



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, October 18, 2018	10:00 AM	Executive Lounge
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE X																																					
TYPE OF MEETING	PRE-BID CONFERENCE																																					
PROJECT	Supply, Delivery, Installation, Testing and Commissioning of Computed Tomography (CT) Scanner for DOH-Margosatubig Regional Hospital (MRH)																																					
REFERENCE NO.	PB 18-341-10																																					
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE X</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Engr. Pablo Roman C. Andres</td> <td style="width: 40%;">Chairperson</td> </tr> <tr> <td>Webster M. Laureñana</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Engr. Chamel Fiji C. Melo</td> <td>Provisional Member</td> </tr> </table> <p>PROCUREMENT DIVISION X</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Jennifer M. Ancheta</td> <td style="width: 40%;">PS-TWG</td> </tr> <tr> <td>Barby Ann M. Villamor</td> <td>Secretariat</td> </tr> </table> <p>END-USER's TWG</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Dr. Angelo G. Diones</td> <td style="width: 40%;">MRH-TWG</td> </tr> </table> <p>BIDDER/S</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Cathy Malinao</td> <td style="width: 40%;">Assurance Controls</td> </tr> <tr> <td>Rhoda Pamela Roxas</td> <td>Bullseye Solutions Inc.</td> </tr> <tr> <td>Noel Tamase</td> <td>Bullseye Solutions Inc.</td> </tr> <tr> <td>Alma May Lucero</td> <td>Medicotek Inc.</td> </tr> <tr> <td>Carlo Perez</td> <td>GE</td> </tr> <tr> <td>Jaimee Tunzon</td> <td>Philips</td> </tr> <tr> <td>Paul Albay</td> <td>GE</td> </tr> <tr> <td>Mylene Domingo</td> <td>NPK</td> </tr> <tr> <td>Manse Genson</td> <td>Siemens</td> </tr> <tr> <td>Mary Jane Fabre</td> <td>Mactycoon</td> </tr> <tr> <td>Aby Ramos</td> <td>GTI</td> </tr> <tr> <td>Maxi tech</td> <td>GTI</td> </tr> </table>		Engr. Pablo Roman C. Andres	Chairperson	Webster M. Laureñana	Vice-Chairperson	Engr. Chamel Fiji C. Melo	Provisional Member	Jennifer M. Ancheta	PS-TWG	Barby Ann M. Villamor	Secretariat	Dr. Angelo G. Diones	MRH-TWG	Cathy Malinao	Assurance Controls	Rhoda Pamela Roxas	Bullseye Solutions Inc.	Noel Tamase	Bullseye Solutions Inc.	Alma May Lucero	Medicotek Inc.	Carlo Perez	GE	Jaimee Tunzon	Philips	Paul Albay	GE	Mylene Domingo	NPK	Manse Genson	Siemens	Mary Jane Fabre	Mactycoon	Aby Ramos	GTI	Maxi tech	GTI
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CALL OF ORDER	<ul style="list-style-type: none"> • The scheduled Pre-Bid Conference started at 10:15 AM with the Chairperson presiding. 																																					

	<ul style="list-style-type: none"> • The Chairperson acknowledged the presence of the attendees. • Notices to the observers have been sent within the prescribed period, but none attended the activity. Notwithstanding the absence of the observers, the BAC stated that there is compliance with the requirement under the rule. Thereafter, the BAC proceeded with the scheduled pre-bid conference. • Having established the required quorum, the Secretariat proceeded with abovementioned activity.
<p>HIGHLIGHTS OF ACTIVITY</p>	<ul style="list-style-type: none"> • The Chairperson instructed the Secretariat to proceed with the presentation of the General Requirements on Government Procurement which are as follows: <ul style="list-style-type: none"> ▪ Clause No. 5.1, 5.2, 5.3 - of the Instructions to Bidders (ITB) enumerates the Eligible bidders who shall be allowed to participate in the bidding process. ▪ Bidder's Eligibility – Technical Eligibility <ul style="list-style-type: none"> ❖ Statement of Single Largest Completed Contract similar to the contract to be bid BDS Clause 5.4: The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is <i>similar</i> to this Project, equivalent to at least fifty percent (50%) of the ABC. For this purpose, similar contracts shall refer to <u>any contract for the Supply and Delivery of Computed Tomography (CT) Scanner.</u> Attached as Annex "C" in Section VIII. Bidding Forms ❖ Statement of All On-Going and Awarded but not yet Started Contracts Attached as Annex "C-1" in Section VIII. Bidding Forms ▪ Bidder's Eligibility – Financial Eligibility <ul style="list-style-type: none"> ❖ Computation of NFCC or a committed Line of Credit from a universal or commercial bank ▪ Bidder's Eligibility – Technical Eligibility <ul style="list-style-type: none"> ❖ BDS Clause 18.1– Bid Security with corresponding forms ❖ Section VIII Bidding Forms Annex "H" Bid Securing Declaration

