



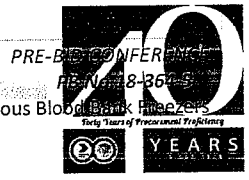
Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, November 6, 2018 10:00 AM CONFERENCE ROOM B

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE V	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply and Delivery of Various Blood Bank Freezers	
REFERENCE NO.	PB No. 18-364-5	
ATTENDEES	Bids and Awards Committee V:	
	Ms. Teresita J. Dela Cruz Mr. Jack G. Mercado Engr. Yuji C. Hoshina, ECT	Chairperson Vice Chairperson Provisional Member
	Procurement Service:	
	Mr. Ariel R. Cunanan Ms. Jessica G. Gapuz Ms. Rosemarie N. Andulan	Chief, WALD Procurement Division V Secretariat
	Prospective Bidders:	
	Mr. Ninoy Cahayon Ms. Maica Cu Ms. Hannah Matanguihan Mr. Charlie Mahusay Mr. Fernando T. Cabais Mr. Melvin Eduarte Ms. Loi Villamena Ms. Nancy Carmona Ms. Jacqueline De Vera Mr. Ruskin Kikuchi Ms. Eden Mojica Mr. Joey Sabasa Mr. Christian Gison Mr. Justine Santayana Ms. Joliveth Asutilla	MICROLAB MICROLAB MICROLAB SERO Diagnostics MRL Cybertec Corp. MRL Cybertec Corp. Molave Trading, Inc. Omnibus Bio-medicals Omnibus Bio-medicals Drake Marketing and Equipment Corp. RPI RPI RPI Zafire Distributors Inc. Macare Medicals Inc.
CALL TO ORDER	1. The scheduled Pre-bid Conference started at 10:00 AM with the Chairperson presiding.	



	<p>2. The PMOIC acknowledged the presence of the attendees.</p> <p>3. It was also reported that observers were invited for this activity but none confirmed their attendance.</p> <p>4. The PMOIC was then instructed by the Chairperson to proceed with the presentation of the documentary requirements.</p>
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DISCUSSION

I. BID DOCUMENTS	
INVITATION TO BID	<p>The PMOIC discussed the contents of the bid documents. No questions, clarifications and/or amendments were raised.</p>
BID DATA SHEET	<p>A representative from MICROLAB wanted to know if a submission of one (1) single contract which is similar to this Project which amounts to at least fifty (50%) percent thereof will suffice in case they opt to participate in the procurement of the three (3) lots.</p> <p>BDS Clause 5.4 Page 38</p> <p>xxx</p> <p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>xxx</p> <p>The Vice Chairperson answered in the affirmative. However, he clarified that they must duly observe the definition of similar contracts provided in the bidding document, to wit: <i>Any Contract for the Supply and Delivery of Various Medical and Laboratory Equipment.</i></p> <p>xxx</p> <p>Mr. Mahusay of SERO Diagnostics asked if a contract for the blood bank equipments may likewise be considered in the definition of similar contracts since he is afraid that for the purpose of this bidding, the description of similar contracts provided in the bidding document might be interpreted as exactly the same item as stated in the bidding document.</p>

