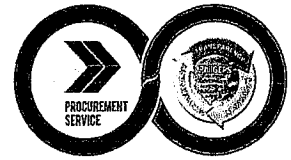




Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, September 13, 2018	10:00	Meeting Room 1
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE V	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply, Delivery, Installation, Configuration, Testing and Commissioning of Surveillance System for the UP-Philippine General Hospital	
REFERENCE NO.	PB No. 18-186-5	
ATTENDEES	Bids and Awards Committee V:	
	Ms. Teresita J. Dela Cruz	Chairperson
	Ms. Ma. Margarita Lat-Luna, MD	Ad Hoc Member
	Mr. Webster M. Laureñana	Provisional Member
	Procurement Division V:	
	Ms. Jessica G. Gapuz	Member
	Engr. Yuji C. Hoshina	Member
	Ms. Rosemarie N. Andulan	Secretariat
	End-user's Representatives	
	Ms. Ma. Theresa Natividad	
	Mr. Roque Villegas	
	Mr. Alex M. Olfindo	
	Mr. Richard L. Martinez	
	Mr. Divino Jack Menese	
	Mr. Elias D. Lagasca	
	Mr. Pedro Galapon	
	Prospective Bidders:	
	Ms. Jennifer Suarez	MICRODATA
	Mr. Raymond Remandaban	MICRODATA
	Mr. Arvin Magsombol	MICRODATA
	Ms. Kate Almendrala	CINERGI
	Ms. Lee Ann Pescador	Riley Corporation
	Ms. Elmie Custodio	ISERVICE
	Mr. Allan Revite	ISERVICE
	Mr. Joey Santos	Faire Technology
	Mr. Ruel Del Rosario	Faire Technology
	Ms. Eunice Mae Esquivel	PLDT

	Ms. Airene Carlos Ms. Rochelle Domingo Mr. Jumagdao Rodolfo Ms. Maricel Gonzales Mr. Kevin Ribunal Mr. John Sy Mr. Patrick Gil Deogracias Mr. Noel Cornetio Ms. Ma. Guete Esteban Mr. Edgar C. Bustamante Mr. Francis Francisco Mr. Angelo Vitanzos	INFOBAHN COSMOTECH Pronet System ICBL ICBL COMPARTS CINERGI Worksystems Inc. TRENDS Inc. TRICOM Arroctek Corp. PLDT
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid Conference started at 10:40 AM with the Chairperson presiding. 2. Engr. Hoshina acknowledged the presence of the attendees. 3. It was likewise reported that observers were invited but none confirmed attendance. 	

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID	NO DISCUSSION
	<p>One of the prospective bidders asked if the provision under BDS Clause 29.2 No. 6 pertains to single brand only for both the CCTV Camera and Network Video Recorder (NVR).</p> <p>BDS Clause 29.2 Page 45</p>
BID DATA SHEET	<p>XXX</p> <p>6. Certificate of Distributorship from the manufacturer (<i>For CCTV Camera and Network Video Recorder</i>) or Certificate of Distributorship from the manufacturer and Reseller Certificate from the distributor for the bidder, provided it is accompanied with list of at least two (2) Manufacturer Certified Engineers for the proposed brands who will primarily be involved in the implementation of the project. Engineer's Certification shall also be submitted (<i>For CCTV Camera and Network Video Recorder</i>);</p> <p>XXX</p>

The Chairperson clarified that if both the CCTV Camera and NVR have the same brand, it must be specified in the certification to avoid confusion as to their qualification as branded.

XXX

Ms. Esteban from TRENDS Inc. suggested that Warranty Certificate must be issued by the bidder since they are the one in charge from Delivery to Commissioning of Surveillance System. She also informed the Committee that a separate Warranty Certificate from the Manufacturer will be issued to them which will commence upon their delivery of equipments to the prospective bidders. She concluded that in order to comply with the required period for the warranty, the certification must come from the prospective bidders.

BDS Clause 29. 2

Page 45

XXX

- 8.** Certificate for Warranty issued by manufacturer for the following:
- a. Two (2) year warranty of labor and materials, inclusive of two (2) year semi-annual preventive maintenance;
 - b. Warranty of Ten (10) years (for Network Infrastructure).
 - c. Warranty of Two (2) years (For equipment).

XXX

The Chairperson explained that the Certificate for Warranty issued by manufacturer must specify the number of years since it will commence from the time the items have been delivered to the prospective bidders. This is to protect the interest of the Procuring Entity for the reason that the warranty for PS will only start upon acceptance of terms. The remaining number of months should then be provided by the bidder through a notarized bidder undertaking which extends the warranty given by the manufacturer to complete the gaps.

Ms. Esteban assailed that the warranty certificate from the manufacturer does not reflect the period that it will cover as generally the period of the warranty is provided by the prospective bidders.

The Committee has noted the prospective bidder's concern and advised her to wait for the bid bulletin.

Moreover, one of the prospective bidders clarified that the two (2) year warranty of labor and materials, inclusive of two (2) year semi-annual preventive maintenance is likewise provided by the prospective bidders and not by the manufacturer. In addition, he commented that Network Infrastructure gives broad meaning to the whole project, thus, he requested to modify it to network cabling.

