



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



# MINUTES OF MEETING

Tuesday, November 13, 2018      9:00 AM      CONFERENCE ROOM TWG

MEETING CALLED BY	<b>BIDS AND AWARDS COMMITTEE 4</b>	
TYPE OF MEETING	<b>Prebid Conference</b>	
PROJECT	<b>CONSTRUCTION OF TWO (2) WAREHOUSES AT NAVAL STATION LEOVIGILDO GANTIOQUI, SAN ANTONIO, ZAMBALES FOR THE PHILIPPINE NAVY (PN)</b>	
REFERENCE NO.	<b>PB 18-376-4</b>	
ATTENDEES	<p><b>BIDS AND AWARDS COMMITTEE 4</b>          Engr. Estrellita G. Fule          Engr. Ian T. Fajarito          Atty. Divina Gracia A. Bacal          Ms. Karen Anne F. Requintina</p> <p><b>Procurement Division 4</b>          Ms. Julie U. Guimbuayan          Mr. Nikko C. Valenzona          Mr. Patrick Dave D. Magpantay</p> <p><b>Resource Persons</b>          Engr. Elmer Dorado          Engr. Jude John A. Deseo</p> <p><b>Observer</b>          Mr. Antonio Sierra Jr.</p> <p><b>End-User Agency(ies)</b>          Capt. Mederico R. Celso          FN2 Liezel L. Laurente          FN2 Carl Vincent David          LCDR Edmund B. Añasco          Engr. Domie A. Cabacungan</p> <p><b>Bidders</b>          Mr. Junel D. Pantaleon          Ms. Concepcion P. Kaimo          Ms. Chiela Pepino</p>	<p>Chairperson          Vice Chairperson          Regular Member          Provisional Member</p> <p>Member          Member          Secretariat</p> <p>Consultant, PS          Consultant, PS</p> <p>Commission on Audit, PS</p> <p>NCEBde          NCEBde          NCEBde          NCEBde          NCEBde</p> <p>Great Zone Enterprise          Eagle Rock Construction          Eagle Rock Construction</p>
CALL TO ORDER	1. The scheduled <b>Prebid Conference</b> started at <b>9:00 AM</b> with the Chairperson presiding.	

2. The Chairperson acknowledged the presence of the attendees.
3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project.

**DISCUSSION**

**I. BID DOCUMENTS**

<p>INVITATION TO BID</p>	<p>SECTION I            Invitation to Bid            Page No. 5</p> <p><b>XXX</b>  <i>For the conduct of Site Inspection, below are the following contact persons:</i>  <del>LCDR STEWART CABALI PN - CO, PEU, NSLG : (0933) 810-6377</del>  <u>LT ALVIN O NARVADEZ PN: (0917) 774 0212</u>  <u>LTJG RUEL C AMASCUAL - EX-O, PEU, NSLG : (0927) 764-9092</u></p> <p><b>XXX</b></p> <p><b>End-user stated that LCDR STEWART CABALI PN is currently relieved from his position. LT ALVIN O. NARVADEZ shall assume position and is the authorized signatory for the Affidavit of Site Inspection.</b></p>
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<p>INSTRUCTIONS TO BIDDERS</p>	<p>SECTION II            ITB Clause No. 12.1(b)(ii.2)            Page No. 20</p> <p><b>XXX</b>            (ii.2) List of contractor's personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data. These personnel must meet the required minimum years of experience set in the BDS; and</p> <p><b>XXX</b></p> <p><b>Chairperson reiterates that if a bidder plans to join all four projects, the organizational chart definitely will be different for each project.</b></p> <p><b>Eagle Rock Construction (Eagle Rock for brevity) representative inquired if they can submit one organizational chart for all four projects (18-374, 18-375, 18-376, and 18-377-4) in the possibility that they will be awarded with one project only. Engr. Deseo explained that it cannot be permitted because the given scenario gives them a chance to win more than one project.</b></p>
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*P*

SECTION III  
 BDS Clause No. 12.1(b)(iii. 2)  
 Page No. 40

**XXX**

Key Personnel	Quantity		Requirements	Relevant Experience
	Item 1	Item 2		
Project Manager/Engineer	1		Licensed/Registered Civil Engineer	At least 5 years experience in general construction
Master Electrician <sup>1</sup>	1	1	Licensed/Registered Master Electrician	1 year experience in general construction
Master Plumber <sup>1</sup>	0	1	Licensed/Registered Master Plumber	1 year experience in general construction
Health and Safety Officer <sup>1</sup>	1	1	DOLE Accredited (Certificate/s of Training)	1 year experience in general construction
Foreman <sup>1</sup>	1	1	-	1 year experience in general construction

**XXX**

Eagle Rock representative raised an inquiry, asking if Architects can be considered for the Project Manager position.

Chairperson answered in the negative, further stating that only Civil Engineers can assume as a Project Manager for this project.

