



	<p><b>Prospective Bidders:</b>  Ms. Levona T. Agot  Ms. Ivy Sevillano  Mr. Jimmy Borja  Mr. Mike Enting  Ms. Fe Costales  Mr. R. Betasolo  Ms. Fedelina Sanduco  Mr. Reynaldo Domus  Mr. Seneticio Luna</p> <p>AP Chu Construction  Vistagreen Builders, Inc.  Vistagreen Builders, Inc.  Vistagreen Builders, Inc.  E.M Paule  Norsam Builders  CMO Construction Services Corp.  Rovinval Engineering Construction  Arn Builders</p>
<p><b>CALL TO ORDER</b></p>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Prebid Conference</b> started at <b>10:35 AM</b> with the Chairperson presiding.</li> <li>2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the three members of the BAC, the required quorum has been established.</li> <li>3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers.</li> <li>4. Engr. Fajarito presented the general requirements for government procurement.</li> </ol>

**DISCUSSIONS**

I. BID DOCUMENTS	
<p><b>INSTRUCTIONS TO BIDDERS</b></p>	<p>SECTION II</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p><b>BID DATA SHEET</b></p>	<p>SECTION III.  BDS Clause 12.1 (a)(i)  Page 38</p> <p>X X X</p> <p>➤ A representative from CMOCSA raised a concern regarding not updated documents under Annex A of the PhilGEPS Certificate, e.g., PCAB License.</p>

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- *It was discussed that the bidder have three (3) options to follow:*
  1. *To submit the updated, valid and current PHILGEPS Platinum Certificate for their bid submission;*
  2. *If the document/s under Annex A is/are not updated, bidder must submit the valid PhilGEPS Certificate together with Annex A and the updated document/s; OR*
  3. *the bidder may opt to submit the following eligibility documents in lieu of the submission of the PhilGEPS Certificate of Registration (Platinum Membership):*

- a. *Business Registration;*
- b. *2018 Mayor's Permit;*
- c. *2017 Audited Financial Statement;*
- d. *Valid and current Tax Clearance per E.O. 398. s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); and*
- e. *PCAB License*

*provided that the valid PhilGEPS Registration Certificate shall be submitted as part of post-qualification documents.*

SECTION III.  
BDS Clause 12.1(b)(ii.2)  
Page 38

X X X

The minimum work experience requirements for key personnel are the following:

<b>Key Personnel</b>	<b>Relevant Experience</b>
One (1) Project Engineer/Architect	5
One (1) Construction Foreman	5
One (1) Master Electrician	1
One (1) Master Plumber	1

X X X

- *It was emphasized that Project Engineer/ Architect, Master Electrician and Master Plumber must submit their respective licenses for validation and verification purposes.*

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GENERAL CONDITIONS OF THE CONTRACT	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
SPECIAL CONDITIONS OF THE CONTRACT	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
SCHEDULE OF REQUIREMENTS	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
TECHNICAL SPECIFICATIONS	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
TERMS OF REFERENCE	<ul style="list-style-type: none"> <li>➤ One of the bidders raised if the End-user is willing to adjust in case should there be discrepancies between the approved budget for the contract (ABC) and the design/ technical requirements. <ul style="list-style-type: none"> <li>- <i>It was clarified that they have conducted thorough investigation to come up with the budget.</i></li> </ul> </li> <li>➤ A representative from Vistagreen asked on the distance between the project site and dumpsite for the excess materials and the sources of power and water supply. <ul style="list-style-type: none"> <li>- <i>The End-user recommended a conduct of a site visit to address the matter. It was likewise added that contractors are allowed to put bunkhouses in the site.</i></li> </ul> </li> </ul>
BILL OF QUANTITIES	<p>Section VIII Bill of Quantities Pages 80 - 121</p> <p>X X X</p> <ul style="list-style-type: none"> <li>➤ The bidders requested for a soft copy of Bill of Quantities. <ul style="list-style-type: none"> <li>- <i>The BAC answered in the negative stating that contractors can just fill out the provided BOQ in the Bidding Documents to avoid any modifications and typographical error/s.</i></li> </ul> </li> </ul>
BIDDING FORMS	<p>Annex C Pages 129 - 132 <b>Omnibus Sworn Statement</b></p> <p>X X X</p>

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10. [Name of Bidder] hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the PS BAC and PS notices may be transmitted.

