



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Thursday, September 20, 2018	10:00 AM	MEETING ROOM 1
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MEETING CALLED BY	<b>BIDS AND AWARDS COMMITTEE 2</b>	
TYPE OF MEETING	<b>Prebid Conference</b>	
PROJECT	<b>Supply, Delivery, Installation Testing, and Commissioning of Uninterruptible Power Supply System for the Light Rail Transit Authority</b>	
REFERENCE NO.	<b>Public Bidding No. 18-293-2</b>	
ATTENDEES	<b>Bids and Awards Committee 2:</b> Engr. Manuel S. Avila Mr. Arnold F. Bondoc Mr. Vic Anthony A. Tubon  <b>BAC Secretariat:</b> Ms. Princess Joy B. Flores  <b>BAC Technical Working Group:</b> Ms. Ma. Angelica M. Hui Mr. Jovito D.G. Cariño Mr. Francis A. Archivido, Jr.  <b>Prospective Bidders:</b> Ms. Sally Sotto Ms. Jovenlyn D. Aguila Mr. Sunel Panol Mr. Paul John Bancoro Mr. Mark Jayson Elavia Mr. Sherwin Subijano Ms. Regina Lagman Mr. John Sta. Ana Ms. Hazel Ann Cabral Mr. Irvin Achero MR. Marvin Suazo Ms. Jade Pastor Ms. Jaina Sabido Mr. Danila Abarquez Mr. Eliseo De Guzman	Chairperson Vice Chairperson Provisional Member  Member, Procurement Division 2, PS  Member, Procurement Division 2, PS LRTA LRTA  ATI Transgen Solutions Transgen Solutions Transgen Solutions Multifold links AMTI Trends ATI CSCI CSCI CSCI AG Datacom P2RO, Inc. CSCI GDA Power

	Mr. Edison Tan Mr. Nikko Philip Mendoza Mr. Jeremaiah Servito Ms. Trixia Del Rosario Ms. Ann Dela Cruz Ms. Girma Rosse Roxas Mr. Al-John Laxamana Ms. Joana Arimado Mr. Joel Rabandillo Ms. Arriane Mediola Mr. Lauerence Tagle Mr. Allan Uy	LSI LSI Technozone COMFAC COMFAC EXI EXI ICS ICS S1 Technologies S1 Technologies GDA Power
	<b>Other Attendee(s):</b> Mr. Jade Edwin Apin	Member, Procurement Division 2, PS
CALL TO ORDER	The scheduled Pre-Bid Conference started at <b>10:30 AM</b> with Engr. Avila presiding.	

## DISCUSSION

I. BID DOCUMENTS	
INVITATION TO BID	SECTION I  No highlights.
INSTRUCTIONS TO BIDDERS	SECTION II  No highlights.
BID DATA SHEET	SECTION III  <b>ITB Clause 5.4:</b> <ul style="list-style-type: none"> <li>- It was clarified that the requirement for the similar contract is a single contract equivalent to at least 50% of the ABC.</li> <li>- It was emphasized during the meeting that the acceptable Similar Contract for the Project are:               <ul style="list-style-type: none"> <li>➢ Supply, Delivery, Installation of Electrical Power Supply Equipment and UPS System; or</li> <li>➢ Supply, Delivery, Installation of Electrical Power Supply; or</li> <li>➢ Supply, Delivery, Installation of UPS System</li> </ul> </li> <li>- A representative from ICS asked if the requirement for the SLCC can be changed to any contract for IT Equipment.</li> </ul> <b>ITB Clause 12.1(a)(ii):</b> <ul style="list-style-type: none"> <li>- Mr. Tubon emphasized that for a contract to be considered completed, it <b>must have been fully paid.</b></li> <li>- It was clarified by Engr. Avila that there's no need to attach any proof for the ongoing contracts.</li> </ul>

*Handwritten signatures and initials:*  
 [Signature]  
 [Initials]

**ITB Clause 18:**

- Mr. Tubon emphasized that the reference no. to be indicated in the bid securing declaration is the Public Bidding No. of the project.

**ITB Clause 29.2:**

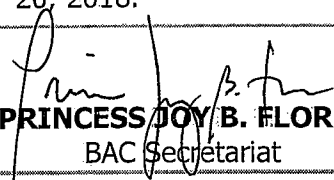



- a. Item No. 1:
  - The Latest Income Tax Returns to be submitted must be for the year 2017.
- b. Item No. 2:
  - The Latest Value Added Tax Returns to be submitted is for the month of August 2018.
- c. Item No. 5
  - The certification required may be issued by Contractor/ Manufacturer/ Distributor.
- d. Item No. 6:
  - A prospective bidder asked why is the home address required.
- e. Item No. 7:
  - A prospective bidder raised that the requirement cannot be easily submitted within 5 calendar days from notice of LCB.
  - A prospective bidder asked for clarification if the bidder is a System Integrator and not a distributor, will the said document be still required?

