



**Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Wednesday, October 3, 2018	10:00 AM	CONFERENCE ROOM C
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<b>MEETING CALLED BY</b>	<b>BIDS AND AWARDS COMMITTEE 2</b>		
<b>TYPE OF MEETING</b>	<b>Prebid Conference</b>		
<b>PROJECT</b>	<b>Supply and Delivery of Passenger Van for the Department of Finance</b>		
<b>REFERENCE NO.</b>	<b>Public Bidding No. 18-295-2</b>		
<b>ATTENDEES</b>	<b>Bids and Awards Committee 2:</b>		
	Engr. Manuel S. Avila	Chairperson	
	Mr. Arnold F. Bondoc	Vice Chairperson	
	Mr. Joseph C. De Sales	Provisional Member	
	<b>BAC Secretariat:</b>		
	Ms. Princess Joy B. Flores	Member, Procurement Division 2, PS	
<b>CALL TO ORDER</b>	The scheduled Pre-Bid Conference started at <b>10:00 AM</b> with Engr. Avila presiding.		

### DISCUSSION

I. BID DOCUMENTS	
<b>INSTRUCTIONS TO BIDDERS</b>	SECTION II  No highlights.
<b>BID DATA SHEET</b>	SECTION III  No highlights.
<b>GENERAL CONDITIONS OF THE CONTRACT</b>	SECTION IV  No highlights.
<b>SPECIAL CONDITIONS OF THE CONTRACT</b>	SECTION V  No highlights.
<b>SCHEDULE OF</b>	SECTION VI

REQUIREMENTS	No highlights.
TECHNICAL SPECIFICATIONS	SECTION VII No highlights.
TERMS OF REFERENCE	No highlights.
BIDDING FORMS	No highlights.

**II. OTHER DISCUSSIONS**

**OTHER MATTERS** - Despite having no bidder attended the meeting, the opening of bids will proceed as scheduled.

**ATTACHMENTS** None.

**ADJOURNMENT** Having no other matters for discussion, the meeting was adjourned at **11:00 AM**


**CERTIFICATION** We certify that the foregoing is the true account of Prebid Conference conducted on October 3, 2018.


**PREPARED BY**   
**PRINCESS JOY B. FLORES**  
BAC Secretariat

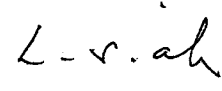
**Bid and Awards Committee 2:**

*On Official Business*  
**ALVIN P. DIAZ**  
*Ad Hoc Member*

*On Official Business*  
**ATTY. MICHELLE ANNE B. RECTO**  
*Regular Member*

  
**JOSEPH C. DE SALES**  
*Provisional Member*

  
**ARNOLD F. BONDOC**  
*Vice Chairperson*

  
**ENGR. MANUEL S. AVILA**  
*Chairperson*

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply:  
(a) ~~Double Strike-out~~ - denotes deletion; (b) Underline - denotes inclusion or new item/requirement; and "xxx" - denotes separation of phrase/s being amended from the rest of the main text.