



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE
 PS DBM Compound, RR Road, Cristobal St., Paco, Manila
 Tel. No. 689-7750



MINUTES OF MEETING

Wednesday, October 17, 2018	10:00 AM	CONFERENCE ROOM A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VII																			
TYPE OF MEETING	PREBID CONFERENCE																			
PROJECT	Supply and Delivery of 3,577 Science and Math Equipment for Grades 4 to 6 to 1,887 Public Elementary Schools for the Department of Education																			
REFERENCE NO.	PUBLIC BIDDING NO. 18-336-7																			
ATTENDEES	<p>Bids and Awards Committee VII</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Ms. Rosalinda V. Dapito</td> <td style="width: 40%;">Chairperson</td> </tr> <tr> <td>Mr. Vic Anthony A. Tubon</td> <td>Vice - Chairperson</td> </tr> <tr> <td>Engr. Ian T. Fajarito</td> <td>Provisional Member, PS (PMOIC)</td> </tr> <tr> <td>Dir. Raul La Rosa</td> <td>Provisional Member, DepEd</td> </tr> </table> <p>Procurement Division VII</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Ms. Kaila M. Jaronay</td> <td style="width: 40%;">Secretariat</td> </tr> </table> <p>End-user's Representatives:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Engr. Ralph Neri</td> <td style="width: 40%;">TWG, BLR – Cebu</td> </tr> <tr> <td>Mr. Jaymar N. Arioja</td> <td>BLR-Cebu</td> </tr> </table> <p>Bidder:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Mr. Jonathan Zulueta</td> <td style="width: 40%;">Nikka Trading</td> </tr> <tr> <td>Mr. Orlando Limbauan</td> <td>Nikka Trading</td> </tr> </table>		Ms. Rosalinda V. Dapito	Chairperson	Mr. Vic Anthony A. Tubon	Vice - Chairperson	Engr. Ian T. Fajarito	Provisional Member, PS (PMOIC)	Dir. Raul La Rosa	Provisional Member, DepEd	Ms. Kaila M. Jaronay	Secretariat	Engr. Ralph Neri	TWG, BLR – Cebu	Mr. Jaymar N. Arioja	BLR-Cebu	Mr. Jonathan Zulueta	Nikka Trading	Mr. Orlando Limbauan	Nikka Trading
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:30 AM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the three members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The Secretariat presented the general requirements for government procurement.
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DISCUSSIONS

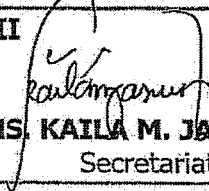


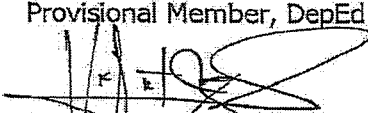
I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	<p>SECTION II There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
BID DATA SHEET	<p>SECTION III There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
GENERAL CONDITIONS OF THE CONTRACT	<p>SECTION IV There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
SPECIAL CONDITIONS OF THE CONTRACT	<p>SECTION V There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
SCHEDULE OF REQUIREMENTS	<p>SECTION VI Page 69</p> <p>X X X</p> <p>SUBMISSION OF SAMPLES/DEMO UNITS</p> <p>X X X</p> <ul style="list-style-type: none"> ➤ A representative from Nikka Trading requested to retrieve the samples submitted during the previous bidding and the same shall be submitted in this bidding once retrieved. <ol style="list-style-type: none"> 1. Item No. 1 - Braced Fresh Water Acrylic Aquarium <ul style="list-style-type: none"> • The purpose of retrieval of sample is that the item is custom fabricated and not readily available in the market. 2. Item No. 2 - First Aid Kit

	<ul style="list-style-type: none"> • The components of the kit are imported and not readily available in the market. <p>3. Item No. 3 - Relief Globe</p> <ul style="list-style-type: none"> • The components of the kit are imported and not readily available in the market. <p>- <i>The BAC took note of the request and any clarification, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
<p>TECHNICAL SPECIFICATIONS</p>	<p>Section VII Page 72</p> <p>Item No. 2: First Aid Kit</p> <p>X X X</p> <p>Stainless steel bandage scissors, 2 pcs.</p> <p>➤ A representative from Nikka Trading inquired if an equivalent metal in lieu of the required stainless steel.</p> <p><i>The Provisional Member from DepEd explained that the required is stainless steel because it is corrosion-resistant thus the End-user preferred stainless steel. So long as the scissors are marked "stainless steel" and can be verified through visual inspection, the same is acceptable.</i></p>
	<p>Section VII Page 72</p> <p>Item No. 2: First Aid Kit</p> <p>X X X</p> <p>Cotton balls, 50 balls in a sealed package, 2 packs.</p> <p>➤ A representative from Nikka Trading recommended that a tolerance of ± 5 balls on the quantity be provided.</p> <p>- <i>The BAC approved the recommendation, thus the requirement shall be amended to include a tolerance of -5 balls with respect to the number of quantities.</i></p>
	<p>Section VII Page 73</p> <p>X X X</p>

