



**Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE**



MINUTES OF MEETING

Thursday, August 30, 2018	10:00 AM	OTHERS
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																														
TYPE OF MEETING	Prebid Conference																														
PROJECT	<i>New VHF Air - Ground Communication Radio And Voice Communication Switch For The Replacement And Upgrade Of The Subic Bay International Airport Air Traffic Services Communication Facilities</i>																														
REFERENCE NO.	PB – 18-173-9																														
ATTENDEES	<p>Bids and Awards Committee IX</p> <table style="width:100%;"> <tr> <td>Ms. Dalisay Conrina P. Dela Chica</td> <td>Chairperson</td> </tr> <tr> <td>Ms. Leah Nimfa M. Valdez</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Atty. Michael M. Quintos</td> <td>Ad-Hoc Member</td> </tr> <tr> <td>Engr. Jose L. Saluna, Jr.</td> <td>Provisional Member</td> </tr> </table> <p>Procurement Division IX</p> <table style="width:100%;"> <tr> <td>Mr. James F. Gabilo</td> <td>PDIX</td> </tr> <tr> <td>Mr. Vincent Joseph D. Disu</td> <td>Secretariat</td> </tr> <tr> <td>Mr. Rojim RJ C. Espere</td> <td>Secretariat</td> </tr> </table> <p>Other Attendees:</p> <table style="width:100%;"> <tr> <td>Engr. Mark C. Quiambao</td> <td>SBMA</td> </tr> <tr> <td>Engr. Ruel A. Famisan</td> <td>SBMA</td> </tr> <tr> <td>Engr. Zharrex R. Santos</td> <td>TWG-SBMA</td> </tr> <tr> <td>Engr. Joel Edmonson</td> <td>TWG-SBMA</td> </tr> <tr> <td>Engr. Aldrin F. Sadang</td> <td>TWG-SBMA</td> </tr> </table> <p>Prospective Bidder/s:</p> <table style="width:100%;"> <tr> <td>Malcolm Ong</td> <td>Evercon Builders</td> </tr> <tr> <td>Shirley Lagura</td> <td>Evercon Builders</td> </tr> <tr> <td>Avelino Flores</td> <td>Philcox</td> </tr> </table>	Ms. Dalisay Conrina P. Dela Chica	Chairperson	Ms. Leah Nimfa M. Valdez	Vice-Chairperson	Atty. Michael M. Quintos	Ad-Hoc Member	Engr. Jose L. Saluna, Jr.	Provisional Member	Mr. James F. Gabilo	PDIX	Mr. Vincent Joseph D. Disu	Secretariat	Mr. Rojim RJ C. Espere	Secretariat	Engr. Mark C. Quiambao	SBMA	Engr. Ruel A. Famisan	SBMA	Engr. Zharrex R. Santos	TWG-SBMA	Engr. Joel Edmonson	TWG-SBMA	Engr. Aldrin F. Sadang	TWG-SBMA	Malcolm Ong	Evercon Builders	Shirley Lagura	Evercon Builders	Avelino Flores	Philcox
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:15 AM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees. 3. Established the required quorum. 4. The Secretariat presented the invitation to Observers, however, none of them attended. 5. The Secretariat discussed the General Requirements (Technical and Financial Document for the project. 	

DISCUSSION

I BID DOCUMENTS	
DOCUMENTATIONS	<p>The following documents were presented before the committee:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Agency Procurement <ul style="list-style-type: none"> • No Discussion. <input type="checkbox"/> Annual Procurement Plan <ul style="list-style-type: none"> • No Discussion. <input checked="" type="checkbox"/> Technical Specifications / ToR <ul style="list-style-type: none"> • PRESENTED <input type="checkbox"/> Authority to Purchase Vehicle (if applicable) <ul style="list-style-type: none"> • No discussion. <input type="checkbox"/> Nomination of Representative from End-User Agency <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Memorandum of Agreement <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Memorandum-Request for Preprocurement <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Price Monitoring Report <ul style="list-style-type: none"> • No discussion

