

2. Engr. Hoshina acknowledged the presence of the attendees.
3. It was also reported that observers were invited for this activity but none confirmed their attendance.
4. Having established the required quorum, Engr. Hoshina was instructed by the Chairperson to proceed with the presentation of the project and discussion of the documentary requirements.
5. Thereafter, the Chairperson asked the PMOIC to discuss the technical specifications and schedule of requirements in the bidding document.

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID	NO DISCUSSION
INSTRUCTION TO BIDDERS	NO DISCUSSION
	A representative from the prospective bidders wanted to clarify the provision under BDS Clause 5.4 which requires similar contract for the delivery of ICT equipments.
BID DATA SHEET	<p>BDS CLAUSE 5.4 Page 38</p> <p>XXX</p> <p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to any</p> <ul style="list-style-type: none"> ➤ Contract for <i>SUPPLY AND DELIVERY OF VARIOUS INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT</i>

XXX

The Chairperson stated that while there is a large range of ICT Equipments, the prospective bidders may use as similar contract any contract of ICT equipment provided the amount is at least fifty percent (50%) of the ABC for the project. This will encourage more participants to join the bidding.

GENERAL CONDITIONS OF THE CONTRACT

NO DISCUSSION

SPECIAL CONDITIONS OF THE CONTRACT

NO DISCUSSION

The prospective bidders asked if the committee would consider to extend the delivery period of thirty (30) calendar days to forty-five to sixty (45-60) calendar days since the items will still be ordered from the manufacturer.

Schedule of Requirements
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XXX

SCHEDULE OF REQUIREMENTS

LOT	DESCRIPTION	QTY./UNIT	DELIVERY PERIOD
1	SUPPLY AND DELIVERY OF MOBILE COMPUTING DEVICE / TABLET	250 units	Within THIRTY (30) calendar days upon receipt of Notice to Proceed

XXX

The Chairperson took note of the concern which will be discussed with the end-user. She further explained that if the end-user will not allow the adjustment of the delivery period to forty-five (45)

calendar days the existing requirement will be maintained.

The PMOIC, added, that any amendment in the bidding document will be posted in the Bid Bulletin as well as in the PhilGeps Website on August 30, 2018.

Mr. Flores of Advance Solutions Inc., inquired whether the requirement for the playing format for the audio and video of the tablet is really needed by the end-user.

Section VII: Technical Specification
Lot 1: Supply and Delivery of SUPPLY AND DELIVERY OF MOBILE COMPUTING DEVICE / TABLET
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XXX

- Audio
Playing Format: MP3, AAC, AAC+, WMA, VORBIS, FLAC

3.5mm headphone jack

- Video
Formats: H.263, H.264 (AVC), MPEG4, VC-1, WMV7, WMV8, VP8
Recording: QHD (2560x1140) @ 30fps

Playback: UHD (3840x2160) @ 30fps

XXX

The end-user said that he will clarify this concern with their Technical Committee who provided the specifications.

The Vice Chairperson reminded the prospective bidders to indicate in the Bid Form the Brand AND Model of their offered item. He, likewise, informed the PMOIC to modify the slash which indicates **OR** to the word **AND** to emphasize the necessity of placing the brand and model of their product.

Furthermore, the Vice Chairperson advised the prospective bidders to be consistent on filling out the total price and the lot bid price in words.

TECHNICAL SPECIFICATIONS

BIDDING FORMS

Bid Form
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xxx

Lot No.	Quantity	Item/Description	Unit Price	Total Price
1	250 units	SUPPLY AND DELIVERY OF MOBILE COMPUTING DEVICE / TABLET BRAND/MODEL:		

xxx

The Vice Chairperson reiterated the message in the last paragraph of the Bid Form pertaining to the signing of each and every page of the same, for the reason that it has always been the cause of disqualification for many bidders.

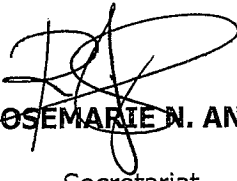
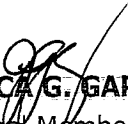


Bid Form
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xxx

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

OTHER MATTERS

The Chairperson reminded that in case after the Prebid Conference, the prospective bidders thought of any concern in the discussion, they are free to raise their clarifications through a letter and submit it to the

	BAC on or before August 28, 2018.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:15 PM
CERTIFICATION	We certify that the foregoing is a true account of the Pre-bid Conference conducted on August 23, 2018.
PREPARED BY	The Procurement Division V:  MS. ROSEMARIE N. ANDULAN Secretariat
	Bids and Awards Committee V:  MS. JESSICA G. GAPUZ Provisional Member
CERTIFIED CORRECT	 MR. JACK G. MERCADO Vice Chairperson
	 MS. TERESITA J. DELA CRUZ Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.