



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Wednesday, October 24, 2018	10:00 AM	Executive Lounge
-----------------------------	----------	------------------

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE X	
TYPE OF MEETING	PRE-BID CONFERENCE	
PROJECT	Procurement of Various Medical and Laboratory Machines and Equipment for the Las Piñas General Hospital and Satellite Trauma Center (LPGH-STC)	
REFERENCE NO.	PB 18-355-10	
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE X Engr. Pablo Roman C. Andres Chairperson Webster M. Laureñana Vice Chairperson Rina Maureen M. Maurera Provisional Member</p> <p>PROCUREMENT DIVISION X Jennifer M. Ancheta Member Maricel R. Vergel De dios Member Barby Ann M. Villamor Secretariat</p> <p>END-USER'S REPRESENTATIVE/S Dr. Paulo Antonio E. Clemente TWG Araceli Trinidad S. Pelaez TWG Maria Luisa Cantoria LPGH-STC</p> <p>BIDDER/S Sandra Aisamai Technomed International Inc. Nancy Carmona Omnibus Brian Aguas TNC Joele Francisco TNC Romel Cabreros Mac Tycoon Garry Genova BD Nick Pacis MDMPI April Paulo MDMPI Alberto Datiles CDx Irish Lagmay Clinlab Ronald Louis Delfin SBSI</p>	

CALL OF ORDER

- The scheduled **Pre-Bid Conference started at 10:40 AM** with the Chairperson presiding.
- The Chairperson acknowledged the presence of the attendees.
- Notices to the observers have been sent within the prescribed period but none attended the activity. Notwithstanding the absence of the observers, the BAC stated that there is compliance with the requirement under the rule. Thereafter, the BAC proceeded with the scheduled pre-bid conference.
- Having established the required quorum, the Secretariat proceeded with abovementioned activity.

HIGHLIGHTS OF ACTIVITY

- The Chairperson asked the prospective bidders if they are already familiar with the eligibility and technical documents so as to skip the presentation and proceed with the discussion of the essential parts of the bidding documents.
- As agreed by the prospective bidders, the Secretariat proceeded with the discussion of the essential parts of the bidding documents:

a. BDS Clause 1.2;

Lot No.	Quantity	Item/Description	Approved Budget for the Contract
1	1	Blood Culture Incubator (with Desktop Computer and Compatible UPS)	P 4,000,000.00
2	1	Dysphagia Therapy with EMG Biofeedback	P 336,538.46
3	1	Fracture/Ortho Surgical Table (Automatic/Motorized with Traction Attachment)	P 1,150,000.00
4	1	Serofuge/Serological Centrifuge	P 288,467.54
5	1	Laboratory Reagent Refrigerator	P 240,384.62

b. BDS Clause 5.4

- The Bidder must have completed, within the period specified in the Invitation to Bid and **ITB Clause 12.1(a)(ii)**, a single contract that is similar to this Project, equivalent to **at least fifty percent (50%) of the ABC.**

- For this purpose, similar contracts shall refer to any contract of Supply and Delivery of Various Medical and Laboratory Equipment.
- c. BDS Clause 12.1(a)(ii)
- Bidders shall submit separate statements for: (1) single largest similar completed contract/s; similar to the contract to be bid and (2) all on-going contracts and awarded but not yet started contracts.
 - Attached as Annexes "C" and "C-1" in Section VIII; Bidding Forms are the standard forms for this requirement including the instructions and guidelines in the accomplishment of said forms.
- d. BDS Clause 12.1 (a)(i)
- The valid PhilGEPS Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should the annexes A of said Certificate reflects not updated documents; the bidder shall submit together with the Certificate certified true copies of the updated documents.
- e. BDS Clause 18.1
- Submission of Bid Security, in any of the three forms as stipulated in the bidding documents.
 - For the Bid Securing Declaration attached as Annex "H" in Section VIII. Bidding Forms is the standard form for this requirement including the instructions and guidelines in the accomplishment of said form.
- f. BDS Clause 29.2
- Submission of the required documents for post-qualification.
- g. Section VIII: Bidding Forms
- Bid Form "Annex A"
 - The BAC will issue a bid bulletin for the duplicate provisions.
 - Omnibus Sworn Statement "Annex B"
- h. NFCC Computation

- Without any further clarification from the prospective bidder, the PMO-in Charge proceeded with discussion of Section VI Schedule of Requirements and Section VII Technical Specifications.
- The Chairperson instructed the PMO-in-Charge to issue a bid bulletin for Section VI Schedule of Requirements to reflect each items per lot.
- Below are the clarifications of the prospective bidder:

