



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, October 2, 2018 10:00 AM CONFERENCE ROOM A

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE I
TYPE OF MEETING	Prebid Conference
PROJECT	<i>Supply and Delivery of Morphine Sulfate (Modified Release) Tablet for Department of Health</i>
REFERENCE NO.	PB 18-319-1
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE 1</p> <p>Engr. Rosana D. Yambao Chairperson Mr. Paul Jasper V. De Guzman Vice-Chairperson Mr. Danilo Talampas Jr. Ad-Hoc Representative Ms. Maybelline N. Galang Provisional Member</p> <p>PROCUREMENT DIVISION 1</p> <p>Mr. Rodelio D. Mendez Jr. Ms. Ray-ann V. Sorilla</p> <p>Bidder(s):</p> <p>Mr. Jun Tarroza Zuellig Pharma Ms. Mona Bentoria Zuellig Pharma</p>
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:00 AM with the Chairperson presiding. 2. The Chairperson acknowledged the presence of the attendees. 3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project.
DISCUSSION	
I. BID DOCUMENTS	
INSTRUCTIONS TO	NO DISCUSSION

BIDDERS																															
BID DATA SHEET	<p>Section III BDS Clause 5.4 Page 40</p> <p>XXX</p> <p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to <i>Supply and Delivery of <u>Drugs and Medicines</u></i>.</p> <p>XXX</p>																														
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION																														
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION																														
SCHEDULE OF REQUIREMENTS	<p>Section VI Page 73</p> <table border="1" data-bbox="432 1265 1417 1937"> <thead> <tr> <th data-bbox="432 1265 517 1384">Lot No.</th> <th data-bbox="517 1265 601 1384">Item No.</th> <th data-bbox="601 1265 1145 1384">QUANTITY</th> <th data-bbox="1145 1265 1417 1384">ITEM DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td data-bbox="432 1384 517 1547">1</td> <td data-bbox="517 1384 601 1547">1</td> <td data-bbox="601 1384 1145 1547">125,426 Tablets</td> <td data-bbox="1145 1384 1417 1547">Morphine Sulfate (Modified Release) Tablet 10mg</td> </tr> <tr> <td colspan="3" data-bbox="432 1547 1145 1666">DELIVERY SCHEDULE</td> <td data-bbox="1145 1547 1417 1666">QUANTITY</td> </tr> <tr> <td colspan="3" data-bbox="432 1666 1145 1727">1st Thirty (30) Calendar days upon receipt of Notice to Proceed (NTP).</td> <td data-bbox="1145 1666 1417 1727">41,906 41,760 Tablets</td> </tr> <tr> <td colspan="3" data-bbox="432 1727 1145 1809">Thirty (30) Calendar days upon receipt of Notice to Deliver from the 2nd Procurement Service.</td> <td data-bbox="1145 1727 1417 1809">41,760 Tablets</td> </tr> <tr> <td colspan="3" data-bbox="432 1809 1145 1892">Thirty (30) Calendar days upon receipt of Notice to Deliver from the 3rd Procurement Service.</td> <td data-bbox="1145 1809 1417 1892">41,760 41,906 Tablets</td> </tr> <tr> <td colspan="3" data-bbox="432 1892 1145 1937"></td> <td data-bbox="1145 1892 1417 1937">125,426 Tablets</td> </tr> </tbody> </table>			Lot No.	Item No.	QUANTITY	ITEM DESCRIPTION	1	1	125,426 Tablets	Morphine Sulfate (Modified Release) Tablet 10mg	DELIVERY SCHEDULE			QUANTITY	1st Thirty (30) Calendar days upon receipt of Notice to Proceed (NTP).			41,906 41,760 Tablets	Thirty (30) Calendar days upon receipt of Notice to Deliver from the 2nd Procurement Service.			41,760 Tablets	Thirty (30) Calendar days upon receipt of Notice to Deliver from the 3rd Procurement Service.			41,760 41,906 Tablets				125,426 Tablets
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Lot No.	Item No.	QUANTITY	ITEM DESCRIPTION
1	2	24,285 Tablets	Morphine Sulfate (Modified Release) Tablet 30mg
DELIVERY SCHEDULE			QUANTITY
1st	Thirty (30) Calendar days upon receipt of Notice to Proceed (NTP).		7,125 8,580 Tablets
2nd	Thirty (30) Calendar days upon receipt of Notice to Deliver from the Procurement Service.		8,580 Tablets
3rd	Thirty (30) Calendar days upon receipt of Notice to Deliver from the Procurement Service.		8,580 7,125 Tablets
			24,285 Tablets

Section VII
Page 76, 77

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**TECHNICAL
SPECIFICATIONS**

- Shelf life: Thirty-six (36) months from the date of manufacture but not less than Twenty-four (24) months from the date of the delivery.
- Labelling shall contain the following: Items to be delivered shall contain the labelling requirements as follows:
 - a. Minimum mandatory information as required under Section V of DOH Administrative Order No. 2016-008 dated March 21, 2016
 - b. Global Product Identification Number
 - c. Philippine Government Property – Department of Health – Not for Sale

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TERMS OF REFERENCE

NO DISCUSSION

BIDDING FORMS

NO DISCUSSION

TERMS OF REFERENCE	NO DISCUSSION
BIDDING FORMS	NO DISCUSSION
II. OTHER DISCUSSIONS	
OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11: 55 AM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Tuesday, October 2, 2018.
PREPARED BY	Procurement Division I:  MS. MAYBELLINE N. GALANG PMO-in-Charge
CERTIFIED CORRECT	 MR. PAUL JASPER V. DE GUZMAN Vice Chairperson  ENGR. ROSANA D. YAMBAO Chairperson