



**Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Date: Thursday, 30 May 2018	Time: 10:00 AM	Venue: Executive Lounge
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MEETING CALLED BY	<b>Procurement Division VIII (PD VIII)</b>
TYPE OF MEETING	<b>Pre-Bid Conference</b>
PROJECT	<b>Procurement for Maintenance of the LRT Line 2 System Project</b>
REFERENCE NO.	<b>PB#18-143-8</b>
ATTENDEES	<p><b>BIDS AND AWARDS COMMITTEE VIII (BAC VIII)</b>  ENGR. JAIME M. NAVARRETE, JR. Chairperson  JOSEPH P. BALAGTAS Vice-Chairperson  PAUL JASPER V. DE GUZMAN Provisional Member (PMO-in-Charge)  PAUL ARMAND A. ESTRADA Member</p> <p><b>LIGHT RAIL TRANSIT AUTHORITY (LRTA) REPRESENTATIVES</b>  ENGR. HILFRED Q. TUSING TWG Member  ENGR. CESAR J. LEGASPI TWG Member  ENGR. FEDERICO J. CANAR, JR.  ENGR. SANTOS G. ABRAZADO</p> <p><b>BIDDERS</b>  ROCELES WENNER APT  LAI SALVADOR APT  ROGELITO REYES APT  ROMEO LOZANO APT  ANN MARIE FOZ Multi-Scan  SUSAN FERRER-SANDILLO Front Runners Property Maintenance  NOME L. MERCADO Front Runners Property Maintenance  MARIA SHERYL B. LAURIO Front Runners Property Maintenance  RAMIL BAUTISTA CRCC21  SARA CRCC21  ZHENG ZHOWEH CRCC21  WIXINYING CRCC21  TAREEQ RADJAIE SMRT  LI XIN CRCC21  GRACE LITAO Kempal  PEPITO LO Kempal  EUGENE RAPANUT PhilZenith  CHRISTIAN RAPANUT PhilZenith  WENG ANSOSA PhilZenith</p>

	ERIKA LO CHAN WILSON JENNIE DELA CALZADA	Kempal Unimasters Telefonicka
CALL TO ORDER	The scheduled activity started at 10:15 AM presided by Chairperson.	
COMPLIANCE TO R.A. 9184	PS, upon determination of the required attendance of members of BAC, established quorum to conduct the pre-bid conference. Furthermore, presented the invitation to observers in compliance to R.A. 9184.	
PRELIMINARIES	<p>PS presented a walkthrough on the documentary requirements:</p> <ul style="list-style-type: none"> <li>• Highlighted the important sections in the Bidding Documents.</li> <li>• Showed the proper ways in filling out the prescribed forms.</li> <li>• Provided important reminders that the Bidder should abide and/or avoid.</li> <li>• Described the proper markings and sealing of the envelopes.</li> <li>• The Committee reminded the Bidder to avoid leaving blanks in the information required in accomplishing the forms. Further, it was instructed to indicate N/A if the details are not applicable.</li> <li>• Reminded that <i>cedula</i> is no longer acceptable. Only government-issued identifications will be recognized for notarizations.</li> </ul>	

## DISCUSSION

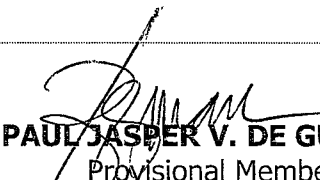


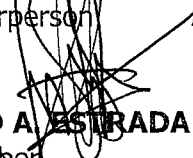


### I. BID DOCUMENTS

INVITATION TO BID	<ul style="list-style-type: none"> <li>• APT inquired if the bidding documents is the same with previous procurement. PS explained that this is a new set of bidding documents which incorporate all the bid bulletins from the former clarifications.</li> </ul>
INSTRUCTION TO BIDDERS (ITB)	<ul style="list-style-type: none"> <li>• APT asked if they can use the previous surety bond for the same project since it was not used. PS discussed that it was used for the previous procurement. However, since the project has new Reference Number, then the prospective bidders will need to apply for a new one.</li> <li>• Per inquiry of Telefonicka, PS suggested to refer to ITB Clause 24.6. If there are no equivalent document, the prospective bidder shall provide a certification.</li> </ul>
BID DATA SHEET (BDS)	<ul style="list-style-type: none"> <li>• SMRT and Philzenith inquired what are the applicable proof(s) for the Single Largest Completed Contract (SLCC) and involvement in the maintenance under BDS ITB Clause 5.4. PS replied that these may be in the form of contracts, invoices, purchase orders, receipts, etc as indicated in Footnote 1 of the BDS. Further, PS discussed that the SLCC cannot be aggregated and must cover all the disciplines indicated.</li> <li>• SMRT commented that BDS ITB Clause 5.1 is not in accordance with the usual rules. The prospective bidders should not be precluded to choose or decide which has the largest share in the Joint Venture (JV).</li> <li>• Per inquiry of Unimasters and Philzenith PS confirmed that the submission of OEM certification, guarantee, and drawings shall be required during the Opening of Bids. These are also further indicated under Section VII. Technical Specifications which documents/requirements are needed to be submitted during the Opening of Bids.</li> <li>• Under BDS ITB Clause 29.2, PS explained that only Items 1 and 2 will be required to submit separately by the foreign and its local party. For the SLCC, prospective bidders may choose either from itself or partner.</li> <li>• Unimasters inquired who will evaluate the submitted bids because the requirements are somewhat subjective. PS responds that PS will on provide support while LRTA will do most of the work specially in terms of technical</li> </ul>