- Reminder on the: Amended RULE II, SECTION 12(a) of 2004 Rules of Notarial Practice: “Competent Evidence of Identity, the rules require the presentation of competent evidence of identity, it does not mention community tax certificates or cedulas or residence certificates which, prior to the effectivity of the Rules, were the only documents that parties to instruments were required to present to notaries public.
- Review on the contents of First and Second Envelope
- Emphasis on the following documents:
 - ❖ Section VIII Bidding Forms Annex B Omnibus Sworn Statement
 - ❖ Section VIII Bidding Forms Annex A Bid Form
- Suggested Marking and Packaging for Original and Copy No. 1
- BDS Clause 12.1(a)(i): The valid PhilGEPS Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated documents; the bidder shall submit together with the Certificate certified true copies of the updated documents
- BDS 29.2 Submission of the required documents for post-qualification purposes.
- SCC 11.3 Terms of Payment
- Without any further clarifications from the prospective bidders the TWG proceeded with the discussion of the Section VI. Schedule of Requirement & Section VII. Technical Specification.
- Below are the clarifications of the prospective bidders:

Clarification Request	Response
<p>SECTION VI Schedule of Requirements</p> <p>From Philips:</p> <p>I.1.d Slice Thickness Suggested a minimum of 0.8mm Slice thickness.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>

	<p>From Siemens: Clarified on the Slice thickness 16x (0.625, 0.75, 0.8) mm, if this requirement would require the bidder to comply with at least 0.625mm or it would require the bidder to comply with any of the three sizes.</p>	<p>As per End-user the bidder must comply to any of the three sizes.</p>
	<p>From Bullseye & Siemens: I.2a Aperture: at least 65cm Suggested Aperture be at least 70cm</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>
	<p>From Siemens: I.1.e Spatial Resolution; at least 18Lp/cm or higher Clarified on the MTF percentage, requested for additional details.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>
	<p>From Bullseye, Siemens, Philips: I.3.c Anode heat storage capacity : at least 2 MHU Suggested that Anode heat storage capacity be at least 3.5 MHU.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>
	<p>From Bullseye: I.3.b Tube voltage should be at least 4 KV modes; 8/100/120/140 kV Suggested that Tube voltage be reduced to at least 3KV modes maximum of 130KV.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>
	<p>From Bullseye, Siemens, Philips: I.3.f Nominal focal spot (0.8mm x 0.6mm) Suggested that it should be Dual focal spot.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>
	<p>From Medicotek: I.4.e Table support patient Weight and table load up to 180kgs Suggested that Table support patient Weight and table must load up to 250kgs</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>

	<p>From Siemens:</p> <p>Suggested that Table support patient Weight and table be reduced to a load up to 160kgs only.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>
<p>From Medicotek:</p> <p>II. a. CPU: at least 2 processors with minimum of 4 cores and 4 threads, minimum of 2.6GHz</p> <p>Suggested that CPU be at least 2 processors with minimum of 3 cores and 4 threads, minimum of 2.3 GHz.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>	
<p>From GE, Philips, Siemens:</p> <p>III. CT Scanner Control Unit-Desktop computer for acquisition and post-processing III. CT Scanner Reading Workstation Desktop Computer</p> <p>The bidder suggested that that specifications of the two components be a manufacturers standard so this could be open to all prospective bidders.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>	
<p>From GE, Siemens:</p> <p>V. Vendor Accessories per CT Scanner Unit</p> <ol style="list-style-type: none"> 1. Nested 3-in1 CT Dose index (CTDI) Phantom for Dosimetry 2. 1 set of non-invasive x-ray radiation multi-meter and quality assurance system <p>Suggested to remove/delete these requirements</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>	
<p>From Siemens:</p> <p>VI. Third Party Accessories per CT Scanner Unit</p> <ol style="list-style-type: none"> 1. Three (3) units Brand new inverter type air-conditioning units (2HP): split-type, 220V, 60Hz, with automatic voltage stabilizer <p>Requested to reduce Brand new inverter type air conditioning units to at least two (2) units only.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>	