Clarification Request	Response
<p>SECTION VI Schedule of Requirements Page 75 From TNC:</p> <p>Delivery Period</p> <ul style="list-style-type: none"> • Within Thirty (30) calendar days after issuance of the Notice to Proceed. <p>The prospective bidder requested to adjust the delivery schedule to forty (40) calendar days</p>	<p>The BAC took note of the request and will be further discuss with the End-user</p>
<p>SECTION VII TECHNICAL SPECIFICATIONS Page 77 From TNC</p> <p>Lot No. 1: Blood Culture Incubator (with Desktop Computer and Compatible UPS)</p> <p>Fluorescence Detection Technology Vial activation, visual indicator Touch Screen Monitor (Manufacturer’s Standard)</p> <p>The prospective bidder requested for the following:</p> <ol style="list-style-type: none"> 1. Requirement be either Fluorescence Detection Technology or Colorimetric principle 2. Requirement be either of the Vial activation or Visual indicator 3. Requirement be either a Touch Screen Monitor or a Manual Screen Monitor 	<p>The BAC took note of the request and will be further discuss with the End-user</p>

	<p>SECTION VII TECHNICAL SPECIFICATIONS Page 77 From SBSI</p> <p>Lot No. 1: Blood Culture Incubator (with Desktop Computer and Compatible UPS)</p> <p>Tabletop Design Machine</p> <p>The prospective bidder requested for a Floor top Design Machine.</p>	<p>The BAC took note of the request and will be further discuss with the End-user</p>										
	<p>SECTION VII TECHNICAL SPECIFICATIONS Page 77 From MDMPI</p> <p>Lot No. 1: Blood Culture Incubator (with Desktop Computer and Compatible UPS)</p> <p>Fluorescence Detection Technology</p> <p>The prospective requested that the requirement be either Fluorescence Detection Technology or Gas Transduction.</p>	<p>The BAC took note of the request and will be further discuss with the End-user</p>										
OTHER MATTERS	<ul style="list-style-type: none"> The BAC reminded the bidder that requests for clarification(s) on any part of the Bidding Documents or for an interpretation must be put in writing and submitted to the BAC on the schedule provided. The BAC will issue a supplemental/bid bulletin to the changes or modification and clarification to be made with regards to the bidding documents which will be posted in the PHILGEPS, the website of the Procuring Entity concerned, if available, and at any conspicuous place within the premises of the Procuring Entity. The BAC reminded the bidder regarding the timeline of the project: <table border="1" data-bbox="578 1541 1419 1827"> <tr> <td>Pre-Bid Conference</td> <td>October 24, 2018; 10:00 AM</td> </tr> <tr> <td>Last Day of Submission of Written Clarification</td> <td>October 26, 2018</td> </tr> <tr> <td>Last Day of Issuance of Bid Bulletin</td> <td>October 29, 2018</td> </tr> <tr> <td>Deadline for Submission</td> <td>November 05, 2018; 10:00 AM</td> </tr> <tr> <td>Opening of Bids</td> <td>Immediately after the Deadline of Submission of Bids</td> </tr> </table> 		Pre-Bid Conference	October 24, 2018; 10:00 AM	Last Day of Submission of Written Clarification	October 26, 2018	Last Day of Issuance of Bid Bulletin	October 29, 2018	Deadline for Submission	November 05, 2018; 10:00 AM	Opening of Bids	Immediately after the Deadline of Submission of Bids
Pre-Bid Conference	October 24, 2018; 10:00 AM											
Last Day of Submission of Written Clarification	October 26, 2018											
Last Day of Issuance of Bid Bulletin	October 29, 2018											
Deadline for Submission	November 05, 2018; 10:00 AM											
Opening of Bids	Immediately after the Deadline of Submission of Bids											

ADJOURNMENT	<ul style="list-style-type: none"> Having no other matters for discussion, the meeting was adjourned at 11:25 AM.
CERTIFICATION	<ul style="list-style-type: none"> We certify that the foregoing is true account of PRE-BID CONFERENCE conducted on Wednesday, October 24, 2018.
PREPARED BY	<p style="text-align: center;">(SGD) BARBY ANN M. VILLAMOR Secretariat</p>
CERTIFIED CORRECT	<p>Bids and Award Committee X:</p> <p style="text-align: center;"><i>(not present)</i> CECILIA P. MANIPON Ad Hoc Representative, LPGH-STC</p> <p style="text-align: center;"><i>(NOT PRESENT)</i> ATTY. DIVINA GRACIA A. BACAL Regular Member</p> <p style="text-align: center;">(SGD) RINA MAUREEN M. MAURERA Provisional Member</p> <p style="text-align: center;">(SGD) WEBSTER M. LAUREÑANA Vice-Chairperson</p> <p style="text-align: center;">(SGD) ENGR. PABLO ROMAN C. ANDRES Chairperson</p>