



ADVISORY

ALL PARTICIPATING BIDDERS FOR THE OPENING OF BIDS PB No. 21-088-4

DESIGN AND BUILD CONTRACT OF PNR SOUTH LONG HAUL PROJECT (CONTRACT PACKAGE 1 - BANLIC TO DARAGA)

1. VENUE FOR THE OPENING AND SUBMISSION OF BIDS

**PNR Board Room
4th Floor, PNR Executive Bldg
(Tutuban Station)
Mayhaligue Street
Tondo, Manila 1000**

Please look for: Deanne Peña, *PNR Representative*
Christian Mendoza, *PNR Representative*

2. HEALTH AND SAFETY PROTOCOLS

In line with the IATF Guidelines on Covid19 health protocols, the Philippine National Railways (PNR) and all attendees in the subject procurement activity are required to strictly observe the following health and safety measures:

- a. For the bidder, a **maximum of three (3)** representatives/attendeesper organization;
- b. Mandatory wearing of face mask and face shields.
- c. Thebidder/representative must present a medical certificate with negative RT-PCR result valid three (3) days prior to the opening of bids.
- d. Mandatory physical and social distancing and minimum contact within the premises of Philippine National Railways (PNR).
- e. Mandatory contactless temperature check, use of foot baths and sanitation stations. A temperature of 37.5^oC and above shall not be allowed to enter the premises.
- f. The bidder/representative is required to accomplish the Visitor's Pass Application Form¹, which shall be presented to the PNR Security personnel upon entering the premises.

Bidder/Representative experiencing symptoms consistent with COVID-19 (i.e., fever, cough, and difficulty in breathing, among others) are advised not to attend the Opening of Bids.

¹ Attached as "Annex A" – Visitor's Pass Application Form

- g. Mandatory use of seat signage and floor markers in the designated waiting area and Conference Room.
- h. Minimize handling of shared objects. Everyone is expected to bring their own pen for purposes of filling out and signing forms.
- i. Regular sanitation and disinfection of all facilities and equipment in PNR.
- j. Support staff of the Bids and Awards Committee (BAC) will be available to provide assistance during the scheduled activity.

For the Bids and Awards Committee IV,


SIGNATURE REDACTED
JOSEPH CONRAD D. DUEÑAS
Chairperson



VISITOR'S PASS APPLICATION FORM¹

Company/Agency/ Name : _____

Address : _____

Date of Visit : _____

Phone number : _____ **email** : _____

Purpose of Request : _____

Total Number of Attendees* : _____

*Applicants must accomplished **Annex I** – List of Attendees and **Annex II** - Declaration Form.
Please limit the number of attendees.

Undertaking : I hereby certify the request for Visitor's Pass is essential for the resumption of DOTr/PNR Projects as approved by the Inter Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID), and PNR internal projects and usual conduct of business. I shall comply with all guidelines issued by the Department of Health (DOH) on COVID-19 and PNR Safety, Health, and Environment (SHE) Protocol.

Name of Applicant : _____

Capacity : _____

Date : _____ **Signature** : _____

COVID-19 VISITOR'S PASS

For official use only

Approved by the Philippine National Railways (PNR) on conditions set out in **Annex III**.

Approved Schedule of Visit: _____

JUNN B. MAGNO
General Manager

Visitor's Pass No. ____-2020

Date of Issuance: _____

Not valid without official seal

¹ In accordance with PNR Interim Office Rules, accomplished forms shall be emailed to pnr.bcms2020@gmail.com.



LIST OF ATTENDEES²

Name of Personnel [Surname, First Name, Middle Initial]	Position/ Designation	Current Residence	Phone Number

² Please limit the attendees to five (5), subject to strict observance of social distancing.



Annex II
PNR-OGM-BCMS-001

DECLARATION FORM

Full Name:	<i>Last name</i>		<i>First Name</i>		<i>Middle Name</i>	
Nationality:						
Sex:						
Age:						
Contact Number:						
Email Address:						
Address in the Philippines:						
Foreign countries you have worked, visited, transited or travelled to in the past 14 days?						
Cities in the Philippines you have worked, lived, or transited in the past 14 days?						
Have you been sick in the past 30 days?	<input type="checkbox"/> Yes		<input type="checkbox"/> No			
	<i>Describe condition:</i>					
Did you have any of the following in the last 14 days: fever, colds, cough, sore throat, or difficulty in breathing?	<input type="checkbox"/> Yes		<input type="checkbox"/> No			
	<i>Please specify:</i>					
Have you been in close contact with identified COVID-19 patient?	<input type="checkbox"/> Yes		<input type="checkbox"/> No			
	<i>Describe circumstance:</i>					
Declaration:						
The information I have given herein is true, correct, and complete. I understand that failure to answer any question or any falsified response may have serious consequences. (Article 171 and 172 of the Revised Penal Code of the Philippines)						
_____ <i>Name and Signature</i> Date: _____						

Annex III

PNR Visitor's Pass

The following are the conditions attached to the Visitor's Pass:

1. This Visitor's Pass is valid for the sole purpose of allowing the holder to enter any PNR property/right-of-way;
2. This Visitor's Pass is issued to conduct the stated and approved activities in the form;
3. The holder shall exercise highest degree of diligence in the conduct of activities so as not to cause any damage to PNR properties, both real and personal, or cause bodily injuries;
4. The holder shall ensure provision of appropriate personal protective equipment (PPEs) to the attendees, if necessary;
5. The holder shall comply with the vital check and COVID-19 symptoms check stated in PNR Office Order No. 32, Series of 2020, at their own expense;
6. The holder shall strictly comply with social and physical distancing within the work area, as much as possible;
7. The holder shall comply with the mandatory wearing of face mask and abide by the "No Mask, No Entry" Rule; and
8. This Visitor's Pass is not transferrable.