	<p>From Philips:</p> <p>7. Two (2) unit humidifiers</p> <p>Requested to reduce humidifier to one unit only.</p>	<p>The BAC took note of the query and to be further discuss with the End-user</p>
	<p>From Siemens:</p> <p>VII. Additional Requirements</p> <p>1. Three (3) years warranty on parts and services for the CT Scanner and all accessories. Warranty period shall commence from the date of acceptance by the end-user after testing and commissioning.</p> <p>Clarified if the tube is included in the three years warranty on parts and services.</p>	<p>As per End-user the tube is included in the three years warranty on parts and services.</p>
<ul style="list-style-type: none"> Without any further clarifications form the prospective bidders the TWG proceeded with the discussion of the summary of the bidding activities. 		
	<p>Last day of Submission of Written Clarification</p>	<p>October 20, 2018</p>
	<p>Last day of Issuance of Bid Bulletin</p>	<p>October 23, 2018</p>
	<p>Deadline for Submission</p>	<p>October 30, 2018; 10:00 AM</p>
	<p>Opening of Bids</p>	<p>Immediately after the deadline of Submission of Bids</p>
<ul style="list-style-type: none"> The BAC X reminded the bidders that requests for clarification(s) on any part of the Bidding Documents or for an interpretation must be put in writing and submitted to the BAC on the schedule provided. The BAC will issue a supplemental/bid bulletin to the changes or modification and clarification to be made with regards to the bidding documents which will be posted in the PHILGEPS, the website of the Procuring Entity concerned, if available, and at any conspicuous place within the premises of the Procuring Entity. 		

<p>ADJOURNMENT</p>	<ul style="list-style-type: none"> Having no other matters for discussion, the meeting was adjourned at 11:05 AM. 				
<p>CERTIFICATION</p>	<ul style="list-style-type: none"> We certify that the foregoing is true account of PRE-BID CONFERENCE conducted on Thursday, October 18, 2018. 				
<p>PREPARED BY</p>	<p style="text-align: center;">(SGD) BARBY ANN M. VILLAMOR Secretariat</p>				
<p>CERTIFIED CORRECT</p>	<p>Bids and Award Committee X:</p> <p style="text-align: center;"><i>(NOT PRESENT)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center; vertical-align: top;"> <p>(SGD) ANNIE JEAN V. MARATA Ad Hoc Representative, MRH</p> </td> <td style="width: 50%; text-align: center; vertical-align: top;"> <p>(SGD) ENGR. CHAMEL FIJI C. MELO Provisional Member</p> </td> </tr> <tr> <td style="width: 50%; text-align: center; vertical-align: top;"> <p style="text-align: center;"><i>(NOT PRESENT)</i></p> <p>ATTY. DIVINA GRACIA A. BACAL Regular Member</p> </td> <td style="width: 50%; text-align: center; vertical-align: top;"> <p>(SGD) WEBSTER M. LAUREÑANA Vice-Chairperson</p> </td> </tr> </table> <p style="text-align: center;">(SGD) ENGR. PABLO ROMAN C. ANDRES Chairperson</p>	<p>(SGD) ANNIE JEAN V. MARATA Ad Hoc Representative, MRH</p>	<p>(SGD) ENGR. CHAMEL FIJI C. MELO Provisional Member</p>	<p style="text-align: center;"><i>(NOT PRESENT)</i></p> <p>ATTY. DIVINA GRACIA A. BACAL Regular Member</p>	<p>(SGD) WEBSTER M. LAUREÑANA Vice-Chairperson</p>
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