BID DATA SHEET

BDS Clause No. 12.1(b)(iii. 3)  
 Page No. 40

**XXX**

No.	Quantity	Equipment
1	2 units	1-bagger concrete mixer
2	1 unit	Utility Truck
3	1 unit	Water truck
4	2 units	Concrete vibrator
5	2 units	Bar Cutter

**XXX**

Eagle Rock representative inquired if the water truck can be an improvised type. Chairperson and Engr. Deseo clarified that it is allowed as long as it does its function.

	<p>BDS Clause No. 28.2 Page No. 43</p> <p><b>XXX</b></p> <p>4. <i>Proof of Ongoing and Awarded Contracts but not yet started contracts as identified in the Statement of All Ongoing Government &amp; Private Contracts, which shall include the following:</i></p> <p>a. <i>Notice to Proceed or equivalent; and/or</i></p> <p><b>XXX</b></p> <p><b>Eagle Rock representative inquired if a Notice Of Award can be submitted as an alternative to Notice To Proceed.</b></p> <p><b>Chairperson answered in the affirmative.</b></p>
GENERAL CONDITIONS OF THE CONTRACT	<p>SECTION IV</p> <p>NO DISCUSSION.</p>
SPECIAL CONDITIONS OF THE CONTRACT	<p>SECTION V</p> <p>NO DISCUSSION.</p>
TECHNICAL SPECIFICATIONS	<p>SECTION VI</p> <p>NO DISCUSSION.</p>
BIDDING FORMS	<p>SECTION IX</p> <p>Annex M: Statement of All Ongoing Government &amp; Private Construction Contracts Including Contracts Awarded But Not Yet Started Contracts Page No. 112</p> <p><b>Eagle Rock representative inquired if attaching additional sheets for Annex M will register additional page numbers to the Bidding Documents.</b></p> <p><b>Provisional Member clarified that it shall count as a single page, regardless of how many additional sheets the form will have.</b></p> <p>Annex J: List of Key Personnel Proposed to be Assigned to the Contract Page No. 109</p>
	<p><b>XXX</b></p> <p><i>PRC License/ Accreditation from DOLE-OHSC (for the Health and Safety Officer)/ <del>DPWH Accreditation</del></i></p> <p><b>XXX</b></p>

whole project consists of vertical construction. Approved Budget for non-vertical construction shall be subtracted from its ABC.

**III. OTHER DISCUSSIONS**

OTHER MATTERS

NO DISCUSSION.

ADJOURNMENT

Having no other matters for discussion, the meeting adjourned at **11:30 AM**

CERTIFICATION

We certify that the foregoing is true account of the meeting conducted on Monday, November 5, 2018.

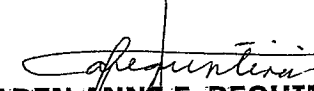
PREPARED BY

**Procurement Division 4:**

  
**MR. PATRICK DAVE D. MAGP**  
Member

  
**MR. NIKKO C. VALENZON**  
Member

CERTIFIED CORRECT

  
**MS. KAREN ANNE F. REQUIN**  
Provisional Member, Bids and Awards Committee

  
**ATTY. DIVINA GRACIA A. B**  
Regular Member, Bids and Awards Committee

  
**ENGR. IAN T. FAJARITO**  
Vice Chairperson, Bids and Awards Committee

  
**ENGR. ESTRELLITA G. FU**  
Chairperson, Bids and Awards Committee

*Note: For the purpose of this Minutes and for better understanding of its contents, the following symbols are used: (a)      denotes deletion; (b)      denotes inclusion of new item; (c)      denotes separation of phrase/s being amended from the rest of the main text.*

**Engr. Deseo clarified that the DPWH Accreditation supporting document for item no. 7 can be disregarded.**

Annex N: Curriculum Vitae  
Page No. 113

**XXX**

7. List of Projects Handled : *(Use additional sheet/s if necessary)*

Name of Project : \_\_\_\_\_  
Name of Owner : \_\_\_\_\_  
Type of Project : \_\_\_\_\_  
Position : \_\_\_\_\_  
Period of Assignment : \_\_\_\_\_

**XXX**

**Eagle Rock representative inquired if they can attach additional sheets for Annex N.**

**Provisional Member answered in the affirmative. Chairperson and Provisional Member followed that the Position under the "List of Projects Handled" to be stated in the Annex M has to be specific to the applied position.**

Annex D: Affidavit of Site Inspection  
Page No. 98

**Eagle Rock representative inquired if the Annex D can be signed by the EX-O should the authorized signatory be absent during the visit.**

**Philippine Navy answered in the affirmative. They also urged the bidders to contact them prior to the inspection.**

ANNEX L: Statement of Single Largest Completed Contract Similar to the Contract to be Bid  
Page No. 111

**Eagle Rock representative inquired if they can declare a contract where the project had four separate buildings.**

**Chairperson answered in the affirmative, further stating that it is allowed given that all four buildings were under one contract and the**