	<p>BDS Clause 5.4 Page 38</p> <p>xxx</p> <p>For this purpose, similar contracts shall refer to any</p> <p>➤ <i>Any Contract for the Supply and Delivery of Various Medical and Laboratory Equipment</i></p> <p>xxx</p> <p>The Vice Chairperson confirmed that a blood bank equipment may be treated as one of the various medical and laboratory equipment described under BDS Clause 5.4.</p> <p>xxx</p> <p>The Vice Chairperson reminded the prospective bidders that if ever they decided to submit a bid security in the form of surety bond, they must also take note of the grounds for forfeiture provided in Clause 18. 5 of Section II. Instruction to Bidders of the Bidding Document.</p> <p>xxx</p> <p>BDS Clause 29.2</p> <p>Furthermore, the Vice Chairperson gave a reminder to the suppliers concerning the requirement of various certifications; the Vice Chairperson told the bidders to carefully analyze each provision to discern from whom the required certificates will come from.</p>
<p>GENERAL CONDITIONS OF THE CONTRACT</p>	<p>The PMOIC discussed the contents included in the bid documents. No questions, clarifications and/or amendments were raised.</p>
<p>SPECIAL CONDITIONS OF THE CONTRACT</p>	<p>The PMOIC informed the bidders that a bid bulletin will be issued for the Delivery Sites as indicated in the SCC Clause 1.1. The PMOIC continued that the quantity for Lot No. 2 is only three (3) units which should be a quantity of five (5) units and as for Lot No. 1 which has fourteen (14) units in the bidding documents should only be twelve (12) units.</p>
<p>SCHEDULE OF REQUIREMENTS AND SUBMISSION OF SAMPLE</p>	<p>The PMOIC emphasized that if in case the prospective bidders opted to participate in the bidding for all three (3) lots, the given delivery period for them to deliver all items under Lot Nos. 1 to 3 is ninety (90) calendar days and NOT ninety (90) calendar days for each lot.</p> <p>Representatives from RPI requested to extend the delivery period of ninety (90)</p>

calendar days to one hundred twenty (120) calendar days.

Schedule of Requirements
Page 70

xxx

LOT NO.	QTY/UOM	ITEM/DESCRIPTION	DELIVERY PERIOD
1	12 unit	Plasma Freezer (-30°C) with AVR, at least 450 plasma bags	Within Ninety (90) Calendar Days from the effective date indicated in the Notice to Proceed
2	5 unit	Upright Plasma Freezer, at least 550 plasma bags	
3	26 unit	Ultralow Freezer, Upright with AVR	

xxx

The Vice Chairperson took note of this matter, subject to discussion with the End-User.

xxx

The End-User clarified that conduct of demo in a site within Metro Manila of an existing unit with the same brand and model installed by the supplier is acceptable.

One of the prospective bidders inquired for the estimated size of a plasma bag that will be placed in a freezer with a capacity of four hundred fifty (450).

Lot No. I: Plasma Freezer (-30°C) with AVR, at least 450 plasma bags

Technical Specifications
Page 73

TECHNICAL
SPECIFICATIONS

xxx

Capacity: At least 450 plasma bags

xxx

The End-User explained that they cannot give estimation for this matter since volume of a plasma bag may vary in size and in weight.

A supplier asserted that a plasma bag may weigh seven (7) litres.

Moreover, the End-User said that they will conduct a computation for this purpose. In lieu of the foregoing, the PMOIC stated that a bid bulletin will be issued to answer this issue. The Vice Chairperson averred that this matter should be clarified in writing by the prospective bidders to make it all official and in record.

xxx

One of the prospective bidders wished to clarify if an operating temperature of -20° C to -40°C may be up to manufacturers' given standard.

Since the normal laboratory temperature ranges from +18° C to +25° C, a supplier asked if +10° C to +25° C and -30° C to -40°C are acceptable respectively.

Furthermore, Mr. Mahusay raised his concern regarding the specification of the external construction which has to be corrosion resistant. He contested that it failed to provide for a particular material to be used for the item to be "corrosion resistant".

Technical Specification
Page 73

xxx

Construction: Internal: Stainless steel
External: corrosion resistant

xxx

Operating temperature: -18° C to -30°C with setting accuracy of +/- 1°C whatever the load.

xxx

External ambient temperature: Performs in an ambient temperature of +10° C to +43° C

xxx

In the first matter raised, the End-User suggested that this issue should be put in writing for them to be able to review the requirements. Secondly, the End-User maintained that the

operating temperature range provided in the technical specification cannot be lowered as it will be too cold. The End-user, further, stressed that their item will be accepted so long as it can be set to the temperature provided for the operating temperature. In the matter of external construction of the plasma freezer, the End-User suggested that the bidders discuss the issue in a letter as a written clarification.

xxx

Ms. Asutilla of Macare Medicals Inc. wished to be enlightened on the inconsistency of warranty of services indicated in the bid data sheet which is a one (1) year warranty on parts and a two (2) year warranty on service from what is being reflected in the technical specification.