Telephone No/s.: \_\_\_\_\_  
Fax No/s.: \_\_\_\_\_  
E-mail Add/s.: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_

X X X

- It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

Annex D  
Pages 132 - 133  
**Bid-Securing Declaration**

Invitation to Bid [Insert reference number]

To: [Insert name and address of the Procuring Entity]

X X X

- The reference number contemplated in the above requirement is the project reference number, i.e., PB No 18-223-7 and not the reference number as posted in the PhilGEPS website. The form shall be addressed to the "Procurement Service."

Annex E  
Page 134  
**LIST OF KEY PERSONNEL PROPOSED TO BE ASSIGNED TO THE CONTRACT**

X X X

- 4. Employed Since
- 5. Relevant Experience
- 10. Years of Experience in Proposed Position

X X X

- *As there were issues regarding the interpretation of the aforesaid requirements, such shall be clarified through a Supplemental/ Bid Bulletin to be issued for the project.*

Annex G

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID**

X X X

- *It was reiterated that the definition of completed contracts means that the same shall be fully paid. In addition, the completed contract/s shall be within the last five (5) years (2013-2018).*

Annex H

**STATEMENT OF ALL ONGOING GOVERNMENT & PRIVATE CONSTRUCTION CONTRACTS INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED**

X X X




- A representative from Rovinval inquired on the cutoff date of ongoing contracts.
  - *It was clarified that the such date shall be as of the day before the deadline of submission of bids.*

**II. OTHER DISCUSSIONS**


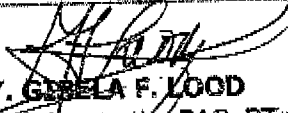


**OTHER MATTERS**

1. The BAC took note of the letters forwarded to PD VII, to wit:
  - a. A Letter of Intent from Rovinval Engineering Construction; and
  - b. A request-letter for a site visit from Vistagreen Builders.
2. The following points were also emphasized:
  - During opening of bids, BAC will employ the non-discretionary "pass/fail" criterion in which the BAC will merely check the presence or absence of the required documents to be submitted.
  - Competent Evidence of Identity
    - *For those documents that need notarization, only government-issued IDs bearing the photograph and signature of the affiant are acceptable competent evidences of identity in accordance with the Rules on Notarial Practice.*

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	<ul style="list-style-type: none"> <li>• Site Visit <ul style="list-style-type: none"> <li>- It was pointed out that two (2) documents shall be submitted by the proponents during the opening of bids, one is a <b>Certificate of Site Inspection</b> to be issued by the End-user and the other one is an <b>Notarized Affidavit of Site Inspection</b> stating that that they have conducted the site inspection.</li> <li>- The contact persons and contact details will be included in the Supplemental/ Bid Bulletin to be issued for the project.</li> </ul> </li> </ul> <p>3. The schedule of bidding activities was presented and should the bidders have additional queries, the same shall be in writing and last of such written clarifications shall be on August 14, 2018.</p>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>12: 30 PM</b>
CERTIFICATION	We certify that the foregoing is true account of the <b>Prebid Conference</b> conducted on Friday, August 10, 2018.
PREPARED BY	 <b>MS. KAILA M. JARONAY</b> Secretariat
CERTIFIED CORRECT	<p style="text-align: center;"><b>ATTY. GISELA F. LOOD</b> Ad Hoc Member to the BAC, BTr</p> <p style="text-align: center;"> <b>MS. MA. JENNIFER R. JIMENEZ</b> Provisional Member (PMO-in-Charge)</p> <p style="text-align: center;"> <b>MS. ROSALINDA V. DAPITO</b> Chairperson</p>

*Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*

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<b>CERTIFIED CORRECT</b>	 <b>ATTY. GISELA F. LOOD</b> Ad Hoc Member to the BAC, BTr   <b>MS. MA. JENNIFER R. JIMENEZ</b> Provisional Member (PMO-in-Charge)   <b>MS. ROSALINDA V. DAPITO</b> Chairperson

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