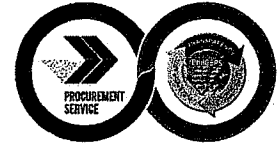




Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

RR Road, Cristobal Street, Paco, Manila, Philippines 1007
Trunk line: 689-7750 Direct line: 563-9365 & 563-9395



MINUTES OF MEETING

Wednesday, November 7, 2018	10:00 AM	CONFERENCE C
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 1	
TYPE OF MEETING	Pre-bid Conference	
PROJECT	Supply and Delivery of Dry Cell Battery Size AA for the Procurement Service (PS)	
REFERENCE NO.	PB No. 18-368-1	
ATTENDEES	<p>Bids and Awards Committee 1 Engr. Rosana D. Yambao Paul Jasper V. De Guzman Rodelio D. Mendez, Jr. Mylene B. Quiambao</p> <p>BAC Support Division Ray-Ann V. Sorilla Jeff Anthony R. Llegue</p> <p>Bidder(s) Mr. Jeffrey Pilien Ms. Maeah Airocel Isidro</p>	<p>Chairperson Vice-Chairperson Provisional Member Ad Hoc Representative</p> <p>Secretariat</p> <p>Center Point Sales and Trading Inc. Center Point Sales and Trading Inc.</p>
CALL TO ORDER	The scheduled Pre-bid Conference started at 10:30 AM with the Chairperson presiding.	

DISCUSSION

I. BID DOCUMENTS		
PRESENTATION	The Chairperson reiterated the submission of PhilGEPS Registration Certificate must be "valid and updated" as part of post qualification documents.	


INVITATION TO BID	<p>SECTION I NO DISCUSSION</p>
INSTRUCTIONS TO BIDDERS	<p>SECTION II NO DISCUSSION</p>
BID DATA SHEET	<p>SECTION III BDS Clause No. 12.1(a)(ii) Page No. 39</p> <p>xxx</p> <p>The bidder's SLCC similar to the contract to be bid should have been completed within <u>5 years</u> prior to the deadline for the submission and receipt of bids.</p> <ul style="list-style-type: none"> • The prospective bidder requested for the additional 3 years for the SLCC completion. <p><i>The Committee took note the concerns and subject for further discussion.</i></p> <p>xxx</p>
GENERAL CONDITIONS OF THE CONTRACT	<p>SECTION IV NO DISCUSSION</p>
SPECIAL CONDITIONS OF THE CONTRACT	<p>SECTION V NO DISCUSSION</p>
SCHEDULE OF REQUIREMENTS	<p>SECTION VI Page No.69</p> <ul style="list-style-type: none"> • The Chairperson reiterated that the prospective Awardee to maintain three (3) months stocks at all times as required in the Schedule of Requirements.
TECHNICAL SPECIFICATIONS	<p>SECTION VII Page No. 72</p> <ul style="list-style-type: none"> • The PMO-in-Charge discussed the Technical Requirements of the project. • The Chairperson clarified in the Technical Specifications that the packaging requirement of the battery per carton may vary with the manufacturer's standard packaging, but still it is acceptable as long as the two (2) pieces per blister pack requirement is met.


BIDDING FORMS	NO DISCUSSION

III. OTHER DISCUSSIONS	
OTHER MATTERS	NONE

ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:30 AM
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CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on November 7, 2018.
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PREPARED BY	 MR. RODELIO D. MENDEZ JR. PMO-in-Charge, PD1-BAC1
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CERTIFIED CORRECT	 ENGR. ROSANA D. YAMBAO Chairperson, Bids and Awards Committee 1
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