



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, November 6, 2018	1:30 PM	OTHERS
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																												
TYPE OF MEETING	Prebid Conference																												
PROJECT	Supply and Delivery of Blood Bank Equipment for the Department of Health																												
REFERENCE NO.	PB No. 18-347-9																												
ATTENDEES	<p>Bids and Awards Committee IX</p> <table style="width: 100%;"> <tr> <td>Ms. Dalisay Conrina P. Dela Chica</td> <td style="text-align: right;">Chairperson</td> </tr> <tr> <td>Ms. Leah M. Valdez</td> <td style="text-align: right;">Vice-Chairperson</td> </tr> <tr> <td>Mr. James F. Gabilo</td> <td style="text-align: right;">Provisional Member</td> </tr> </table> <p>Procurement Division IX</p> <table style="width: 100%;"> <tr> <td>Mr. Rojim RJ C. Espere</td> <td style="text-align: right;">Secretariat</td> </tr> </table> <p>End User Representatives:</p> <table style="width: 100%;"> <tr> <td>Dr. Pedrito Tagayuna</td> <td style="text-align: right;">DOH-NVBSP</td> </tr> <tr> <td>Ms. Princess Mhyco L. Esguerra</td> <td style="text-align: right;">DOH-NVBSP</td> </tr> <tr> <td>Ms. Iris Chuahiong</td> <td style="text-align: right;">DOH-NVBSP</td> </tr> </table> <p>Prospective Bidder:</p> <table style="width: 100%;"> <tr> <td>Ms. Kristine Ezra Roa</td> <td style="text-align: right;">Grepcor Diamonde Inc.</td> </tr> <tr> <td>Mr. El John Eugaño</td> <td style="text-align: right;">Grepcor Diamonde Inc.</td> </tr> <tr> <td>Mr. Melvin Eduarte</td> <td style="text-align: right;">MRL Cybertech Corp.</td> </tr> <tr> <td>Mr. Fernando T. Cabais</td> <td style="text-align: right;">MRL Cybertech Corp.</td> </tr> <tr> <td>Ms. Nancy Carmona</td> <td style="text-align: right;">Omnibus Biomedical</td> </tr> <tr> <td>Ms. Jacqueline De Vera</td> <td style="text-align: right;">Omnibus Biomedical</td> </tr> <tr> <td>Mr. Charlie Mahusay</td> <td style="text-align: right;">Serodiagnostic Trading</td> </tr> </table>	Ms. Dalisay Conrina P. Dela Chica	Chairperson	Ms. Leah M. Valdez	Vice-Chairperson	Mr. James F. Gabilo	Provisional Member	Mr. Rojim RJ C. Espere	Secretariat	Dr. Pedrito Tagayuna	DOH-NVBSP	Ms. Princess Mhyco L. Esguerra	DOH-NVBSP	Ms. Iris Chuahiong	DOH-NVBSP	Ms. Kristine Ezra Roa	Grepcor Diamonde Inc.	Mr. El John Eugaño	Grepcor Diamonde Inc.	Mr. Melvin Eduarte	MRL Cybertech Corp.	Mr. Fernando T. Cabais	MRL Cybertech Corp.	Ms. Nancy Carmona	Omnibus Biomedical	Ms. Jacqueline De Vera	Omnibus Biomedical	Mr. Charlie Mahusay	Serodiagnostic Trading
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 1:30 PM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees. 3. Having established the required quorum, the PMO-In-Charge proceeded with the discussion of the project.
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DISCUSSION

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	<ul style="list-style-type: none"> • The approved budget for the contract is Php 6,578,000.00
BID DATA SHEET	<ul style="list-style-type: none"> • The Secretariat discussed the general requirements for government procurement of goods procurement. During the discussion, the following topics were tackled: the purpose of the Pre-bid Conference, who can participate, proofs of bidder's eligibility, suggested forms, sequencing of documents, marking and packaging suggestions and the BAC IX contact details, among others.
GENERAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> • There were no Discussion/Amendment and further instructions made from the BAC.
SPECIAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> • There were no Discussion/Amendment and further instructions made from the BAC.
SCHEDULE OF REQUIREMENTS	<ul style="list-style-type: none"> • There were no Discussion/Amendment and further instructions made from the BAC.
SPECIFICATIONS	<ul style="list-style-type: none"> • There were no Discussion/Amendment and further instructions made from the BAC.
BIDDING FORMS	<ul style="list-style-type: none"> • There were no Discussion/Amendment and further instructions made from the BAC.
II. TIMELINE	
POSTING IN PHILGEPS	October 30, 2018
PREBID CONFERENCE	November 6, 2018 ; 1:30PM

POSTING OF BID BULLETIN	November 13, 2018
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	November 20, 2018 ; 1:30PM
III. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> There were no Discussion/Amendment and further instructions made from the BAC.
ATTACHMENTS	"No Attachment"
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 4:00 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Tuesday, November 6, 2018.
PREPARED BY	<p>The Procurement Division IX:</p> <p style="text-align: center;">  MR. JAMES F. GABILO PMO-In-Charge </p>
CERTIFIED CORRECT	<p style="text-align: center;">  MS. LEAH M. VALDEZ Vice Chairperson, Bids and Awards Committee IX </p> <p style="text-align: center;">  MS. DALISAY CONRINA P. DELA CHICA Chairperson, Bids and Awards Committee IX </p>