



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING




12 November 2018	9:00 AM	CONFERENCE ROOM A
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MEETING CALLED BY	Bids and Awards Committee III																		
TYPE OF MEETING	Pre-bid Conference																		
PROJECT	Supply and Delivery of Cartridge-Based Nucleic Acid Amplification Test for the Department of Health (DOH)																		
REFERENCE NO.	PB No. 18-360-3																		
ATTENDEES	<p>Bids and Awards Committee III</p> <table style="width: 100%;"> <tr> <td>Engr. Edward Saddi</td> <td style="text-align: right;">Chairperson</td> </tr> <tr> <td>Atty. Divina Gracia Bacal</td> <td style="text-align: right;">Member</td> </tr> <tr> <td>Jennefer Gemudiano</td> <td style="text-align: right;">Provisional Member/PMOIC</td> </tr> <tr> <td>Edgardo Erce</td> <td style="text-align: right;">AdHoc Representative</td> </tr> </table> <p>Procurement Division 3</p> <table style="width: 100%;"> <tr> <td>Fortunato Cortez Jr.</td> <td style="text-align: right;">Secretariat</td> </tr> </table> <p>End-User's Representative/s</p> <table style="width: 100%;"> <tr> <td>Jeric Joseph Prey</td> <td style="text-align: right;">DOH</td> </tr> <tr> <td>Jover Francisco</td> <td style="text-align: right;">DOH</td> </tr> </table> <p>Bidder/s</p> <table style="width: 100%;"> <tr> <td>Joliveth Asutilla</td> <td style="text-align: right;">Macare Medicals, Inc.</td> </tr> <tr> <td>Florizel De Pan</td> <td style="text-align: right;">Macare Medicals, Inc.</td> </tr> </table>	Engr. Edward Saddi	Chairperson	Atty. Divina Gracia Bacal	Member	Jennefer Gemudiano	Provisional Member/PMOIC	Edgardo Erce	AdHoc Representative	Fortunato Cortez Jr.	Secretariat	Jeric Joseph Prey	DOH	Jover Francisco	DOH	Joliveth Asutilla	Macare Medicals, Inc.	Florizel De Pan	Macare Medicals, Inc.
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid Conference started at 9:00 AM with the Chairperson presiding. 2. Attendees for the activity were introduced and acknowledged however invited observers did not confirm their attendance. 3. Having established the required quorum, the Secretariat proceeded with the discussion of the activity. 																		

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	An amendment on the Name of the Project and Item/ Description to Supply and Delivery of Cartridge-Based Nucleic Acid Amplification Test for the Department of Health (DOH).
BID DATA SHEET	<p>An amendment on the Name of the Project and Item/ Description to Supply and Delivery of Cartridge-Based Nucleic Acid Amplification Test for the Department of Health (DOH).</p> <p>Amending the equivalent percentage of Single Largest Completed Contract similar to the project. "The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a) (ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) <u>twenty-five percent (25%)</u> of the ABC."</p> <p>The Chairperson reiterated the similar contract under Clause 5.4 Contracts for various laboratory on hospital/medical/radiological/dental supplies or devices or reagents or test kits.</p> <p>The Chairperson also reminded the Bidders of the additional documents for submission under Clause 29.2</p>
GENERAL CONDITIONS OF THE CONTRACT	There were no amendments/revisions made and further instructions from the BAC under this section.
SPECIAL CONDITIONS OF THE CONTRACT	There were no amendments/revisions made and further instructions from the BAC under this section.
SCHEDULE OF REQUIREMENTS	<p>An amendment on the Name of the Project and Item/ Description to Supply and Delivery of Cartridge-Based Nucleic Acid Amplification Test for the Department of Health (DOH).</p> <p>Refer to revised Schedule of Requirements labelled as Appendix "B".</p>
TECHNICAL SPECIFICATIONS	<p>An amendment on the Name of the Project and Item/ Description to Supply and Delivery of Cartridge-Based Nucleic Acid Amplification Test for the Department of Health (DOH).</p> <p>Refer to revised Technical Specifications labelled as Appendix "C".</p>

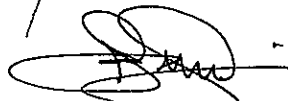
TERMS OF REFERENCE	There were no amendments/revisions made and further instructions from the BAC under this section.
BIDDING FORMS	An amendment on the Name of the Project and Item/ Description to Supply and Delivery of Cartridge-Based Nucleic <u>Acid</u> Amplification Test for the Department of Health (DOH). Refer to revised Bid Form "Annex A" labelled as Appendix "D".

III. TIMELINE	
POSTING IN PHILGEPS	November 5, 2018
PREBID CONFERENCE	November 12, 2018; 9:00 AM
LAST DAY OF ISSUANCE OF BID BULLETIN	November 19, 2018
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	November 26, 2018; 9:00 AM

IV. OTHER DISCUSSIONS	
OTHER MATTERS	Ms. Asutilla of Macare Medicals, Inc. asked about the requirement under WHO under BDS 29.2, item 9, "WHO prequalification listing in the website". DOH will verify such query and will issue a bid bulletin on this matter.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:00 AM
CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on 12 November 2018
PREPARED BY	Procurement Division 3:  FORTUNATO CORTÉZ, JR. Secretariat
CERTIFIED CORRECT	Bids and Awards Committee III:  EDGARDO ERCE AldHoc Representative  JENIFER GEMUDIANO Provisional Member / PMOIC


ATTY. DIVINA GRACIA BACAL
Regular Member

On Official Business
MARC HORDEJAN
Vice-Chairperson


ENGR. EDWARD SADDI
Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.