



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**

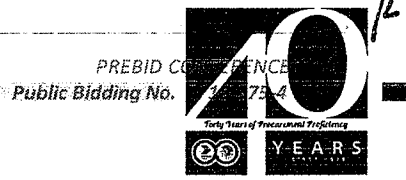


# MINUTES OF MEETING

Tuesday, November 13, 2018      9:00 AM      CONFERENCE ROOM TWG

<b>MEETING CALLED BY</b>	<b>BIDS AND AWARDS COMMITTEE 4</b>																																				
<b>TYPE OF MEETING</b>	<b>Prebid Conference</b>																																				
<b>PROJECT</b>	<b>CONSTRUCTION OF EP BARRACKS AT NAVAL STATION LEOVIGILDO GANTIOQUI, SAN ANTONIO, ZAMBALES FOR THE PHILIPPINE NAVY</b>																																				
<b>REFERENCE NO.</b>	<b>PB 18-375-4</b>																																				
<b>ATTENDEES</b>	<p><b>BIDS AND AWARDS COMMITTEE 4</b></p> <table border="0"> <tr> <td>Engr. Estrellita G. Fule</td> <td>Chairperson</td> </tr> <tr> <td>Engr. Ian T. Fajarito</td> <td>Vice Chairperson</td> </tr> <tr> <td>Atty. Divina Gracia A. Bacal</td> <td>Regular Member</td> </tr> <tr> <td>Ms. Karen Anne F. Requintina</td> <td>Provisional Member</td> </tr> </table> <p><b>Procurement Division 4</b></p> <table border="0"> <tr> <td>Ms. Julie U. Guimbuayan</td> <td>Member</td> </tr> <tr> <td>Mr. Nikko C. Valenzona</td> <td>Member</td> </tr> <tr> <td>Mr. Patrick Dave D. Magpantay</td> <td>Secretariat</td> </tr> </table> <p><b>Resource Persons</b></p> <table border="0"> <tr> <td>Engr. Elmer Dorado</td> <td>Consultant, PS</td> </tr> <tr> <td>Engr. Jude John A. Deseo</td> <td>Consultant, PS</td> </tr> </table> <p><b>Observer</b></p> <table border="0"> <tr> <td>Mr. Antonio Sierra Jr.</td> <td>Commission on Audit, PS</td> </tr> </table> <p><b>End-User Agency(ies)</b></p> <table border="0"> <tr> <td>Capt. Mederico R. Celso</td> <td>NCEBde</td> </tr> <tr> <td>FN2 Liezel L. Laurente</td> <td>NCEBde</td> </tr> <tr> <td>FN2 Carl Vincent David</td> <td>NCEBde</td> </tr> <tr> <td>LCDR Edmund B. Añasco</td> <td>NCEBde</td> </tr> <tr> <td>Engr. Domie A. Cabacungan</td> <td>NCEBde</td> </tr> </table> <p><b>Bidders</b></p> <table border="0"> <tr> <td>Mr. Junel D. Pantaleon</td> <td>Great Zone Enterprise</td> </tr> <tr> <td>Ms. Concepcion P. Kaimo</td> <td>Eagle Rock Construction</td> </tr> <tr> <td>Ms. Chiela Pepino</td> <td>Eagle Rock Construction</td> </tr> </table>	Engr. Estrellita G. Fule	Chairperson	Engr. Ian T. Fajarito	Vice Chairperson	Atty. Divina Gracia A. Bacal	Regular Member	Ms. Karen Anne F. Requintina	Provisional Member	Ms. Julie U. Guimbuayan	Member	Mr. Nikko C. Valenzona	Member	Mr. Patrick Dave D. Magpantay	Secretariat	Engr. Elmer Dorado	Consultant, PS	Engr. Jude John A. Deseo	Consultant, PS	Mr. Antonio Sierra Jr.	Commission on Audit, PS	Capt. Mederico R. Celso	NCEBde	FN2 Liezel L. Laurente	NCEBde	FN2 Carl Vincent David	NCEBde	LCDR Edmund B. Añasco	NCEBde	Engr. Domie A. Cabacungan	NCEBde	Mr. Junel D. Pantaleon	Great Zone Enterprise	Ms. Concepcion P. Kaimo	Eagle Rock Construction	Ms. Chiela Pepino	Eagle Rock Construction
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**CALL TO ORDER** 1. The scheduled **Prebid Conference** started at **9:00 AM** with the Chairperson presiding.



2. The Chairperson acknowledged the presence of the attendees.
3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project.