	<p>requirements. PS also clarified that the LRTA is the HoPE for this project and the former will only act as the Procuring Agent.</p> <ul style="list-style-type: none"> <li>• Telefonicka further added if there will be ratings on the evaluation of documents. PS explained that the ratings only apply to Consulting Services.</li> </ul>
<p><b>GENERAL CONDITIONS OF THE CONTRACT (GCC)</b></p>	<p>No further clarification.</p>
<p><b>SPECIAL CONDITIONS OF THE CONTRACT (SCC)</b></p>	<p>No further clarification.</p>
<p><b>SCHEDULE OF REQUIREMENTS</b></p>	<p>No further clarification.</p>
<p><b>TECHNICAL SPECIFICATIONS</b></p>	<ul style="list-style-type: none"> <li>• Philzenith and Telefonicka cited the issue on obsolescence or non-availability of stocks. Prices of newer parts may be much higher than the old parts. The prospective bidders are also worried if the alternative parts will be acceptable to LRTA. LRTA responded that the equivalent parts will undergo proper acceptance procedures. PS added that this will be further clarified through Bid Bulletin.</li> <li>• SMRT inquired if a Variation Order will be allowed. PS responded that this is not applicable for this project since amendment to order has exclusive grounds.</li> <li>• Per inquiry of Unimasters, currently, LRTA is purchasing the parts for its current service provider. Thus, for this contract, LRTA intends to include the procurement of parts as part of the responsibility of the service provide because per experience in MRT3, delivery is much faster. LRTA clarified that under the existing Line 2 maintenance contract, LRTA procures all the capital spares, while the maintenance provider procures all the consumable items. As for the new maintenance contract, the maintenance provider shall procure only the rolling stock and train on-board parts.</li> <li>• Philzenith wished that LRTA would come up with a more workable procurement. There is too much risk on the current requirement.</li> <li>• Per request of Philzenith, PS will provide the list of OEM manufacturers through LRTA in the form of Bid Bulletin.</li> <li>• Philzenith further commented that the guarantee for obsolete parts are not applicable because who will certify such.</li> <li>• Phizenith and SMRT manifested that only few will comply in terms of the Technical Specifications. SMRT reiterated that PS and LRTA should have conducted a mandatory review before proceeding to another round of procurement.</li> <li>• Philzenith believed that the Train Monitoring System is already obsolete. LRTA explained that it still being used however, requires an upgrade because it is no longer compatible with the current system. Thus, was included in the requirements.</li> <li>• Further, Philzenith inquired if failing to provide any part listed under Annex G will be responsibility of the provider. LRTA confirmed.</li> <li>• The prospective bidders also questioned how did LRTA arrived with the total ABC. LRTA explained that this was derived from their historical records and based on their experience and knowledge, the price of the old parts is not far from the updated ones.</li> <li>• SMRT clarified the inconsistency of the period of completion of the similar contract. Submission of SLCC constitutes compliance and additional</li> </ul>

	<p>submission to complete 15 years is contrary to the rules.</p> <ul style="list-style-type: none"> <li>• PS took note of the comment.</li> <li>• Philzenith believed that the prices were just based on the assumptions of LRTA rather than the actual market surveys. Thus, suggested if some parts will be procured by the service provider then others are by LRTA.</li> <li>• Unimasters inquired if the LRTA expects the new service provider to fabricate or manufacture the unavailable parts instead. LRTA disagreed.</li> </ul>
<b>BIDDING FORMS</b>	No further clarification.
<b>TERMS OF REFERENCE (TOR)</b>	No further clarification.

**III. OTHER MATTERS**

<b>OTHER MATTERS</b>	<ul style="list-style-type: none"> <li>• PS announced that they will probably require bidders to purchase the bidding documents before attending the 2<sup>nd</sup> Pre-Bid Conference. This is to ensure that serious participants will only ask questions.</li> <li>• The SMRT, Telefonicka, and other prospective bidders requested to conduct another pre-bid conference and for an extension of the deadline of bid submission. PS and LRTA will still have to deliberate on the request. PS explained the maximum allowance of 45 CDs.</li> </ul>
<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at 12:30 PM.
<b>PREPARED BY</b>	 <b>PAUL JASPER V. DE GUZMAN</b> Provisional Member
<b>REVIEWED BY</b>	 <b>ENGR. JAIME M. NAVARRETE, JR.</b> Chairperson
<b>CONFORME</b>	 <b>JOSEPH P. BALAGTAS</b> Vice-Chairperson  <b>PAUL ARMAND A. ESTRADA</b> Member  <b>ENGR. HILFRED Q. TUSING</b> TWG Member  <b>ENGR. CESAR J. DEGASPI</b> TWG Member