



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Wednesday, September 5, 2018	10:00 AM	CONFERENCE ROOM A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 4	
TYPE OF MEETING	Prebid Conference	
PROJECT	<i>Construction of Storm Drainage System for the Philippine Navy (PN)</i>	
REFERENCE NO.	PB 18-242-4	
	BIDS AND AWARDS COMMITTEE 4	
	Engr. Estrellita G. Fule	Chairperson
	Engr. Ian T. Fajarito	Vice Chairperson
	Dir. Irving D. Fajardo	Ad-Hoc Representative (DND)
	Procurement Division 4	
	Mr. Arnold F. Bondoc	Member
	Ms. Karen Anne F. Requintina	Member
	Ms. Rose Alvidale G. Ladlad	Member
ATTENDEES	Resource Persons / Observers	
	Engr. Elmer Dorado	PS Consultant
	Engr. Radz Hasan	PS Consultant
	Bidders	
	Mr. Genfes L. Solon	Arcbless Construction, Inc.
	Ms. Teresita C. Daymiel	Arcbless Construction, Inc.
	Mr. Teonesto C Tabligan	CMO Construction Services Corp.
	Ms. Rea Biboso	CMO Construction Services Corp.
	Mr. Christopher B. Angeles	SCP Construction
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:00 AM with the Chairperson presiding. 2. The Chairperson acknowledged the presence of the attendees. 3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project. 	

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID

SECTION I

XXX

5. XXX

The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
XXX	XXX
Site inspection	August 30 to September 18, 2018 (except Saturday and Sunday); office hours
XXX	XXX

XXX

- **The intention of the schedule for the Site Inspection is that the prospective bidders may conduct the said activity immediately after the bidding document has been active since the time it was posted at the PhilGEPS website which is on August 30, 2018 up to September 18, 2018 during office hours except Saturday and Sunday. Contact details were also provided in the bidding document.**

INSTRUCTIONS TO BIDDERS

SECTION II

No further discussions.

BID DATA SHEET

SECTION III

BDS Clause No. 5.4(b)
Page No. 37

For this purpose, similar contracts shall refer to Construction of Roads and/or Drainage System.

- Representative from Herbana inquired if Construction of Roads and Concreting is acceptable.

The BAC clarified that Construction of Roads and Concreting are acceptable (Concrete or asphalt) while Laying / Asphaltting is not acceptable.

	<p>SECTION III BDS Clause No. 12.1(b)(ii.2) Page No. 38</p> <p><i>The minimum number of contractor's key personnel to be assigned to the contract is as follows:</i></p> <p>XXX</p> <ul style="list-style-type: none"> - Some bidders manifested that the owner of the company is a Civil Engineer. PCAB requires that the owners of the company shall attend the seminar for HSO. <p>The BAC took note of the concern.</p> <ul style="list-style-type: none"> - The projects declared in the CV should be similar to general construction, clear declaration of the assigned position. - The period when a personnel was assigned should be clearly defined. - Multiple positions as required is not allowed. (1:1)
	<ul style="list-style-type: none"> - Annex J asks for the following info: No. 4 and 8. It means details should be different. <ul style="list-style-type: none"> o Employed: means the total no. of years experience regardless of your position o Years of Experience: is based on proposed position
	<p>SECTION III BDS Clause No. 20.3 Page No. 40</p> <ul style="list-style-type: none"> - It was emphasized that the documents contained in the original envelope should be the same as that of the original set of documents. The documents should be certified true copy of the original and all pages should be initialed.
<p>GENERAL CONDITIONS OF THE CONTRACT</p>	<p>SECTION IV</p> <p>No further discussions.</p>
<p>SPECIAL CONDITIONS OF THE CONTRACT</p>	<p>SECTION V</p> <p>No further discussions.</p>
<p>SCHEDULE OF REQUIREMENTS</p>	<p>SECTION VI</p> <p>No further discussions.</p>

TECHNICAL SPECIFICATIONS	<p>SECTION VII</p> <ul style="list-style-type: none"> - Bidders who already purchased the bidding documents were provided a copy of scope of works and drawings due to error in printing. However, said documents were all posted in the PhilGEPS website.
BIDDING FORMS	<p>Annex No. I Bid Security Page No. 107</p> <ul style="list-style-type: none"> - It was emphasized that the Reference No. to be used in the form is PB No. 18-242-4. - The Bid Securing Declaration shall be addressed to the HOPE (DND). - The form shall be signed by the authorized representative as indicated in the authority of signatory as the case may be.
	<p>Annex No. K List of Equipment, Owned Page No. 107</p> <ul style="list-style-type: none"> - Bidders were advised to clearly specify in the column "Proof of Ownership/Lessor/Vendor" the details of the document (eg. OR No., SI No., etc.)

II. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> - Disposal. - Changes during contract / Variation order
ATTACHMENTS	<p>No Attachments.</p>
ADJOURNMENT	<p>Having no other matters for discussion, the meeting was adjourned at 11: 15 AM</p>
CERTIFICATION	<p>We certify that the foregoing is true account of Prebid Conference conducted on Wednesday, September 5, 2018.</p>

<p>PREPARED BY</p>	<p>Procurement Division 4:</p> <p style="text-align: center;">(SGD.) MS. KAREN ANNE F. REQUINTINA Member</p>
<p>CERTIFIED CORRECT</p>	<p>The Bids and Awards Committee 4:</p> <p style="text-align: center;">(SGD.) ENGR. IAN T. FAJARITO Vice Chairperson</p> <p style="text-align: center;">(SGD.) ENGR. ESTRELLITA G. FULE Chairperson</p>