



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Date: Thursday, 24 July 2018	Time: 10:00AM	Venue: PS, TWG Room
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MEETING CALLED BY **Procurement Division VIII (PD VIII)**

TYPE OF MEETING **Pre-bid Conference**

PROJECT **Fabrication and Delivery of Quarantine Launches for the Bureau of Quarantine under PB 18-184-8**

**Bids and Awards Committee VIII**

Engr. Jaime M. Navarrete, Jr.	Chairperson
Joseph P. Balagtas	Vice-Chairperson
Jose Rafael M. Magno	Provisional Member (PMO-in-Charge)
Dr. Ferdinand S. Salcedo	Ad Hoc Member, End-User Agency

**Technical Working Group**

Paul Armand A. Estrada

**End-User Agency Representatives**

ATTENDEES

Irelyn Sapon	Bureau of Quarantine
Antonio T. Caverro, Jr.	Bureau of Quarantine
Ruth Pacquing	Bureau of Quarantine
Dr. Alexander M. Oba	Bureau of Quarantine
Dr. Brenda V. Fuentes	Bureau of Quarantine
Dr. Omar E. Aranan Jr.	Bureau of Quarantine
Jerome Manuel	Bureau of Quarantine

**Prospective Bidders**

Marcelo Osias	Propmech
Cipriano Ibong, Jr.	Propmech
Fatima Jacinto	Stordal
Jose Varon	Stordal
Christian Chua	Solanda
Jerome Hernane	Green Pro
Ryan Teves	Green Pro
Cristina Lozada	ALS Marine

CALL TO ORDER

The scheduled activity started at 10:15am and was presided by the Chairperson.

## DISCUSSIONS



### Clause 12.1(a)(i)

- The Chairperson clarified that Audited Financial Statements for year 2017 shall be required for the project.

### Clause 29.2

1. Manufacturer's Certification that the bidder is an authorized dealer/reseller of the proposed brand in the Philippines.

#### BID DATA SHEET

- A prospective bidder inquired if certifications shall be required for both the engine and the boat.
- The Chairperson explained that, to ensure that the end-user agency shall get good quality offers, certifications shall be required for both the engine and the boat.

2. The following documents/licenses shall be required during post-qualification:

- a) Notarized certification accompanied with proof that the brand being offered has been in the Philippine market for at least Fifteen (15) years;
- b) MARINA license for boat building; and
- c) MARINA pre-approved hull design.

#### SCHEDULE OF REQUIREMENTS

- Prospective suppliers requested to extend the delivery period from one hundred eighty (180) calendar days to three hundred sixty (360) calendar days.
- The Committee took note of the request and stated that the same shall be for further discussion with the end-user agency.

#### TECHNICAL SPECIFICATIONS

### Technical Specifications form

- The Chairperson stated that the form shall be revised deleting the requirement to indicate the model of the item/s being offered. Brands for the vessel and engine, however, shall be required to be indicated.

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Item No. 2: *Fabrication and Delivery of Quarantine Launch for Zamboanga Station*

1. A prospective bidder manifested that they will be having difficulties in complying with the requirement of 3500 liters for the fuel capacity.
  - The end-user representative explained that the requirement is to meet either the 3500 liters fuel capacity or the 400 nautical miles endurance.
  
2. A prospective bidder requested clarification on the requirement of the *maximum speed (light): 36 knots*. The prospective bidder further manifested that they will be having difficulties in the requirement since every knot above 30 knots requires alteration on the propeller system.
  - The end-user representative explained that the requirement is vital because of the terrain where the item shall be used.
  - The Committee took note of the request and stated that the same shall be for further discussion with the end-user agency.

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The Chairperson stated that manufacturer's site inspection may be required during post-qualification. The same shall be further discussed with the end-user agency and shall be included in the supplemental bid bulletin to be issued, if required.

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Advance payment

- A prospective bidder inquired if advance payment may be allowed.
- The end-user agency representative stated that to ensure complete and on-time compliance, it is suggested that one-time payment for the project be adopted.
- The BAC requested the prospective bidders to include in their written clarification/request the same. The request shall be for further discussion with the end-user agency.

PAYMENT

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The Chairperson stated that a kick-off meeting among PS' concerned divisions shall be scheduled after the issuance of the Notice of Award. This is to ensure compliance of the winning bidder and efficient procedures in payment processing.

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The Chairperson stated that a price schedule shall be required to be attached with the financial bid form. The same shall be included in the supplemental bid bulletin to be issued.

**II. OTHER MATTERS**

**CERTIFICATION** We certify that the foregoing is true account of pre-bid conference conducted on 24 July 2018.

**ADJOURNMENT** Having no other matters for discussion, the meeting was adjourned at 12:00nn.

**PREPARED BY**

  
**PAUL ARMAND ESTRADA**  
Technical Working Group

  
**JOSE RAFAEL M. MAGNO**  
Provisional Member

**REVIEWED BY**

  
**JOSEPH P. BALAGTAS**  
Vice-Chairperson

**NOTED BY**

  
**ENGR. JAIME M. NAVARRETE, JR.**  
Chairperson

**CONFORME**

**DR. FERDINAND S. SALCEDO**  
Ad Hoc Member, BOQ

**DR. ALEXANDER M. OBA**  
Technical Working Group, BOQ