

Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

August 23,2018	10:00 AM	OFFICE OF THE EXECUTIVE DIRECTOR
MEETING CALLED BY	BIDS AND AWARDS COMMITTEE	V
TYPE OF MEETING	Pre-Bid Conference	
PROJECT	SUPPLY AND DELIVERY OF MOBILE (DEPARTMENT OF HEALTH- KNOWLE TECHNOLOGY SERVICE (DOH-KMITS)	COMPUTING DEVICE / TABLET FOR THE DGE MANAGMENT AND INFORMATION
REFERENCE NO.	PB No. 18-247-5	
	Bids and Awards Committee V	
	Ms. Teresita J. Dela Cruz	Chairperson
	Mr. Jack G. Mercado	Vice Chairperson
	Ms. Jessica G. Gapuz	Provisional Member
요 병원 강조를 받는 것이 되는 것이 같아요? 	Procurement Division V	Member
	Engr. Yuji C. Hoshina Ms. Rosemarie N. Andulan	Secretariat
		Secretariat
	End-User's Representative Kenneth Pierre B. Quijalvo	DOH-KMITS
	Refilled Flerre B. Quijarvo	DONALIO
ATTENDEES	Prospective Bidder	
	Ms. Glenda F. Bibit	Tekzone Computer Sales and Services INC.
	Ms. Roma Bianca Daño	Lequity Technologies Corp.
	Mr. Vent Lewis M. Flores	Advance Solutions Inc.
	Ms. Mariafer M. Bantilan	Advance Solutions Inc.
	Ms. Joana Arimado	Integrated Computer Systems
	Ms. Ariane Mediola	S1 Technologies Inc.
	Mr. Lodie Taborda	Maximum Solutions Corp.
CALL TO ORDER	1. The scheduled Pre-bid Confere	ence started at 9:52 AM with the

1 of 7 | Page

- 2. Engr. Hoshina acknowledged the presence of the attendees.
- It was also reported that observers were invited for this activity but none confirmed their attendance.
- Having established the required quorum, Engr. Hoshina was instructed by the Chairperson to proceed with the presentation of the project and discussion of the documentary requirements.
- Thereafter, the Chairperson asked the PMOIC to discuss the technical specifications and schedule of requirements in the bidding document.

DISCUSSION

DISCUSSION	
I. BID DOCUMENTS	Chapter to the control of the second of the control
INVITATION TO BID	NO DISCUSSION
NO. ON LONG TO THE PROPERTY OF	SECTION OF THE RELEVANCE OF A PARTY OF THE SECTION
INSTRUCTION TO BIDDERS	NO DISCUSSION
	A representative from the prospective bidders wanted to clarify the provision under BDS Clause 5.4 which requires similar contract for the delivery of ICT equipments.
	BDS CLAUSE 5.4 Page 38
	xxx
BID DATA SHEET	The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project equivalent to at least fifty percent (50%) of the ABC.
	For this purpose, similar contracts shall refer to any
	Contract for SUPPLY AND DELIVERY OF VARIOUS INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT

estingen men ni serbendur men menteka mer kuluab dimen kan men men men men men men men men men me	The Chairperson stated that while there is a large range of ICT Equipments, the prospective bidders may use as similar contract any contract of ICT equipment provided the amount is at least fifty percent (50%) of the ABC for the project. This will encourage more participants to join the bidding.				
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION				
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION				
	The prospective bidders asked if the committee would consider to extend the delivery period of thirty (30) calendar days to forty-five to sixty (45-60) calendar days since the items will still be ordered from the manufacturer. Schedule of Requirements Page 69 ***XX**				
SCHEDULE OF REQUIREMENTS	LOT	DESCRIPTION	QTY./UNIT	DELIVERY PERIOD	
	1	SUPPLY AND DELIVERY OF MOBILE COMPUTING DEVICE / TABLET	250 units	Within THIRTY (30) calendar days upon receipt of Notice to Proceed	
	-*1.5-	the and usor She fit	rther explain	cern which will be discussed ned that if the end-user will ery period to forty-five (45)	

calendar days				hα	maintained.
antonday days	the existing	requirement	WILL	סכ	illeillean oa.
calenual uava	THE CASCING	, odani			

The PMOIC, added, that any amendment in the bidding document will be posted in the Bid Bulletin as well as in the PhilGeps Website on August 30, 2018.

Mr. Flores of Advance Solutions Inc., inquired whether the requirement for the playing format for the audio and video of the tablet is really needed by the end-user.

Section VII: Technical Specification

Lot 1: Supply and Delivery of SUPPLY AND DELIVERY OF MOBILE COMPUTING

DEVICE / TABLET

Page 71

XXX

TECHNICAL SPECIFICTAIONS

- Audio Playing Format: MP3, AAC, AAC+, WMA, VORBIS, FLAC
 - 3.5mm headphone jack
 - Video

Formats: H.263, H.264 (AVC), MPEG4,

VC-1, WMV7, WMV8, VP8

Recording: QHD (2560x1140) @ 30fps

Playback: UHD (3840x2160) @ 30fps

XXX

The end-user said that he will clarify this concern with their Technical Committee who provided the specifications.

The Vice Chairperson reminded the prospective bidders to indicate in the Bid Form the Brand AND Model of their offered item. He, likewise, informed the PMOIC to modify the slash which indicates OR to the word AND to emphasize the necessity of placing the brand and model of their product.

BIDDING FORMS

Furthermore, the Vice Chairperson advised the prospective bidders to be consistent on filling out the total price and the lot bid price in words.

Bid Form Page 75

XXX

Lot No.	Quantity	Item/Description	Unit Price	Total Price
1	250 units	SUPPLY AND DELIVERY OF MOBILE COMPUTING DEVICE / TABLET		
		BRAND/MODEL:		

XXX

The Vice Chairperson reiterated the message in the last paragraph of the Bid Form pertaining to the signing of each and every page of the same, for the reason that it has always been the cause of disqualification for many bidders.

Bid Form Page 76

XXX

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

OTHER MATTERS

The Chairperson reminded that in case after the Prebid Conference, the prospective bidders thought of any concern in the discussion, they are free to raise their clarifications through a letter and submit it to the

5 of 6 | Page

PRE-BID CONFERENCE

Public Bidding No. 18-247-5

SUPPLY AND DELIVERY OF MOBILE COMPUTING DEVICE / TABLET FOR

THE DEPARTMENT OF HEALTH- KNOWLEDGE MANAGMENT AND

INFORMATION TECHNOLOGY SERVICE DOH-KMITS)

динималиче цеорого ежиши мили ми онимпексиот пописи поколетом темпе	BAC on or before August 28, 2018.		
TRAMPORTURE TO THE TRANSPORT OF THE TRAN	Having no other matters for discussion, the meeting was adjourned at 12:15 PM		
CERTIFICATION	We certify that the foregoing is a true account of the Pre-bid Conference conducted on August 23, 2018.		
	The Procurement Division V:		
PREPARED BY	MS. ROSEMARIEN. ANDULAN		
	Secretariat		
	Bids and Awards Committee V:		
	MS. JESSICA G. GAPUZ Provisional Member		
CERTIFIED CORRECT	MR. JACK G. MERCADO		
	Vice-Chairperson		
	MS. TERESITA J. DELA CRUZ		
	Chairperson		

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) Double Strike out — denotes deletion; (b) <u>Underline</u> — denotes inclusion or new item/requirement; and "xxx" — denotes separation of phrase/s being amended from the rest of the main text.