The Committee agreed to the concern of the prospective bidders where a certificate of warranty for requirement letter A will be issued by the prospective bidders whereas the manufacturer is required to issue the warranty for letters B and C which pertain to the Network Infrastructure and equipment. The PMOIC in that case changed the wording for the requirement in letter B to network cabling.

Furthermore, a prospective bidder requested to specify the equipments covered by requirement letter C which gives a warranty of two (2) years for the reason that manufacturers have various warranty periods for different equipments offered.

The End-User said that should the manufacturer provide a dissimilar warranty period from that of the requirement the bidder must still execute an undertaking covering the same.

The prospective bidders clarified that warranty for smaller components of the CCTV, Switches, and NVR shall be covered by Certificate of Warranty to be issued by the bidder.

The Chairperson took note of this matter and informed the prospective bidders that any amendment in the requirement will be posted in the Bid Bulletin and shall be final and executory.

xxx

In the issue of server being included in the Gartner Leaders Magic Quadrant for 2016-2017, Ms. Esteban informed the body that the latest advice from Gartner is that they have already shifted to Market Research.

BDS Clause 29.2
Page 45

xxx

9. Proof that server is included in Gartner Leaders Magic Quadrant for

	<p>2016-2017.</p> <p>XXX</p> <p>The End-User said that they will review this requirement and clarification will be issued in the bid bulletin.</p>
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SCHEDULE OF REQUIREMENTS AND SUBMISSION OF SAMPLE	NO DISCUSSION
	<p>Section VII: Technical Specification</p> <p>Lot 1: Supply, Delivery, Installation, Configuration, Testing and Commissioning of Surveillance System for the UP-Philippine General Hospital</p> <p>Page 73</p>
TECHNICAL SPECIFICATIONS	<p>In the requirements for the focal lenses, the prospective bidders requested to identify the required pixel that complies with the varifocal lens. Furthermore, it was clarified that the camera lens varies as focal length changes, as compared to parfocal zoom lens, which remains in focus as the lens zooms.</p> <p>XXX</p> <ul style="list-style-type: none"> Focal lenses 5.3 to 6.4mm, F1.6 to 2.8 and 12x optical zoom <p>XXX</p> <p>The End-user said that they have to look into this issue to reassess this Technical Specification.</p> <p>XXX</p> <p>The prospective bidder, likewise, recommended that the technical specification for the support for H.264 be modified to H.265 should the End-User preferred an updated version.</p> <p>IP CCTV CAMERA, brand new</p> <p>Page 74</p> <p>XXX</p>

- Support for H.264 & MPEG compression

XXX

The End-User clarified that the technical specifications set forth are minimum requirements only and it is upon the discretion of the bidder if they wish to offer a better and updated version of the equipment.

XXX

Furthermore, the End-User asked for a suggestion concerning their issue on facial recognition.

The Prospective Bidders suggested that the best thing to do for them right now is to inspect the project site in order for them to find what equipments will be the offer.

Moreover, the prospective bidders said that face recognition is not yet applicable for the IP CCTV Camera and they can only offer support for video motion detection for that matter.

IP CCTV CAMERA, brand new
Page 74

XXX

- Support for Video Motion Detection & Face Recognition

XXX

The End-User understand the circumstances concerning this issue and will discuss the matter with the Committee.

XXX

The prospective bidders suggested to adjust the frame per second to meet the storage retention period. They, likewise, raised their concern that a single NVR cannot comply with the storage requirement of the IP CCTV CAMERA.

IP CCTV CAMERA, brand new
Page 73

XXX



- 60fps frame rate at 1080p resolution

XXX

NETWORK VIDEO RECORDER
Page 74

XXX

- Storage capacity of 48TB and upgradeable up to 128TB or higher

	<p>XXX</p> <p>The Committee took note of this concern and said that it will be subject to discussion.</p> <p>XXX</p> <p>In the Terms of Reference, the prospective bidders informed the Committee that the requirement for 2TB edge storage under Item No. 8 cannot be complied with.</p> <p>Terms of Reference Item No. 8</p> <p>XXX</p> <p>Support for Micro SD, SDHC, SDXC and up to 2 TB edge storage or higher</p> <p>XXX</p> <p>The End-User acknowledged the information given by the prospective bidders, hence, the matter will be subject for review.</p>
BID FORM	NO DISCUSSION
OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:45 AM
CERTIFICATION	We certify that the foregoing is a true account of the Pre-bid Conference conducted on September 13, 2018.
PREPARED BY	<p>The Procurement Division V:</p>  <p>MS. ROSEMARIE N. ANDULAN Secretariat</p>
CERTIFIED CORRECT	<p>Bids and Awards Committee V:</p>  <p>MR. WEBSTER M. LAUREÑANA Provisional Member</p>

MS. MA. MARGARITA LAT-LUNA, MD
Ad Hoc Member


MS. TERESITA J. DELA CRUZ
Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.