**DISCUSSION**

**I. BID DOCUMENTS**

**INVITATION TO BID** SECTION I  
NO DISCUSSION.

**INSTRUCTIONS TO BIDDERS** SECTION II  
ITB Clause No. 12.1(b)(ii.2)  
Page No. 20

**XXX**  
(ii.2) List of contractor's personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data. These personnel must meet the required minimum years of experience set in the BDS; and

**XXX**

**Chairperson reiterates that if a bidder plans to join all four projects, the organizational chart definitely will be different for each project.**

**Eagle Rock Construction (Eagle Rock for brevity) representative inquired if they can submit one organizational chart for all four projects (18-374, 18-375, 18-376, and 18-377-4) in the possibility that they will be awarded with one project only. Engr. Deseo explained that it cannot be permitted because the given scenario gives them a chance to win more than one project.**

**BID DATA SHEET** SECTION III  
BDS Clause No. 12.1(b)(iii.2)  
Page No. 39

**XXX**

Key Personnel	Quantity		Requirements	Relevant Experience
	Item 1	Item 2		
Project Manager/Engineer	1		Licensed/Registered Civil Engineer	At least 5 years experience in general construction
Master Electrician <sup>1</sup>	1	1	Licensed/Registered Master Electrician	1 year experience in general construction
Master Plumber <sup>1</sup>	1	1	Licensed/Registered Master Plumber	1 year experience in general construction

Health and Safety Officer <sup>1</sup>	1	1	DOLE Accredited (Certificate/s of Training)	1 year experience in general construction
Foreman <sup>1</sup>	1	1	-	1 year experience in general construction

**X X X**

**Eagle Rock representative inquired if Architects can be considered for the Project Manager position.**

**Chairperson answered in the negative, further stating that only Civil Engineers can assume as a Project Manager for this project.**

BDS Clause No. 12.1(b)(iii. 3)  
Page No. 40

**X X X**

No.	Quantity	Equipment
1	2 units	1-bagger concrete mixer
2	1 unit	Utility Truck
3	2 unit	Water truck
4	2 units	Concrete vibrator
5	2 units	Plate Compactor

**X X X**

**Eagle Rock Construction representative inquired if the water truck can be an improvised type. Chairperson and Engr. Deseo clarified that it is allowed as long as it does its function.**

BDS Clause No. 28.2  
Page No. 43

**X X X**

**4. Proof of Ongoing and Awarded Contracts but not yet started contracts as identified in the Statement of All Ongoing Government & Private Contracts, which shall include the following:**

**a. Notice to Proceed or equivalent; and/or**

**X X X**

**Eagle Rock representative inquired if a Notice Of Award can be submitted as an alternative to Notice To Proceed.**

**Chairperson answered in the affirmative.**

GENERAL CONDITIONS OF THE CONTRACT	SECTION IV NO DISCUSSION.
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V NO DISCUSSION.
TECHNICAL SPECIFICATIONS	SECTION VI NO DISCUSSION.
BIDDING FORMS	<p>SECTION IX Annex M: Statement of All Ongoing Government &amp; Private Construction Contracts Including Contracts Awarded But Not Yet Started Contracts Page No. 114</p> <p><b>Eagle Rock representative inquired if attaching additional sheets for Annex M will register additional page numbers to the Bidding Documents.</b></p> <p><b>Provisional Member clarified that it shall count as a single page, regardless of how many additional sheets the form will have.</b></p> <p>Annex N: Curriculum Vitae Page No. 116</p> <p><b>XXX</b> 7. List of Projects Handled : <i>(Use additional sheet/s if necessary)</i></p> <p>Name of Project : _____  Name of Owner : _____  Type of Project : _____  Position : _____  Period of Assignment : _____</p> <p><b>XXX</b></p> <p><b>Eagle Rock representative inquired if they can attach additional sheets for Annex N.</b></p> <p><b>Provisional Member answered in the affirmative. Chairperson and Provisional Member followed that the Position under the "List of Projects Handled" to be stated in the Annex M has to be specific to the applied position.</b></p>

Annex D: Affidavit of Site Inspection  
Page No. 100

**Eagle Rock representative inquired if the Annex D can be signed by the EX-O should the authorized signatory be absent during the visit.**

**Philippine Navy answered in the affirmative. They also urged the bidders to contact them prior to the inspection.**

ANNEX L: Statement of Single Largest Completed Contract Similar to the Contract to be Bid  
Page No. 113

**Eagle Rock representative inquired if they can declare a contract where the project had four separate buildings.**

**Chairperson answered in the affirmative, further stating that it is allowed given that all four buildings were under one contract and the whole project consists of vertical constructions only. Otherwise, the Approved Budget for non-vertical construction items in that contract shall be subtracted from its ABC.**

**II. OTHER DISCUSSIONS**

**OTHER MATTERS**

NO DISCUSSION.

**ADJOURNMENT**

Having no other matters for discussion, the meeting was adjourned at **11: 30 AM**

**CERTIFICATION**

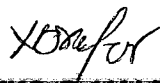
We certify that the foregoing is true account of **Prebid Conference** conducted on Monday, November 5, 2018.

**PREPARED BY**

**Procurement Division 4:**



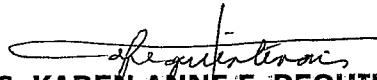
**MR. PATRICK DAVE D. MAGPANTAY**  
Member



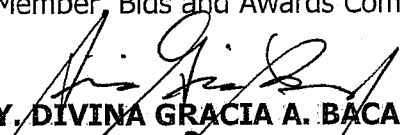
**MR. NIKKO C. VALENZONA**  
Member



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**MS. KAREN ANNE F. REQUINTINA**  
Provisional Member, Bids and Awards Committee 4



**ATTY. DIVINA GRACIA A. BACAL**  
Regular Member, Bids and Awards Committee 4



**ENGR. IAN J. FAJARITO**  
Vice Chairperson, Bids and Awards Committee 4



**ENGR. ESTRELLITA G. FULE**  
Chairperson, Bids and Awards Committee 4

*Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*