivery Division. Training certificates shall be provided to each participant. | | |
| II. EXPECTED OUTPUTS/ DELIVERABLES: | | |

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➤ The minimum outputs or deliverables shall include the following during Contract execution stage:

| ACTIVITY # | SCOPE OF WORKS | DELIVERABLES |
|------------|---|--|
| 1 | Define the approach or methodology to be employed to implement the project. | 1. Inception Report |
| 2 | <p>Functional Design Analysis</p> <p>Number of participants: 40 Central Office staff</p> <p>Maximum of 5 days to cover the validation activities</p> <p><i>Consultant shall cover the cost of venue, participants' accommodation, board and lodging, materials/documents for the workshop, and other incidental and miscellaneous expenses for the workshop.</i></p> | <p>2. Assessment Report (assessment of the existing relevant licensing information systems including recommended solutions)</p> <p>3. Functional Design Document</p> <p>4. Migration Plan</p> <p>5. System Implementation and Training Plan</p> |
| 3 | <p>a. Technical Design Analysis</p> <p>b. Software Coding</p> <p>c. User Acceptance Testing Migration of Existing Database to the new system</p> | <p>6. Technical Design Document</p> <p>7. System Test Report</p> <p>8. Certificate of Users' Acceptance</p> |
| 4 | <p>System Implementation</p> <p>Conduct of User Training – Training of Trainers</p> <p>Number of participants: 40 Central Office</p> <p>Maximum of 5 days to cover the user training activities</p> <p>▪ <i>Consultant shall cover the cost of venue, participants' accommodation, board and lodging, materials/documents for the workshop, and other incidental and miscellaneous expenses for the training.</i></p> | <p>9. System Configuration Report</p> <p>10. Data Migration Report</p> <p>11. Training Report</p> <p>12. Manual of Operations</p> <p>13. Software Operations Manual (at least 20 copies)</p> <p>14. Updated Functional and Technical Design Documents</p> <p>15. Source Code</p> |

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| 5 | After the Warranty Period (End of project report) | 16. Progress Reports 17. Project Terminal Report 18. Updated Functional and Technical Design Documents 19. Updated Source Code | | |
| STANDARD REQUIREMENTS: | | | | |
| 1. Technical outputs and/or system documentations shall conform to the standards, content and/or requirements of Knowledge Management and Information Management Service (KMITS). Any development tools and/or utilities that are needed shall be reviewed and approved by KMITS. | | | | |
| 2. Progress reports are reportorial requirements for monitoring the project. The frequency of progress reporting shall be agreed and included in the Inception Report. | | | | |
| 3. The DOH TWG assigned to the project shall issue Certificate of Acceptance for the required deliverables per scope of work. | | | | |
| 4. Cost for meals/snacks during meetings and trainings shall be shouldered by the Consultant. | | | | |
| III. PROJECT DURATION | | | | |
| The system development works shall be for a period of eight (8) months and an additional two (2) years for system maintenance shall be provided , for total project duration of two (2) year and eight (8) months which shall commence upon issuance of Notice to Proceed. | | | | |
| IV. PROJECT SITE | | | | |
| Health Facilities and Services Regulatory Bureau Department of Health San Lazaro Compound, Sta. Cruz, Manila | | | | |
| V. ROLES AND RESPONSIBILITY | | | | |
| The minimum outputs or deliverables shall include the following during Contract execution stage: | | | | |

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| <p>➤ The CONSULTANT shall conduct all activities in accordance with the contract and with the skill and care expected of a competent provider of the services required.</p> | | |
| <p>➤ The CONSULTANT shall be responsible for the timely provision of all resources, information and decision making under its control that are necessary to reach a mutually agreed Updated Project Plan within the time schedule specified in the Terms of Reference. Failure to provide such resources, information and decision making may constitute grounds for termination.</p> | | |
| <p>➤ The CONSULTANT shall bear the cost of system pilot testing such as meals and snacks during training and orientation as well as reproduction of training modules (if applicable)</p> | | |
| <p>➤ The CONSULTANT shall provide the operational modules (if applicable) and/or documents to support the training program.</p> | | |
| <p>➤ The CONSULTANT shall abide by all the terms and conditions stipulated in the project contract.</p> | | |
| <p>➤ The CONSULTANT shall report progress of the project as agreed.</p> | | |
| <p>➤ The CONSULTANT shall submit to KMITS the final materials, reports and documents as specified in the contract and terms of reference.</p> | | |
| <p>➤ All computer programs, documentations and other outputs developed by the Consultant shall be the sole and exclusive property of the DOH.</p> | | |
| <p>➤ For the purpose of security and confidentiality, the following are the arrangements:</p> <ul style="list-style-type: none"> - The DOH and the Consultant shall each keep confidential and shall not, without the written consent of the other party to the Project, divulge to any third party any documents, data or other information of a confidential nature, furnished directly or indirectly by any of the Parties in connection with the Project, or where the Consultant is the Receiving Party, generated by the Consultant in the course of the performance of its obligations under the Project and relating to the businesses, finances, Consultants, employees, or other contacts of the DOH or the DOH's use of the System, whether such information has been furnished or generated prior to, during, or following termination of the Project. ii) Data that maybe used for testing and actual operation of the system like data on patient or persons and licensing health facilities, goods and services or other data that will | | |