**ITB Clause 34.7(f):**

- It was clarified that the required for the conduct of FAT is 4 personnel from LRTA.
- A prospective bidder asked what is the coverage of the FAT.
- A prospective bidder asked who would be responsible for the processing of the Visa Application of the personnel.
  
- Mr. Tubon clarified during the discussion of the eligibility requirements that all documents that needs to be notarized must be notarized using competent evidence of identity.

<b>GENERAL CONDITIONS OF THE CONTRACT</b>	SECTION IV  No highlights.
<b>SPECIAL CONDITIONS OF THE CONTRACT</b>	SECTION V  - The delivery place shall be clarified in the Bid Bulletin to be issued. - The scheduled of site inspection shall be announce thru a bid bulletin.
<b>SCHEDULE OF REQUIREMENTS</b>	SECTION VI  <del>- A prospective bidder raised if the availability of the personnel of LRTA will be made within the 120 Calendar Day period so as not to cause any delay in the delivery.</del>

	<ul style="list-style-type: none"> <li>- Mr. Tubon clarified that it is the responsibility of the LRTA to make themselves available during the delivery period to ensure the delivery will not be delayed.</li> <li>- Engr. Avila clarified that as long as the delay is not caused by the supplier and delay is justified, the liquidated damages may be requested to be waived.</li> </ul>
<b>TECHNICAL SPECIFICATIONS</b>	<p><b>SECTION VII</b></p> <ul style="list-style-type: none"> <li>- Mr. Tubon said that an additional column, "Actual Offer", shall be added.</li> <li>- A prospective bidder clarified that if the specification is not indicated in the brochure, can other evidence be submitted.</li> </ul> <p>Engr. Avila answered in affirmative as long as the evidence to be submitted can be verified.</p> <ul style="list-style-type: none"> <li>- The following were clarified: <ul style="list-style-type: none"> <li>➤ The 1 hour back up time at 60% for the battery will be clarified thru a bid bulletin.</li> <li>➤ Upon clarification of a prospective bidder, TUV SUV Tested is the requirement for the efficiency.</li> <li>➤ A prospective bidder asked if a third party certification in lieu of a TUV can be accepted.</li> <li>➤ The Flywheel compatible is optional.</li> <li>➤ A prospective bidder asked for the time frame of the charging of the battery.</li> <li>➤ A prospective bidder asked what is the unit required for 3.2 in the Inverter Shortcut Circuit.</li> <li>➤ The prospective bidders asked for clarification of the Battery Bank requirement. The requirement of 100 Ah (minimum) is conflict with the battery requirement of the UPS.</li> <li>➤ A prospective bidder raised that the Power/Quality Analyzer refers to a specific brand. The prospective bidder asked if the requirement can be outsourced to a third party.</li> </ul> </li> </ul> <p>Engr. Avila emphasized that the requirement is only minimum. However, he said that the concern will be discussed by the BAC.</p> <ul style="list-style-type: none"> <li>- All the clarifications raised shall be addressed thru a bid bulletin.</li> </ul>
<b>TERMS OF REFERENCE</b>	No highlights.
<b>BIDDING FORMS</b>	No highlights.
<b>III. OTHER DISCUSSIONS</b>	
<b>OTHER MATTERS</b>	None.
<b>ATTACHMENTS</b>	None.
<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at <b>12:21 PM</b>

<b>CERTIFICATION</b>	We certify that the foregoing is the true account of Prebid Conference conducted on September 20, 2018.
<b>PREPARED BY</b>	 <b>PRINCESS JOY B. FLORES</b> BAC Secretariat
<b>CERTIFIED CORRECT</b>	<p><b>Bid and Awards Committee 2:</b></p> <p>On Official Business  <b>ANTONIO R. LAIGO, JR.</b>  <i>Ad Hoc Member</i></p> <p>On Official Business  <b>ATTY. MICHELLE ANNE B. RECTO</b>  <i>Regular Member</i></p> <p>  <b>VIC ANTHONY A. TUBON</b>  <i>Provisional Member</i></p> <p>  <b>ARNOLD F. BONDOC</b>  <i>Vice Chairperson</i></p> <p>  <b>ENGR. MANUEL S. AVILA</b>  <i>Chairperson</i></p>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply:  
 (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.