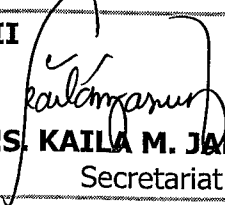
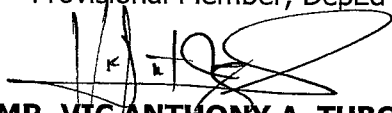

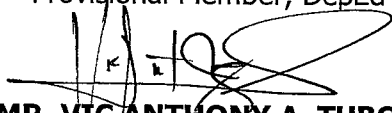

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	<p>Item No. 3: Relief Globe x x x</p> <p>Preferably emphasizing the "West Philippine Sea" as one of the Philippines territorial sea boundaries; The Nine Dashed Line should not appear.</p> <p>x x x</p> <p>➤ The proponent (Nikka Trading) Request that it should be sufficient that the West Philippine Sea is indicated in the Relief Globe. All mass produced and internationally supplied relief globes indicate South China Sea and emphasizing West Philippine Sea would entail an entirely new production.</p> <p>- <i>The Provisional Member from DepEd explained that the word "preferably" connotes optional compliance.</i></p>
BID FORMS	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
III. OTHER MATTERS	
OTHER MATTERS	<p>1. The following points were also emphasized:</p> <ul style="list-style-type: none"> • For the required Competent Evidence of Identity <ul style="list-style-type: none"> - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed. • No. 10th statement under the Omnibus Sworn Statement <ul style="list-style-type: none"> - It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof. <p>2. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on October 19, 2018.</p>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:15 AM.
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on October 17, 2018.

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<p>PREPARED BY</p>	<p>Procurement Division VII</p>  <p>MS. KAILA M. JARONAY Secretariat</p>
<p>CERTIFIED CORRECT</p>	<p>Bids and Awards Committee VII (BAC VII)</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>DIR. RAUL LA ROSA Provisional Member, DepEd</p> </div> <div style="text-align: center;">  <p>ENGR. IAN T. FAJARITO Provisional Member, PS</p> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <p>MR. VIC ANTHONY A. TUBON Vice - Chairperson</p> </div> <div style="text-align: center;"> <p>MS. ROSALINDA V. DAPITO Chairperson</p> </div> </div>


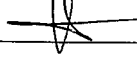
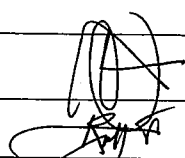
Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

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**ATTENDANCE FOR BAC VII BIDDING ACTIVITIES
DATE: OCTOBER 17, 2018**

BIDS AND AWARDS COMMITTEE VII:

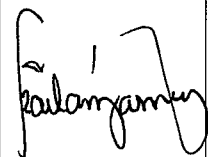
NAME	DESIGNATION	SIGNATURE	Time In ¹	Time out ²
Ms. Rosalinda V. Dapito	Chairperson		9:28	
Mr. Vic Anthony A. Tubon	Vice Chairperson			
Atty. Divina Gracia Bacal	Regular Member			
Engr. Ian T. Fajarito	Provisional Member			
Dir. Raul C. La Rosa	AdHOC Member			

DIVISION CHIEFS:

NAME	DIVISION	SIGNATURE

PROCUREMENT DIVISION VII:

NAME	SIGNATURE

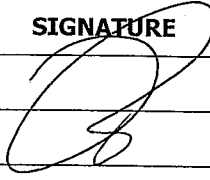
TIME	ACTIVITY	REF NO	TITLE	Agency	Secretariat	TWG
10:00 AM	Prebid Conference	PB No. 18-336-7	Supply and Delivery of 3,577 Science and Math Equipment for Grades 4 to 6 to 1,887 Public Elementary Schools for the Department of Education	DepEd		
					Time In:	Time In:

¹ to be filled out by the BSD

² to be filled out by the BSD

10:00 AM	Prebid Conference	PB No. 18-336-7	Supply and Delivery of 3,577 Science and Math Equipment for Grades 4 to 6 to 1,887 Public Elementary Schools for the Department of Education	DepEd
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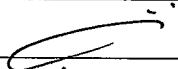

BIDDERS:

NAME	COMPANY	EMAIL ADDRESS	CONTACT NUMBER	SIGNATURE
1. JONATHAN ZUMETA	NIKKA	nikkatrading	8943240	
2. ORLANDO LIMBAHAN	TRDG	@yahoo.com	8402790	
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OBSERVERS:

NAME	OFFICE	SIGNATURE
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END USER'S REPRESENTATIVES

NAME	OFFICE	EMAIL ADDRESS	CONTACT NUMBER	SIGNATURE
1. RALPH H. NERI	BLR-Cebu	blv.cebua@deped.gov.ph	09260172215	
2. JAYMAR N. ARVOLA	BLR - Cebu	jaymar.arvola@deped.gov.ph	09199916235	
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OTHER ATTENDEES:

NAME	DIVISION	SIGNATURE