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| <p>encroach into the privacy of or jeopardize the interests of persons and concerned entities or provide due advantage of third parties are considered confidential.</p> <p>iii) The DOH shall not, without the Consultant's prior written consent, use any Confidential Information received from the Consultant's for any purpose other than the operation, maintenance and further development and/or completion of the Project. Similarly, the Consultant shall not, without the DOH's prior written consent, use any Confidential Information received from the DOH for any purpose other than those that are required for the performance of the project.</p> | | |
| <p>For the purpose of review and approval of documents and other outputs by the DOH, the following are the arrangement:</p> <ul style="list-style-type: none"> i) The Consultant shall prepare and submit the materials or documents for the DOH's approval or review through the DOH TWG point/liaison person. ii) The DOH TWG shall review the outputs submitted by the Consultant within ten (10) working days from receipt of the documents. iii) Any part of the Project covered by or related to the documents to be approved by the DOH shall be executed only after the approval of the documents. Likewise, all documents supporting payment shall have to go through the same process. iv) Within ten (10) working days after receipt by the DOH TWG of any documents requiring DOH's approval, the DOH TWG shall either return one copy to the Consultant with its approval endorsed on the output/document or shall notify the Consultant in writing of its disapproval of the document and the reasons for disapproval and the modifications required. v) Any document shall not be disapproved except on the grounds that the document does not comply with some specified provision of the Contract or that it is contrary to good industry practice. vi) If the DOH disapproves the document/output, the Consultant shall modify the document/output and resubmit it for approval. | | |

vii) If any dispute or difference occurs between the DOH and the Consultant in connection with or arising out of the disapproval by the end-users of any outputs and/or any modification/s that cannot be settled between the parties within a reasonable period, then, such dispute may be referred to the heads of the end users offices and the responsible Consultant's Adjudicator for determination.

viii) The end users approval, with or without modification of the document/output/material furnished by the Consultant, shall not relieve the Consultant of any responsibility or liability imposed upon it by any provisions of the Contract except to the extent that any subsequent failure results from modifications required by the DOH TWG or inaccurate information furnished in writing to the Consultant by or on behalf of the DOH.

VI. PROPOSED TERMS OF PAYMENT

| PAYMENT # | DELIVERABLES | PERCENT (%) |
|-----------|---|-------------|
| 1 | 1. Inception Report | 15 |
| 2 | 2. Assessment Report (assessment of the existing relevant licensing information systems including recommended solutions) 3. Functional Design Document 4. Migration Plan 5. System Implementation and Training Plan | 20 |
| 3 | 6. Technical Design Document 7. System Test Report 8. Certificate of Users' Acceptance | 20 |
| 4 | 9. Data Migration Report 10. System Configuration Report 11. Training Report 12. Manual of Operations 13. Software Operations Manual (at least 20 copies) 14. Updated Functional and Technical Design Documents 15. Source Code | 25 |

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|--|---|------------|--|--|
| 5 | Warranty/ System Maintenance period (to be divided in four (4) equal payments for a period of two (2) years) 16. Progress/Monitoring Reports To be submitted together with the deliverables for the last payment of the warranty 17. Project Terminal Report 18. Updated Functional and Technical Design Documents 19. Updated Source Code | 20 | | |
| | Total | 100 | | |
| VII. SUSTAINABILITY FACTOR | | | | |
| Being the MFOWSS system owner, the HFSRB shall be responsible for implementing the system. KMITS shall be responsible for providing the required software, database, network and hardware support to operate and maintain the system | | | | |

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company / Bidder

Signature Over Printed Name of
Authorized Representative

Date

TPF 5. Team Composition and Task

Project Manager Team

| Name | Position | Task |
|-------|----------|------|
| Lead | | |
| | | |
| Staff | | |
| | | |

Information Systems Analysis Team

| Name | Position | Task |
|-------|----------|------|
| Lead | | |
| | | |
| Staff | | |
| | | |
| | | |

Computer Programming Team

| Name | Position | Task |
|-------|----------|------|
| Lead | | |
| | | |
| Staff | | |
| | | |
| | | |

Project Assistant/ Technical Writer

| Name | Position | Task |
|-------|----------|------|
| Lead | | |
| | | |
| Staff | | |
| | | |
| | | |

Note: Include organizational chart indicating relationships amongst the Consultant and any partner and/or subcontractor, the Procuring Entity, the Funding Source and the GOP, and other parties or stakeholders, if any, involved in the project