

## **Republic of the Philippines Department of Budget and Management** PROCUREMENT SERVICE **BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

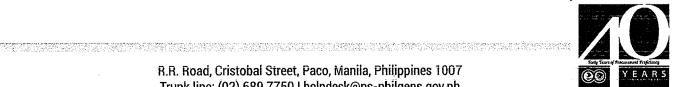
Monday, December 1	7, 2018 10:00 /	AM MEETING ROOM 1	
MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2		
TYPE OF MEETING	Preliminary Conference		
PROJECT	Supply and Delivery of Sports Utility Vehicles (SUV), Manual for the Department of Finance-Municipal Development Fund Office		
REFERENCE NO.	AMP No. 18-108-2		
	Bids and Awards Committee Engr. Manuel S. Avila Mr. Joseph C. De Sales Ms. Eden Zamora	<b>2:</b> Chairperson Provisional Member Ad Hoc Member	
ATTENDEES	BAC Secretariat: Ms. Sherilyn R. Manzano	Member, Procurement Division 2	
	BAC Technical Working Grou Mr. Vic Anthony Tubon Mr. Ariel Julao	Member, Procurement Division 2 DOF MDFO	
	Prospective Bidders: James Biñas	Isuzu Manila .	
CALL TO ORDER	The scheduled Pre-Bid Conference started at 10:15 AM with Engr. Avila presiding.		

## **DISCUSSIONS**

I. BID DOCUMENTS	
	SECTION I
INVITATION TO BID	
	No highlights.
	SECTION II .
INSTRUCTIONS TO	- The documents to be submitted were clarified during the discussion of the

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PRELIMINARY CONFERENCE AMP No. 18-108-2 SUV for DOF-MDFO



BIDDERS	eligibility documents.	
SCHEDULE OF REQUIREMENTS	SECTION VI	
	No highlights.	
TECHNICAL SPECIFICATIONS	SECTION VII  - It was emphasized the properly filling	out of the form.
TERMS OF REFERENCE	No highlights.	
BIDDING FORMS	No highlights.	

II. OTHER DISCUSSIO	NS		
OTHER MATTERS	None.		
ATTACHMENTS	None.		
ADJOURNMENT	Having no other matters for discussio 11:10 AM	n, the meeting was adjourned at	
CERTIFICATION	We certify that the foregoing is the true account of Preliminary Conference conducted on December 17, 2018.		
PREPARED BY	SHERILYN R. MANZANO BAC Secretariat		
	Bids and Awards Committee 2:		
	EDEN:ZAMORA Ad Hoc Member	JOSEPH C. DE SALES Provisional Member	
CERTIFIED CORRECT	On Official Business ATTY. MICHELLE ANNE B. RECTO Regular Member	On Official Business ARNOLD F. BONDOC Vice Chairperson	
	ENGR. MANUEL S. AVILA Chairperson		

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) Double Strike out — denotes deletion; (b) Underline — denotes inclusion or new item/requirement; and "xxx"—denotes separation of phrase/s being amended from the rest of the main text.