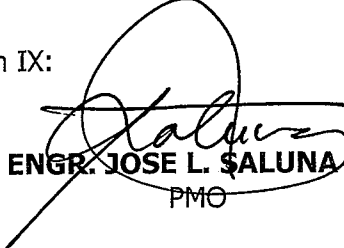


	<ul style="list-style-type: none"> <input type="checkbox"/> Draft Bidding Documents <ul style="list-style-type: none"> • No discussion <input type="checkbox"/> Reply Action Document, if any <ul style="list-style-type: none"> No discussion.
INVITATION TO BID	<ul style="list-style-type: none"> • The Chairperson discussed that if there is an additional clarification in the bidding documents they can clarify in writing and the last day of clarification is on September 03, 2018.
BID DATA SHEET	<ul style="list-style-type: none"> • BDS Clause 5.4 <ul style="list-style-type: none"> ➤ For this purpose, similar contracts shall refer to supply, delivery, installation, testing and commissioning of Air – Ground Communication Radio and Voice Communication Switch with an amount of at least 50% of ABC. <ul style="list-style-type: none"> ▪ Mr. Ong from Evercon Builders proposed that if possible that the similar contract can be atleast 25% of Approved Budget of the Contract. ▪ Philcox, ESRI, ADUB have similar contract atleast 50% of the ABC. • BDS Clause 12.1 (a) (iii) <ul style="list-style-type: none"> ➤ Valid and Updated PCAB License: Medium A for SP-CF Communication Facilities. <ul style="list-style-type: none"> ▪ Philcox clarify that the PCAB Licence reflects only the Principal classification. ▪ The Chairperson reiterate that the Certification of SP-CF Communication Facilities of PCAB license to be attached. • BDS Clause 12.1 (b) (ii) (ii.3) <ul style="list-style-type: none"> ✚ Affidavit of Ownership and Availability of the equipment in case of losing the proof ownership (Official Receipt, Certificate of registration).
GENERAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SPECIAL CONDITIONS OF	<ul style="list-style-type: none"> • SCC Clause 40.1

BIDDING FORMS	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
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II. TIMELINE	
POSTING IN PHILGEPS	-
PREBID CONFERENCE	August 30, 2018; 10:00 A.M
POSTING OF BID BULLETIN	September 06, 2018
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	September 13, 2018; 10:00 A.M

III. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> • Mr. Ong from Evercon Builders clarified the type of project. Is it Infrastructure or Goods? The majority of item is in supply, delivery and installation of equipment than civil works. <ul style="list-style-type: none"> ▪ The Chairperson reiterates that it is an Infrastructure; considering that there are specific requirements for PCAB license for communication facilities and to established the capability of the contractors to do the communication facilities/project since there is rehabilitation of structures and towers where is to be installed. ▪ The Chairperson reiterates additional clarification should be in writing. • Ms. Calderon from ADUB clarified that civil works should reflect also to the Single Largest Contract. <ul style="list-style-type: none"> ▪ SBMA requested that this clarification be in writing.

	<ul style="list-style-type: none"> • Mr. Ong from Evercon builders required a certification from SBMA in applying special PCAB License for Joint Venture. According to him SBMA did not issue a certificate in previous bidding. • SBMA countered that they cannot give certification if it is in consortium. • Atty. Quintos clarified the difference between a consortium and a Joint Venture. The Chairperson explained that a Joint Venture is allowed in RA 9184. The certificate being requested states that the JV parties of evercon will supply only the equipment. • Site Survey to the SBMA project will be on Seotember 06, 2018; 8:00 A.M to 5:00 PM. • Philcox clarified if the existing equipment inside the control tower are still functioning, during the installation of new VHF communication, SBMA to provide down time of 45 days. <ul style="list-style-type: none"> ▪ SBMA will check with CAAP regarding the down time. • The Evercon requested the One (1) month extension of opening of bids due to the requirements needed in the bidding documents for the following reason: <ol style="list-style-type: none"> 1. 10 days approval of DOLE for the Safety Program 2. Joint Venture partner. <ul style="list-style-type: none"> ▪ The Chairperson noted the proposal and reiterated that this request be put in writing.
ATTACHMENTS	"No Attachment"
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12: 10 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Thursday, August 30, 2018.

<p>PREPARED BY</p>	<p>The Procurement Division IX:</p>  <p>ENGR. JOSE L. SALUNA JR. PMO</p>
<p>CERTIFIED CORRECT</p>	 <p>MS. LEAH NIMFA M. VALDEZ Vice Chairperson, Bids and Awards Committee IX</p>  <p>MS. DALISAY CONRINA P. DELA CHICA Chairperson, Bids and Awards Committee IX</p>