



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, August 23, 2018	2:00 PM	MEETING ROOM 1
---------------------------	---------	----------------

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 1	
TYPE OF MEETING	Pre-bid Conference	
PROJECT	Supply and Delivery of Dry Cell Battery (Sizes AA and D) for the Procurement Service (PS).	
REFERENCE NO.	PB No. 18-245-1	
ATTENDEES	Bids and Awards Committee 1 Engr. Rosana D. Yambao Paul Jasper V. De Guzman Rodelio D. Mendez, Jr. Mylene B. Quiambao BAC Support Division Ray-ann V. Sorilla Bidder(s) Ms. Janette Quintinita Mr. Bryan Cruzada Mr. Alan Tan Mr. John Arnel Andres	Chairperson Vice-Chairperson Provisional Member Ad Hoc Representative Secretariat GTK Trading GTK Trading Epowerhouse Inc. Innovalite
CALL TO ORDER	The scheduled Pre-bid Conference started at 2:20 PM with the Chairperson presiding.	

DISCUSSION

I. BID DOCUMENTS		
PRESENTATION	The BAC Secretariat proceeds with the presentation of General Requirements of Government Procurement for Goods. <ul style="list-style-type: none"> The Chairperson clarifies to the bidder that the PhilGeps Certificate of membership must be valid and updated upon submission as part of post-qualification documents. The Committee also clarifies that if valid and updated PhilGeps Certificate 	

R04

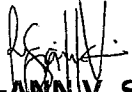

	of Registration is submitted during the bid opening, but expiring during post-qualification period, LCB shall submit valid and updated PhilGeps Registration Certificate as part of Post-Qualification documents.
INVITATION TO BID	SECTION I NO DISCUSSION
INSTRUCTIONS TO BIDDERS	SECTION II NO DISCUSSION
BID DATA SHEET	<p>SECTION III BDS Clause No. 5.4 Page No. 38</p> <p>In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.4.1.3 of the IRR of RA 9184 will likely result to "Failure of Bidding", the bidder should comply with the following requirements:</p> <ul style="list-style-type: none"> a.) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least twenty-five percent (25%) of the ABC for this project; and b.) The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC required above. <p>The Committee discussed the aggregate amount for the similar contracts for bidders' further understanding.</p>
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V NO DISCUSSION
SCHEDULE OF REQUIREMENTS	SECTION VI NO DISCUSSION

RDY

TECHNICAL SPECIFICATIONS	<p>SECTION VII Page No. 73 Lot No 1: Dry Cell Battery, Size AA</p> <ul style="list-style-type: none"> A prospective bidder requested to include five (5) minutes tolerance (± 5 minutes) for the requirement of Minimum of thirty (30) minutes runtime with a current draw of 1.0 Amp until cut-off at one (1) volt. The Committee took note of the concern and still subject for further discussion. <p>Lot No. 1: Dry Cell Battery, Size AA Lot No. 2: Dry Cell Battery, Size D</p> <ul style="list-style-type: none"> A prospective bidder requested to adjust the shelf life from Five (5) years to Four (4) years min. from the date of acceptance. The Committee took note of the concern and still subject for further discussion.
BIDDING FORMS	NO DISCUSSION

III. OTHER DISCUSSIONS

OTHER MATTERS	NONE
----------------------	------

ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 3:20 PM
CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on August 23, 2018.
PREPARED BY	The BAC Support Division:  MS. RAY-ANN V. SORILLA Secretariat
CERTIFIED CORRECT	 ENGR. ROSANA D. YAMBAO Chairperson, Bids and Awards Committee 1

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.