Technical Specification
Page 74

xxx

One (1) Year warranty on parts and service after commissioning and acceptance

xxx

The PMOIC likewise acknowledged this matter and stated that a clarification will be issued concerning the warranty.

xxx

The PMOIC explained that their letter for clarification should specify the Lot No. they are referring to. This is to prevent confusion in case they opted to raise the same matter in similar lot.

xxx

Mr. Cahayon of MICROLAB inquired if a power switch with fuse is acceptable as an alternative to circuit breaker.

As to the issue of the capacity, Ms. Villamena of Molave Trading Inc. asked if a capacity of at least 549 litres or 400 standard 2" Cryo boxes can be accepted.

A supplier informed the Committee that a non flammable CFC free refrigerant charge, by now, is an obsolete model and the latest one is a natural refrigerant charge and is flammable.

Lot No. III: Ultralow Freezer, Upright with AVR
Technical Specification
Page 77

xxx

Capacity: At least 550 liters or 450 standard 2" Cryo boxes

xxx

Power Switch with Circuit breaker

xxx

Refrigerant Charge – NON-flammable CFC free

xxx

The End-User noted the aforementioned matters for review and advised the suppliers to put the issues in writing for further discussion of the BAC.

xxx

Mr. Mahusay requested to know the specific item to be used for the compliance in the one (1) hour uninterrupted power supply.

A supplier likewise asked if they could offer alternative power supply that can be an answer to power failure.

One of the prospective bidders wanted to know if a door lock without password protection can be considered.

Technical Specification
Page 78

xxx


Door lock with password protection

xxx

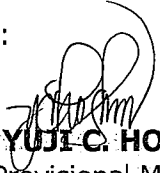
Can provide minimum of 1 hour uninterrupted power supply

xxx

The End-User explained that the prospective bidders can offer items even without built-in UPS as long as it can comply with the minimum period of uninterrupted power. As regards with other alternative power supply, the End-User recommended that they put this matter into writing and include a reference for them to be able to review the said system.

	<p>Furthermore, the End-User clarified that any other digital security such as biometrics or RFID may be used provided that it must not be mechanical.</p>
<p>BID FORM</p>	<p>The Vice Chairperson reminded the prospective bidders to write their signature in both pages of the Bid Form denominated as "Annex A" in the bidding document. Moreover, he emphasized the importance of writing the bid bulletin numbers issued by the PMOIC in the Bid Form since failure to comply with this requirement may cause their disqualification in the bidding.</p> <p>Bid Form Annex A Page 81</p> <p>xxx</p> <p>Having examined the Bidding Documents including Bid Bulletin Numbers [____], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply and Deliver of Various Blood Bank Freezers for the Department of Health – National Blood Voluntary Blood Services Program (DOH-NVBSP) in conformity with the said Bidding Documents.</p> <p>xxx</p> <p>Furthermore, the Vice Chairperson emphasized that in some cases, bidders committed a mistake in writing their offered price in words. He reminded them that if there is a discrepancy between the amount in words and figures in the Bid Form, the lower price will prevail.</p>
<p>OTHER MATTERS</p>	<p>NO DISCUSSION.</p>
<p>ADJOURNMENT</p>	<p>Having no other matters for discussion, the meeting was adjourned at 12:15 AM</p>
<p>CERTIFICATION</p>	<p>We certify that the foregoing is a true account of the Pre-bid Conference conducted on November 6, 2018.</p>
<p>PREPARED BY</p>	<p>The Procurement Division V:</p> <p style="text-align: center;">  MS. ROSEMARIE N. ANDULAN Secretariat </p>

Bids and Awards Committee V:


ENGR. YUJI C. HOSHINA, ECT
Provisional Member


MR. JACK G. MERCADO
Vice Chairperson


MS. TERESITA J. DELA CRUZ
Chairperson

CERTIFIED CORRECT

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.