



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Wednesday, October 17, 2018

11:00 AM

CONFERENCE ROOM B



MEETING CALLED BY	BIDS AND AWARDS COMMITTEE I
TYPE OF MEETING	Prebid Conference
PROJECT	<i>Supply and Delivery of Uninterruptible Power Supply for Public Attorney's Office</i>
REFERENCE NO.	PB 18-338-1
	<p>BIDS AND AWARDS COMMITTEE 1</p> <p>Mr. Paul Jasper V. De Guzman Vice-Chairperson Atty. Divina Gracia A. Bacal Regular Member Mr. Gerald D. Hingpis Ad-Hoc Representative Ms. Gerelyn F. Vergara Provisional Member</p> <p>PROCUREMENT DIVISION 1</p> <p>Ms. Maybelline N. Galang Ms. Ray-ann V. Sorilla Mr. Jeff Anthony R. Lleague</p> <p>Bidder(s):</p> <p>Mr. Roberto Fernandez Unison Ms. Jenielyn Raposa Aspex Inc. Ms. Imee Suluguin Aspex Inc. Mr. A.V. Ebol Aspex Inc. Mr. Edward Mira Aspex Inc. Mr. Dennis Rosario Accel Prime Technologies Inc. Mr. Julius Laza Nupon Mr. Raymart Mariano Nupon Mr. Elmer Puso Nupon Ms. Thess Temena Advance Solutions Inc. Ms. Mariafer Bantilan Advance Solutions Inc. Ms. Grace Abano LSI Leading Technologies Inc.</p>
ATTENDEES	

	Ms. Leila Tominió Ms. Kemberly Cambri	LSI Leading Technologies Inc. The Value Systems Phils. Inc.
CALL TO ORDER	<p>1. The scheduled Prebid Conference started at 11:00 AM with the Chairperson presiding.</p> <p>2. The Chairperson acknowledged the presence of the attendees.</p> <p>3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project.</p>	

DISCUSSION

I. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS	NO DISCUSSION	
	<p>Section III BDS Clause 2 Page 38</p> <p>XXX</p>	
BID DATA SHEET	<p>The name of the Project is: <i>Supply and Delivery of Desktop Printer and Uninterruptible Power Supply for Public Attorney's Office (PAO)</i></p> <p>XXX</p> <p>BDS Clause 29.2 Page 42</p> <p>2. Latest Value Added Tax Returns (Forms 2550M and 2550Q) or Percentage Tax Returns (Form 2551M). For this requirement, it is considered as latest return when filed <u>within</u> <u>for</u> the last <u>two</u> <u>six</u> months before the deadline of the submission of bids.</p> <p><i>The Chairperson clarified the required months for the Latest Value Added Tax Returns filed and will be reflected on a Bid Bulletin to be issued for the project.</i></p> <p>XXX</p>	
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION	
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION	

SCHEDULE OF REQUIREMENTS	NO DISCUSSION
TECHNICAL SPECIFICATIONS	NO DISCUSSION
TERMS OF REFERENCE	<p>Section VII Page 72</p> <p>Agency Specifications:</p> <p>Warranty: One (1) year warranty <u>One (1) year warranty for the battery and Two (2) years warranty for the unit itself.</u></p> <p><i>The AdHoc Representative from DFA requests for the extension of the warranty for the items to be bid. All bidders representatives agreed that they can extend the warranty of the unit up to two (2) years but the battery will remain at 1 year only.</i></p>
BIDDING FORMS	NO DISCUSSION
II. OTHER DISCUSSIONS	
OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12: 30 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Wednesday, October 17, 2018.
PREPARED BY	<p>Procurement Division I:</p> <p></p> <p>MS. MAYBELLINE N. GALANG Secretariat</p>
CERTIFIED CORRECT	<p></p> <p>ENGR. ROSANA D. YAMBAO Chairperson</p>