



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, October 9, 2018	2:30 PM	OTHERS
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply and Delivery of Various Platelet Agitators for the Department of Health	
REFERENCE NO.	PB No. 18-328-9	
ATTENDEES	<p>Bids and Awards Committee IX</p> <p>Ms. Dalisay Conrina P. Dela Chica Chairperson Mr. James F. Gabilo Provisional Member Ms. Marites B. Estrella Provisional Member</p> <p>Procurement Division IX</p> <p>Mr. Vincent Joseph D. Disu Secretariat</p> <p>End-User Representative/s:</p> <p>Ms. Vanessa Mae F. Joven DOH-NVBSP</p> <p>Prospective Bidder:</p> <p>Mr. Justine Gabriel M. Santayana Zafire Distributors Inc. Mr. Jonus Yu Zafire Distributors Inc. Mr. Fernando Cabais MRL Cybertech Corp. Mr. Gekko Usal MRL Cybertech Corp. Ms. Nancy Carmona Omnibus Biomedical System, Inc. Mr. Arnel Hinagpis MCTC</p>	
CALL TO ORDER	1. The scheduled Prebid Conference started at 2:40 PM with the Chairperson presiding.	



2. The Secretariat acknowledged the presence of the attendees.
3. Having established the required quorum, the PMO-In-Charge proceeded with the discussion of the project.

DISCUSSION

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	<ul style="list-style-type: none"> • The approved budget for the contract is Php 41,820,000.00
BID DATA SHEET	<ul style="list-style-type: none"> • The Secretariat discussed the general requirements for government procurement of goods procurement. During the discussion, the following topics were tackled: For Section 5.4 • A bidder requested that for single contract that is similar to the project, maybe lower than the 25% requirement. • For the similar contracts shall also refer to Laboratory Equipments. For 12.1 (a)(ii) • The bidder's SLCC similar to the contract to be bid should have been completed within 5 years prior to the deadline for the submission and receipt of bids. – It was clarified that the reckoning point of the completed contract is the TIME OF PAYMENT. For 29.2 • Certification from the manufacturer that the brand has been in the local or international market for at least (10) years. – A bidder requested that the local certification should be removed. It was clarified that it is just an option as the word "or" is indicated.
GENERAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> • There were no Discussion/Amendment and further instructions made from the BAC.
SPECIAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> • There were no Discussion/Amendment and further instructions made from the BAC.
SCHEDULE OF REQUIREMENTS	<ul style="list-style-type: none"> • A bidder requested that the Delivery Period of 90 calendar days be extended up to 120 calendar days.

SPECIFICATIONS


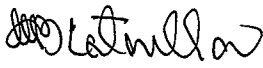


- Amendments on the following specifications were requested.

For Lot 1: Platelet Flatbed Agitator & Incubator (Bench Type)

Agency Specifications	Requested Amendment
Standard Features: Platelet Incubator	
<ul style="list-style-type: none"> • Internal Temperature Control: Fan cooling electronics temperature control to maintain even temperature at +22°C (±0.5°C) at all shelves 	(±1°C)
<ul style="list-style-type: none"> • Rigid polyurethane cabinet insulation of at least 1.5" 	1"
<ul style="list-style-type: none"> • Single Door, Single-pane tempered glass 	Single Door, Dual-pane tempered glass
Standard Features: Platelet Agitator	
<ul style="list-style-type: none"> • Agitation at 1.5 inch (3.6 – 4 cm) side to side and 65-75 strokes per min. 	60-75 strokes
Safety Features: Audible/Visual Alarms	
<ul style="list-style-type: none"> • Battery Back-up system independent of power supply. 	UPS (Uninterruptible Power Supply)

For Lot No. 2 Item No. 2 Platelet Flatbed Agitator & Incubator (Floor Type)
Quantity – It was clarified that the right quantity is 18 units and not 16.

Agency Specifications	Requested Amendment
Standard Features: Platelet Incubator	
<ul style="list-style-type: none"> • Compartmentalized 	Specifically, how many compartments? / Is 1 compartment allowed?
<ul style="list-style-type: none"> • Temperature range from 20°C to 35°C 	17°C to 37°C
<ul style="list-style-type: none"> • Double Door, Dual-pane tempered glass 	Single Door, Dual-pane tempered glass
Standard Features: Platelet Flatbed Agitator	
<ul style="list-style-type: none"> • Equivalent number of Flatbed agitators that must accommodate a total of 288 random platelet bags or 96 apheresis bags 	96 random platelet bags or 32 apheresis bags
Safety Features: Audible/Visual Alarms	
<ul style="list-style-type: none"> • Battery Back-up system independent of power supply. 	UPS (Uninterruptible Power Supply)

BIDDING FORMS	<ul style="list-style-type: none"> It was also clarified that the bidders should use the forms provided in the bidding document.
II. TIMELINE	
POSTING IN PHILGEPS	October 2, 2018
PREBID CONFERENCE	October 9, 2018 ; 2:30PM
POSTING OF BID BULLETIN	October 16, 2018
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	October 23, 2018 ; 1:30 PM
III. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> There were no Discussion/Amendment and further instructions made from the BAC.
ATTACHMENTS	"No Attachment"
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 5:00 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Tuesday, October 9, 2018.
PREPARED BY	<p>The Procurement Division IX:</p>  MR. JAMES F. GABILO PMO-In-Charge
CERTIFIED CORRECT	 MARITES B. ESTRELLA Ad-Hoc Representative, Bids and Awards Committee 9  LEAH M. VALDEZ Vice Chairperson, Bids and Awards Committee 9  MS. DALISAY CONRINA P. DELA CHICA Chairperson, Bids and Awards Committee 9